



ERIC GARCETTI
MAYOR

April 21, 2021

Honorable Members of the City Council
c/o City Clerk
Los Angeles City Hall
200 N. Spring Street, Room 395
Los Angeles, CA 90012

Re: Notification of Request for Authority to Accept a Grant Award in the amount of \$3,000,000 from the California Board of State and Community Corrections for the FY 2019-2020, FY 2020-21, FY 2021-22 California Gang Violence Intervention and Prevention (CalVIP) Grant Program and Adoption of a Resolution (C.F. XX-XXX)

Dear Honorable Members:

Pursuant to Section 14.6(c) of the Los Angeles Administrative Code, the Mayor's Office of Gang Reduction and Youth Development ("GRYD Office") hereby notifies the Los Angeles City Council of its award of funding from the California Board of State and Community Corrections ("BSCC") for Fiscal Years (FY) 2019-20, FY 2020-21, FY 2021-22 California Violence Intervention and Prevention ("CalVIP") grant program in support of the comprehensive GRYD strategy.

Transmitted herewith for consideration by the City Council is a request to accept the funding in the amount of \$3,000,000 with a performance period of October 1, 2020 to September 30, 2023, and approval of the proposed budget for the CalVIP grant. There is a 100% cash or in-kind match requirement of \$3,000,000.

Background

CalVIP is a formula grant managed by the Board of State and Community Corrections ("BSCC"). On October 2019, the BSCC approved a three year funding cycle for CalVIP grants. Thereafter on April 9, 2020, BSCC issued a non-competitive Request for Application for the CalVIP Program to the City of Los Angeles ("City"). The City submitted an application on June 5, 2020, which explained the City's current crime data

and its intent to fund the GRYD zones with the highest crime spikes. They are follows: Newton 2, Rampart 2, 77th 3, Southeast 2, Northeast and Foothill. Subsequently, on September 11, 2020, the City was awarded the CalVIP Grant. A copy of the Standard Agreement for this grant is attached as reference (Attachment 1).

The CalVIP Grant provides funds for violence intervention and prevention activities. The City is required to distribute at least 50 percent of the grant funds to one or more community-based organizations; provide a 100 percent cash or in-kind match; and use evidence-based programs, practices, and techniques.

A. Prevention and Intervention Services

The CalVIP funds will be used to fund programs in the Newton 2, Rampart 2, 77th 3, Southeast 2, Northeast and Foothill GRYD Zones. Said GRYD Zones are the target focus of grant funds due to the recent spikes in gang violence (2019 vs. 2018). With a pandemic altering the homeostasis for all Angelenos, GRYD zone communities experience higher levels of stress and vulnerability, now more than ever.

Prevention Services

The GRYD Office requests authority to contract with the following Prevention Contractors:

GRYD Zone	Prevention Services Contractor
Newton 2	Soledad Enrichment Action (SEA)
Rampart 2	El Centro Del Pueblo (ECDP)
77 th 3	Asian American Drug Abuse Program (AADAP)
Northeast	El Centro Del Pueblo (ECDP)
Foothill	El Nido Family Centers

Intervention Services

The GRYD Office requests authority to contract with the following Intervention Contractors:

GRYD Zone	Intervention Services Contractor
Newton 2	Volunteers of America (VOA)
Rampart 2	Volunteers of America (VOA)
77 th 3	Soledad Enrichment Action (SEA)
Southeast 2	Soledad Enrichment Action (SEA)
Foothill	Champions In Service (CIS)

The Mayor's Office has selected contracted GRYD agencies to contract with GRYD agencies that are assigned to the GRYD zones in the target areas stated in the CalVIP grant application.

Said GRYD service providers were selected through a formal procurement process (January - May 2018) to solicit proposals from community-based organizations to provide gang prevention or intervention services in each of the 23 designated GRYD Zones across the City. Proposals were reviewed and scored in accordance with the City's standard competitive bid review procedures. Independent review panels of experts were convened to evaluate, score and rank the proposals. Soledad Enrichment Action (SEA), El Centro Del Pueblo (ECDP), Asian American Drug Abuse Program (AADAP), El Nido Family Centers (El Nido), Volunteers of America (VOA), and Champions In Service (CIS) were prevention and intervention service providers in the Newton 2, Rampart 2, 77th 3, Southeast 2, Northeast and Foothill GRYD Zones. The Mayor's Office requests authority to negotiate and execute contracts with the six (6) service providers in an amount not to exceed \$225,900, per each contractor for a three-year contract performance period, October 1, 2020 to June 30, 2023 (Please see contract budget allocation per grant year in Section D, "Budget").

During the three-year CalVIP grant funding cycle, the GRYD Office intends to allocate \$1,129,500.00 for five prevention service providers and \$1,129,500.00 for five intervention service providers during Fiscal Years 2020-2021, 2021-2022, and 2022-2023. Said funding will support services for at least 864 families with extensive, direct comprehensive services, and will impact over 4,320 parents, guardians, and youth through community education and violence prevention actions.

