

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: April 19, 2021

CAO File No. 0220-03695-0270

Council File No. 21-0211

Council District: All

To: The Mayor and Council

From: Richard H. Llewellyn, Jr., City Administrative Officer 

Reference: Transmittal from the Mayor dated February 9, 2021; Supplemental information received through April 16, 2021

Subject: **FISCAL YEAR 2019 STATE HOMELAND SECURITY PROGRAM GRANT ACCEPTANCE**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or his designee, to:
 - a. Accept the Fiscal Year 2019 State Homeland Security Program (FY19 SHSP) grant in the amount of \$758,019 for a grant performance period of September 1, 2019 through February 28, 2022 to fund approved City of Los Angeles Emergency Management, Fire, and Police Departments' projects as outlined in the Mayor's revised Attachment 3, included as the sole attachment to this report;
 - b. Negotiate and execute an agreement with the County of Los Angeles for a term between September 1, 2019 through February 28, 2022 for receipt of FY19 SHSP funds, consistent with the approved grant budget and in accordance with the agreement included as Attachment 2 of the Mayor's transmittal dated February 9, 2021, subject to the approval of the City Attorney as to form;
 - c. Negotiate and execute a contract with a vendor to develop and conduct All Hazard Incident Management Team trainings for a term of up to 12 months within the grant performance period, and for an amount not to exceed \$40,000, subject to approval of the City Attorney as to form;
 - d. Submit to the grantor requests for drawdown of funds or reimbursements of City funds expended for eligible grant purposes;

- e. Prepare the Controller’s instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;

2. Authorize the Controller to:

- a. Establish a new interest-bearing fund entitled FY19 SHSP Grant, and create a receivable in the Fund in the amount of \$758,019 for the FY19 SHSP grant;
- b. Expend and receive funds upon presentation of documentation and proper demand by the Mayor’s Office of Public Safety to reimburse City departments;
- c. Appropriate funds within the new Fund XXX, Department 46 as follows:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
XXX/46	46T935	EMD	\$65,000
XXX/46	46T138	Fire	435,000
XXX/46	46T938	LAFD Grant Allocation	58,019
XXX/46	46T170	Police	200,000
Total			\$758,019

- d. Transfer appropriations in the amount of \$758,019 within the FY19 SHSP Grant Fund No. XXX on an as-needed basis to reimburse for grant-related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
XXX/46	46T935	EMD	\$65,000
XXX/46	46T138	Fire	435,000
XXX/46	46T938	LAFD Grant Allocation	58,019
XXX/46	46T170	Police	200,000
Total			\$758,019

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
392/34	342120	Printing and Binding	\$65,000
100/38	001098	Overtime Variable Staffing	435,000
100/38	006020	Operating Supplies & Exp	18,019
100/38	003040	Contractual Services	40,000
100/70	001092	Overtime Sworn	200,000
Total			\$758,019

- e. Transfer cash from Fund XXX/46 to reimburse the General Fund on an as-needed basis upon presentation of proper documentation from the City of Los Angeles Emergency Management, Fire, and Police Departments; and,

3. Authorize the City Clerk to:

- a. Place the following action relative to the FY19 SHSP grant on the City Council agenda on July 1, 2021 or the first meeting day thereafter:

Authorize the Controller to transfer from Fund No. XXX, Department No. 46, account number 46T170, Police, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001092, Overtime Sworn, \$100,000

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the Fiscal Year 2019 State Homeland Security Program (FY19 SHSP) award in the amount of \$758,019 from the United States Department of Homeland Security. The Mayor's transmittal dated February 9, 2021, inadvertently reflected the total grant award as \$683,019; this and related corrections are reflected in the recommendations included in this report and in the revised budget provided by the Mayor's Office (see Attachment). The grant performance period is from September 1, 2019 through February 28, 2022. There is no matching requirement for this grant.

The FY19 SHSP provides funding for planning, equipment, training, exercises, and grant administration for emergency prevention, preparedness, and response. The grant to support first responders is provided by the United States Department of Homeland Security to the California Governor's Office of Emergency Services (Cal OES), who in turn allocates the funds to the County of Los Angeles as a sub-grantee. The County of Los Angeles then administers the grant for the area and distributes it to regional recipients, including the City of Los Angeles. The Mayor's Office requests authority to negotiate and execute the FY19 SHSP allocation sub-recipient agreement between the City and the County of Los Angeles, which is provided as Attachment 2 to the Mayor's transmittal dated February 9, 2021.

The City's FY19 SHSP allocation will fund projects within the Los Angeles Emergency Management Department (EMD), Los Angeles Fire Department (LAFD), and Los Angeles Police Department (LAPD).

