

AD HOC ON COVID-19 RECOVERY AND NEIGHBORHOOD INVESTMENT COMMITTEE REPORT relative to the Emergency Renters Assistance Subsidy Program including a framework to assist tenants and small landlords and funding to implement the program.

Recommendations for Council action, pursuant to Motion (Martinez - O'Farrell, et. al), SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, Los Angeles Housing and Community Investment Department (HCIDLA), or designee, to accept funding and execute related grant documents under the federal and state COVID-19 Emergency Renters Assistance Program (ERAP) on behalf of the City.
2. APPROVE the certification of the City's selection to receive a block grant of \$143 million allocated through the state program under the ERAP.
3. AUTHORIZE HCIDLA to provide program oversight for the implementation of the ERAP to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic.
4. AUTHORIZE the Controller to:
  - a. Establish a new fund, *US Treasury Emergency Rental Assistance* for the receipt and disbursement of federal grant funds from the US Department of the Treasury Emergency Rental Assistance program. Monies in the fund shall be used to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic. All interest and other earnings attributable to monies in the Fund shall be credited to the Fund and devoted to the purposes of the Fund.
  - b. Establish accounts and appropriate funds as follows:

<u>Account Title</u>	<u>Federal Direct</u>	<u>State Pass- Through</u>	<u>Total</u>
TBD Rental Assistance	\$106,560,000.00	\$128,940,000.00	\$235,500,000.00
TBD Eviction Defense Program	1,500,000.00	1,500,000.00	3,000,000.00
TBD Family Source Centers	1,600,000.00	1,600,000.00	3,200,000.00
TBD Technical Contracts	1,034,250.00	1,034,250.00	2,068,500.00
TBD Call Center and Outreach	1,567,562.50	1,567,562.50	3,135,125.00
TBD Program Admin Contracts	3,463,320.00	3,463,320.00	6,926,640.00
TBD Admin Reserve	<u>2,594,573.30</u>	<u>3,007,383.50</u>	<u>5,601,956.80</u>
Total	\$118,319,705.80	\$141,112,516.00	\$259,432,221.80

5. AUTHORIZE the General Manager, HCIDLA, or designee, to:

- a. Execute an amendment to City contract No. C-134129 with the Southern California Housing Rights Center to:
  - i. Increase the authorized contract in an amount not to exceed \$6,000,000 for a total contract amount of up to \$114,059,624.82.
  - ii. Amend the contract scope of services to include the administration of the 2021 COVID-19 ERAP through June 30, 2022, subject to the approval of the City Attorney as to form.
- b. Execute an amendment to City contract No. C-135994 with CERIDA Investment Corporation dba AnswerNet to:
  - i. Increase the authorized contract in an amount not to exceed \$3,035,125 for a total contract amount of up to \$3,892,033.
  - ii. Amend the contract scope of services to include the administration of the 2021 COVID-19 ERAP Call Center, provide for an advance payment of \$510,725 and extend the contract term through May 31, 2022, subject to the approval of the City Attorney as to form.
- c. Execute an amendment to City contract No. C-136109 with Cask NX LLC to:
  - i. Increase the authorized contract amount in an amount not to exceed \$1,000,000 for a total contract amount of up to \$1,355,000, which will develop modifications to the ERAS application system to implement the 2021 program requirements.
  - ii. Extend the contract term through June 30, 2022, subject to the approval of the City Attorney as to form.
- d. Execute an amendment to City contract No. C-130642 with Satwic, Inc. to:
  - i. Increase the authorized contract amount in an amount not to exceed \$460,000 for a total contract amount of up to \$4,770,106, which will develop modifications to the ERAS application system to implement the 2021 program requirements.
  - ii. Extend the contract term through June 30, 2022, subject to the approval of the City Attorney as to form.
- e. Execute an amendment to City contract no. C-130651 with 3Di, Inc. to:
  - i. Increase the authorized contract amount in an amount not to exceed \$310,000 for a total contract amount of up to \$8,273,532, which will develop modifications to the ERAS application system to implement the 2021 program requirements.

- ii. Extend the contract term through June 30, 2022, subject to the approval of the City Attorney as to form.
  - f. Execute a new agreement to allocate \$200,000 to each of the sixteen (16) Family Source Centers (FSC) to assist ERAP applicants with reviewing program eligibility, uploading required documentation, data entry, tracking status of application, and any other program related follow-up. A total amount of \$3.2 million for the period of March 15, 2021 to December 31, 2021 is requested for this purpose.
  - g. Execute a new contract with Partners in Diversity, Inc. for \$926,640 based on the Request for Proposals issued by the City Attorney's Office on July 11, 2019, to provide temporary staffing to review tenant qualifications and coordinate submission of applications with the FSCs and Office of the Controller under the ERAP guidelines for the period of April 1, 2021 through March 30, 2022, subject to the approval of the City Attorney as to form.
  - h. Execute contracts to allocate \$3 million from the COVID-19 Relief funding for the Eviction Defense Program.
  - i. Purchase 525 licenses and technical support for the Snow Production system for staff and applicants to utilize the database in the amount of \$298,500.
  - j. Utilize and reallocate funds in the Administrative Reserve to support related staffing and administrative costs associated with the ERAP.
6. INSTRUCT HCIDLA to work with the City Administrative Officer (CAO) on a budget to provide the administrative resources for HCIDLA and the Controller's Office for costs associated with the implementation of the ERAP. Staffing and other administrative costs shall be reallocated from the Administrative Reserve Account.
7. AUTHORIZE the General Manager, HCIDLA, or designee, to prepare Controller instructions and make any necessary technical adjustments consistent with the Mayor and the City Council actions related to this matter, subject to the approval of the CAO, and request the Controller to implement these instructions.
8. RECEIVE and FILE the Los Angeles Housing and Community Investment Department (HCIDLA) report, dated February 19, 2021, relative to the Emergency Renters Assistance Subsidy Program.

Fiscal Impact Statement: The HCIDLA reports that its proposed actions have no impact on the General Fund. Funding for the 2021 ERAP is provided by the COVID -19 Relief Package, signed into law on December 27, 2020.

Community Impact Statement: Yes

For: Hollywood United Neighborhood Council

SUMMARY:

At a special meeting held on February 24, 2021, the Ad Hoc on COVID-19 Recovery and Neighborhood Investment Committee considered a HCIDLA report relative to a to the Emergency Renters Assistance Subsidy Program including a framework to assist tenants and small landlords and funding to implement the program. Representatives from the HCIDLA provided an overview of the matter and answered questions presented by the Committee members. After providing an opportunity for public comment, the Committee recommended to adopt the recommendations in the HCIDLA report, dated February 23, 2021. This matter is now submitted to the Council for consideration.

Respectfully Submitted,

AD HOC ON COVID-19 RECOVERY AND NEIGHBORHOOD INVESTMENT  
COMMITTEE

<b><u>MEMBER</u></b>	<b><u>VOTE</u></b>
MARTINEZ	YES
HARRIS-DAWSON:	YES
PRICE:	YES
CEDILLO:	ABSENT
O'FARRELL	YES

LC 02/24/21

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**