

PUBLIC WORKS COMMITTEE REPORT relative to the Innovation and Performance Commission's (IPC) Innovation Fund (IF) funding for the Digital Training and Adoption Project from the Los Angeles Fire Department (LAFD).

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. ESTABLISH and APPROPRIATE a new appropriation account entitled LAFD - Digital Training and Adoption Project in the amount of \$125,000 within the IF Fund No. 105/10 from the available cash balance of the IF.
2. TRANSFER \$125,000 from the IF Fund No. 105/10, Account to be Established, LAFD - Digital Training and Adoption Project Fund No. 100/38 as follows:

<u>Fund</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
100/38	003040	Contractual Services	\$125,000

3. INSTRUCT the LAFD to:
  - a. Separately track all encumbrances and expenditures of IF monies so that unspent funds can be returned to the IF at the end of the fiscal year.
  - b. Report to the IPC with an accounting of the funds, the lessons learned, and any obstacles faced.
  - c. Report to the IPC if, after the receipt of funds, the scope of the funded item differs from the scope approved for funding by the Mayor and the Council.
4. AUTHORIZE the City Administrative Officer (CAO) to make technical corrections as necessary to those transactions included in the CAO report, dated February 9, 2021, attached to the Council file, to implement Mayor and Council intentions.

Fiscal Impact Statement: The CAO reports that approval of these recommendations will allocate \$125,000 of the remaining \$1,111,112 IF 2020-21 available balance. The \$125,000 will be transferred to the LAFD to begin implementation of the pilot project that has been approved by the IPC. In some cases, departments will incur ongoing costs.

Financial Policies Statement: The CAO reports that the above recommendations are in compliance with the City's Financial Policies as IF monies are being utilized for an eligible project which will improve the quality, efficiency and effectiveness of City service through innovation, productivity, and performance measurement.

Community Impact Statement: None submitted.

## SUMMARY

At the meeting held on February 24, 2021, your Public Works Committee considered a CAO report relative to funding from the IF for the Digital Training and Adoption Project. The CAO reports that the LAFD is proposing to implement an online software training system that will decrease the cost and delivery of software training as well as increase user adoption and retention of the new system. According to the LAFD, the Department will have to replace four major enterprise software systems over the next two years, which will require training each of its 3500 employees. Through this pilot, LAFD looks to implement a new innovative system that will provide an interactive, in-app training program delivered entirely remote and online. The system will include guided instruction that provides real-time feedback to improve learning, provide just-in-time content delivery to improve retention, and adapt to user feedback for reinforcement and remediation. The LAFD states that this pilot can potentially eliminate the need for in-person training, increase user adoption, and save nearly \$1 million. After an opportunity for public comment was held, the Committee moved to approve the CAO's recommendations, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

PUBLIC WORKS COMMITTEE

<b><u>MEMBER</u></b>	<b><u>VOTE</u></b>
BLUMENFIELD:	YES
LEE:	YES
DE LEON:	YES
O'FARRELL	ABSENT
KORETZ:	YES

ME 2/24/21

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**