Los Angeles Emergency Management Department

Funding in the amount of \$65,000 is provided to the EMD to cover printing costs for the Ready Your Los Angeles Neighborhood (RYLAN) program. The purpose of the RYLAN program is to prepare, organize, connect, communicate, and train those who live and work in Los Angeles, to empower residents to respond and help each other during the first critical hours following a major disaster. This funding will support the marketing materials and planning workbooks used in workshops and drills, which are provided in eight languages.

Los Angeles Fire Department

Los Angeles Urban Area Regional Training Green Cell

Funding in the amount of \$375,000 is provided to the LAFD to support and coordinate the Regional Training Green Cell (RTGC) project in conjunction with the Los Angeles Area Fire Chief's Association. The RTGC project delivers realistic simulation exercises to regional fire departments within the County of Los Angeles. Funding will be utilized for course development and instructor staffing. Training consists of simulation exercises, master scenario events, and command and control simulations. Continuous training is critical to replace members lost through attrition, promotion, or retirement.

Regional Training Center Maintenance and Sustainment – Hazardous Materials and Urban Search and Rescue

Funding in the amount of \$11,800 is provided to the LAFD to coordinate and deliver Hazardous Materials and Urban Search and Rescue training in the surrounding region. Funding will be used to purchase training consumables to be utilized during regional training.

Community Emergency Response Team Equipment

Funding in the amount of \$6,219 is provided to the LAFD for the Community Emergency Response Team (CERT) program. The CERT program provides federally-sanctioned disaster response training to residents of Los Angeles County. Participants are educated regarding disaster preparedness and basic disaster response, such as fire safety, light search and rescue, team organization, and disaster medical operations. Funding will be used to purchase equipment related to CERT training and response operations.

All Hazards Incident Management Team

Funding in the amount of \$100,000 is provided to the LAFD for the All Hazards Incident Management Team (AHIMT) training; of this, \$60,000 is provided for overtime and backfill for students to attend training, and \$40,000 is provided for the cost of the five-day course for up to 36 students.

The Mayor's Office is requesting authority to negotiate and execute a contract with a vendor to conduct the AHIMT trainings for a term of up to 12 months within the grant performance period, for an amount not to exceed \$40,000.

Los Angeles Police Department

Weapons of Mass Destruction Training

Funding in the amount of \$100,000 is provided to the LAPD for the Weapons of Mass Destruction (WMD) training project for instructor overtime. This training enables the region to be better prepared for response to, management of, and recovery from a WMD incident. The project provides Chemical, Biological, Radiological, Nuclear, and high yield Explosives (CBRNE) certifications and re-certifications for the Operational Area and the greater Southern California area, and has trained over 25,000 students since its inception. This training meets the requirements set forth by the California Division of Occupational Safety and Health for law enforcement response to CBRNE incidents.

Multi-Assault Counter Terrorism Action Capabilities Training

Funding in the amount of \$100,000 is provided to the LAPD for the Multi-Assault Counter Terrorism Action Capabilities (MACTAC) training project for instructor overtime. This project enables a better-equipped regional response force to handle large-scale and multiple terrorism incidents. The training is used for multiple municipal jurisdictions, numerous school police departments, and has a Train-the-Trainer partnership with U.S. Customs and Border Protection for agents at the Los Angeles International Airport and the Port of Los Angeles to combat contraband.

FISCAL IMPACT STATEMENT

There is no impact to the General Fund as a result of the recommendations in this report. Acceptance of the Fiscal Year 2019 State Homeland Security Program (FY19 SHSP) award in the amount of \$758,019 will provide funding for the Los Angeles Emergency Management Department, Los Angeles Fire Department, and Los Angeles Police Department.

FINANCIAL POLICIES STATEMENT

The recommendations in this report comply with the City's Financial Policies in that one-time revenue is used for one-time expenses, all grant-eligible costs are fully covered by grant funds, and grant funds are sufficient to support grant activities.

RHL:SRB:04210080

Attachment

FY19 SHSP Budget

Sub-Recipient	Project Name	Funding Source	Discipline	Solution Area	Solution Area Sub-Category	Total Obligated
EMD	Ready Your LA Neighborhood	HSGP-SHSP	EMG	Planning	Community Outreach	65,000
LAFD	LA Urban Area Regional Training Green Cell	HSGP-SHSP	FS	Training	Staff Expenses	375,000
LAFD	Regional Training Center Maintenance and Sustainment	HSGP-SHSP	FS	Training	Course Delivery and Evaluation	11,800
LAFD	Community Emergency Response Training	HSGP-SHSP	FS	Equipment	Other Authorized Equipment	6,219
LAFD	All Hazards Incident Management Team Training	HSGP-SHSP	FS	Training	Staff Expenses	100,000
LAPD	WMD Training	HSGP-SHSP	LE	Training	Staff Expenses	100,000
LAPD	MACTAC Training	HSGP-SHSP	LE	Training	Staff Expenses	100,000
						\$758,019