B. Outcome Evaluation Services

CalVIP Grant recipients are required to participate in data collection, analysis, reporting, and project outcomes evaluation as a component of this grant program. The Mayor's Office requests authority to allocate \$300,000 for this component and proposes to execute sole source contracts with long-time evaluation partners, California State University, Los Angeles (CSULA). CSULA has the capacity and expertise to fully implement the evaluation component to assess client eligibility for services, collection and reporting of client data outcomes, and database management for the Newton 2, Rampart 2, 77th 3, Southeast 2, Northeast and Foothill GRYD Zones. The Mayor's Office requests authority to negotiate and execute a sole source contracts with CSULA in an amount not to exceed \$300,000 for a three-year performance period effective from October 1, 2020 to September 30, 2023. Relative to the proposed contracts, the City Attorney is currently reviewing information provided by the Mayor's Office on justification for sole source procurement. This Office recommends that contracting authority be subject to City Attorney approval of sole source procurement.

C. Program Implementation Costs

The following GRYD staff will be required to implement the CalVIP grant:

A) Program Manager (Mayoral Aide VII, Step 3)		
	@19.55%, \$8,129.28 x 33 months	\$52,438.45
B) Regional Program Coordinator (Mayoral Aide II, Step10)		
	@35%, \$5,926.44 x 33 months	\$68,450.38
C) Regional Program Coordinator (Mayoral Aide V, Step 5)		
	@25%, \$6,081.30 x 33 months	\$50,170.73
D) Senior Accountant (Mayoral Aide V, Step 8)		
	@20%, \$7,154.88 x 33 months	\$47,222.21
E) Accountant (Mayoral Aide V, Step 2)		
	@27%, \$5,454.90 x 33 months	\$48,603.16

Fringe in the amount of \$108,115.07 will be allocated to these positions, for a total salaries and benefits allocation of \$375,000.

The Regional Program Coordinators will be responsible for grant administration and will serve as the primary point of contact with the Board of State and Community Corrections (BSCC). They shall also be responsible for ensuring that the project implementation plan is adhered to, project objectives are met, and reports are submitted according to the timeline determined by BSCC. The Regional Program Coordinators will oversee Prevention and Intervention initiatives, provide direct services within their respective GRYD Zones, and provide technical assistance to its assigned contractors. The Senior Accountant is responsible for all fiscal matters and contract compliance.

D. Budget

The following budget was presented in the grant application and approved by the BSCC. The grant allocates \$3,000,000 over three years.

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LINE ITEM	GRANT FUNDS	CASH MATCH	IN-KIND MATCH	TOTAL
1. Salaries and Benefits	\$375,000	\$375,000	\$0	\$750,000
2. Services and Supplies	\$15,000	\$0	\$0	\$15,000
3. Professional Services	\$45,000	\$0	\$0	\$45,000
4. CBO Contracts* (<i>min. 20% of grant funds</i>)	\$2,259,000	\$2,625,000	\$0	\$4,884,000
5. Indirect Costs	\$0	\$0	\$0	\$0
6. Fixed Assets / Equipment	\$0	\$0	\$0	\$0
7. Evaluation/Data Collection (<i>min. 10% of grant funds</i>)	\$300,000	\$0	\$0	\$300,000
8. Other (Travel, Training, etc.)	\$6,000	\$0	\$0	\$6,000
TOTAL PER YEAR	\$3,000,000	\$3,000,000	\$0	\$6,000,000

*Five prevention and five intervention providers will be contracted to provide services using CalVIP funds in the following amounts:

Fiscal Year 1:

Prevention (5) \$67,770 x 5 contractors = \$338,850
Intervention (5) \$67,770 x 5 contractors = \$338,850

Fiscal Year 2:

Prevention (5) \$90,360 x 5 contractors = \$451,800
Intervention (5) \$90,360 x 5 contractors = \$451,800

Fiscal Year 3:

Prevention (5) \$67,770 x 5 contractors = \$338,850
Intervention (5) \$67,770 x 5 contractors = \$338,850
Total per Contractor = \$225,900
Grand Total = \$2,259,000

Match

The total match grant requirement presented and approved by the grantor is \$3,000,000. A 100% match: \$2,625,000.00 of the total cash or in-kind match is identified using general fund dollars in Fiscal Years 2020-2021, 2021-2022, and 2022-2023 at approximately \$262,500.00 per prevention contract (\$262,500.00 x 5 = \$1,312,500.00) and \$262,500.00 per intervention contract (\$262,500.00 x 5 = \$1,312,500.00) that will be receiving grant funds; approximately \$375,000 of the total cash or in-kind match will be identified using salaries. Any applicable increases to the fringe benefit line item (i.e. increase in Cost Allocation Plan rate for City of Los Angeles) will be presented to the grantor as a request for a budget modification to ensure appropriate reimbursement of related costs.

Additionally, the BSCC requires the submission of a Resolution that addresses the City's approval relative to the 2019 CalVIP program grant (Attachment 2).

