

PUBLIC WORKS COMMITTEE REPORT relative to the Innovation and Performance Commission's (IPC) Innovation Fund (IF) funding for the Listen4Good Grant Project from the Department of Neighborhood Empowerment (DONE).

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. ESTABLISH and APPROPRIATE a new appropriation account entitled DONE - Listen4Good Grant Project in the amount of \$15,000 within the IF Fund No. 105/10 from the available cash balance of the IF.
2. TRANSFER \$15,000 from the IF Fund No. 105/10, Account to be Established, DONE - Listen4Good Grant Project Fund No. 44B/47 as follows:

<u>Fund</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
44B/47	47T265	Listen4Good Grant	\$15,000

3. INSTRUCT the DONE to:

- a. Separately track all encumbrances and expenditures of IF monies so that unspent funds can be returned to the IF at the end of the fiscal year.
- b. Report to the IPC with an accounting of the funds, the lessons learned, and any obstacles faced.
- c. Report to the IPC if, after the receipt of funds, the scope of the funded item differs from the scope approved for funding by the Mayor and the Council.

4. AUTHORIZE the City Administrative Officer (CAO) to make technical corrections as necessary to those transactions included in the CAO report, dated February 9, 2021, attached to the Council file, to implement Mayor and Council intentions.

Fiscal Impact Statement: The CAO reports that approval of these recommendations will allocate \$15,000 of the remaining \$140,000 Performance Evaluation 2020-21 available balance. The \$15,000 will be transferred to the DONE to begin implementation of the pilot project that has been approved by the IPC. In some cases, departments will incur ongoing costs.

Financial Policies Statement: The CAO reports that the above recommendations are in compliance with the City's Financial Policies as IF monies are being utilized for an eligible project which will improve the quality, efficiency and effectiveness of City service through innovation, productivity, and performance measurement.

Community Impact Statement: None submitted.

SUMMARY

At the meeting held on February 24, 2021, your Public Works Committee considered a CAO

report relative to funding from the IF for the Listen4Good Grant Project. The CAO reports that through this grant, organizations nominated by a funder receive a \$30,000 capacity-building grant over 18 months and unlimited access to a dedicated coach, along with a premium SurveyMonkey account and all of Listen4Good's online tools and resources. Benchmarks, access to an online peer community, and facilitated interaction with co-funders are included. Of the \$30,000 award, \$15,000 are grant funds provided by Listen4Good. The remaining \$15,000 is provided through matching funds provided by the nominator. This \$15,000 IF request would provide these matching funds. The IPC has stipulated that DONE provide quarterly progress updates to the Commission. After an opportunity for public comment was held, the Committee moved to approve the CAO's recommendations, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

PUBLIC WORKS COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
BLUMENFIELD:	YES
LEE:	YES
DE LEON:	YES
O'FARRELL	ABSENT
KORETZ:	YES

ME 2/24/21

-NOT OFFICIAL UNTIL COUNCIL ACTS-