E. Reserve Fund Loan

The Mayor's Office requests approval of a Reserve Fund advance in the amount of \$900,000 to facilitate cash flow and immediate disbursement to service providers contracted to implement prevention and intervention services in the Newton 2, Rampart 2, 77th 3, Southeast 2, Northeast and Foothill GRYD Zones under the CalVIP Grant Program. BSCC administers the CalVIP Grant on a reimbursement basis only, requiring grant recipients to front-fund expenditures prior to submitting requests for reimbursement. The Mayor's Office plans to submit requests for reimbursement on a quarterly basis (as allowed by the grantor) to facilitate repayment of the Reserve Fund advance, with full repayment by the end of the grant performance period in 2023. The Mayor's Office has successfully repaid prior Reserve Fund advances for past CalGRIP, and CalVIP Grants.

RECOMMENDATIONS

IT IS THEREFORE requested that the City Council:

1. **AUTHORIZE** the Mayor, or designee, to accept the 2019 California Violence Intervention and Prevention Program (CalVIP) Grant award from the Board of State and Community Corrections in the amount of \$3,000,000, for the period effective October 1, 2020 to December 31, 2023;
2. **AUTHORIZE** the Mayor, or designee, to negotiate and execute the Grant Award Agreement and submit any other necessary agreements and documents relative to the grant award, subject to the review and approval of the City Attorney as to form and legality;
3. **ADOPT** the attached governing body resolution which endorses the grant agreements and agrees to comply with the program and funding requirements of the grant;
4. **AUTHORIZE** the Mayor, or designee, to negotiate and execute contracts with Soledad Enrichment Action, El Centro Del Pueblo, Asian American Drug Abuse Program, and El Nido Family Centers, to provide gang prevention services in the Newton 2, Rampart 2, 77th 3, Northeast, and Foothill GRYD Zones respectively, for the period of October 1, 2020 to March 31, 2023, in an amount not to exceed \$225,900 for each contract, subject to the approval of the City Attorney as to form and legality and compliance with City contracting requirements;
5. **AUTHORIZE** the Mayor, or designee, to negotiate and execute contracts with Volunteers of America of Los Angeles, Soledad Enrichment Action, and Champions In Service to provide gang intervention services in the Newton 2, Rampart 2, 77th 3, Southeast 2, and Foothill GRYD Zones respectively, for the period of October 1, 2020 to March 31, 2023, in an amount not to exceed \$225,900, subject to the approval of the City Attorney as to form and legality and compliance with City contracting requirements;
6. **AUTHORIZE** the Mayor, or designee, to negotiate and execute a contract with California State University Los Angeles to obtain data collection, analysis and reports, database management and progress evaluation using the Youth Eligibility Assessment Tool (YSET), for the period of October 1, 2020 to September 30, 2023, in an amount not to exceed \$300,000, subject to approval of the City Attorney as to form and legality and compliance with City contracting requirements;

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7. AUTHORIZE the Controller to:

Establish a new fund entitled 2019 CalVIP. Recognize a receivable in the amount of \$3,000,000 within the 2019 CalVIP grant, Fund XXX, Department 46; expend funds upon presentation and proper demand from the Mayor, or designee, and establish appropriation accounts as follows:

<u>ACCOUNT NO.</u>	<u>ACCOUNT TITLE</u>	<u>AMOUNT</u>
46T146	Mayor	\$266,884.93
46T299	Related Costs	\$108,115.07
46T304	Contractual Svcs	\$2,604,000.00
46T213	Travel	\$6,000.00
46T602	Supplies	\$15,000.00
	TOTAL	\$3,000,000.00

- 8. INSTRUCT** the Controller to transfer up to \$266,884.93 from Fund XXX, Account 46T146 to the Mayor's General Fund No. 100, Department 46, Account 001020 for reimbursement of grant-funded personnel salaries;
- 9. INSTRUCT** the Controller to transfer up to \$108,115.07 from Fund XXX, Account 46T299 to the Mayor's General Fund No. 100, Department 46, Account 5346 for reimbursement of grant-funded fringe benefits;
- 10. AUTHORIZE** a Reserve Fund Loan in the amount of \$900,000 to support program-related activities under the 2019 CalVIP Grant, which is to be repaid by the Office of the Mayor at the end of the fiscal year.
- 11. AUTHORIZE** the Controller to transfer \$900,000 from the Reserve Fund to the Unappropriated Balance Fund No. 100/Dept 58 and transfer therefrom to the 2019 CalVIP Grant Fund XXX Dept 46; and
- 12. AUTHORIZE** the Mayor, or designee, to prepare Controller instructions and/or make technical adjustments that may be required to implement the actions approved by the Mayor and Council on this matter, subject to the approval of the City Administrative Officer and authorize the Controller to implement these instructions.

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13. **AUTHORIZE** the Mayor, or designee, to prepare Controller instructions and/or make technical adjustments that may be required to implement the actions approved by the Mayor and Council on this matter, subject to the approval of the City Administrative Officer and authorize the Controller to implement these instructions.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a horizontal line extending to the right and a small mark at the end.

Eric Garcetti
Mayor

EG:el.gvj

Attachments

- 1 BSCC Standard Agreement
- 2 Governing Body Resolution