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June 4, 2021

Honorable City Council
City of Los Angeles
c/o: Office of the City Clerk
City Hall, Room 395

Honorable Members of the City Council:

Subject:

Agreement with Encino Parents Nursery School, Incorporated for the Operation of a Recreational Child Development and Preschool Program.

Recommendation for Council Action:

The Board of Recreation and Park Commissioners (Board) respectfully requests City Council approve the Award of a proposed six (6) year agreement between the Department of Recreation and Parks (RAP) and Encino Parents Nursery School, Incorporated (EPNS), a 501(c)(3) non-profit corporation, setting forth the terms and conditions for EPNS' Operation of a Recreational Child Development and Preschool Program at Encino; as further detailed in Report No. 21-075.

Background:

EPNS, a parent cooperative preschool, has been in operation at Encino Park, located at 16953 Ventura Boulevard in Encino, for approximately fifty (50) years. EPNS provides a recreational, play-based early childhood development and preschool program for up to thirty (30) children ages two years and nine months to five years old at Encino Park (Program). Consistent with past arrangements for the Program, the proposed Agreement will continue to allow EPNS to use the facility year-round from 9:00 a.m. to 12:30 p.m., Monday through Friday.

EPNS has been operating the Program at the facility for decades, and have provided satisfactory service to the community in the view of RAP staff, RAP staff recommends continuing the collaborative relationship with EPNS through the proposed Agreement.

RAP Staff recommends that the Board approves the proposed six-year Agreement with EPNS in order to allow the Program to continue for the benefit of families who live in the surrounding community who need an affordable, quality recreational child development program. EPNS' operation of the Program and fulfillment of its commitments will be monitored and evaluated through the Partnership Section's annual performance review process.



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June 4, 2021
Page 2

Fiscal Impact Statement:

There will be no adverse impact on RAP's General Fund as costs and expenses associated with EPNS' operation of the Program will be paid by parent tuition and RAP will be reimbursed by EPNS for the Program's impacts on RAP in the form of cost recovery reimbursement fees.

If you have any questions with regard to this matter, please contact Mr. Joel Alvarez, Senior Management Analyst II, Partnerships, at (213) 202-5600.

Very truly yours,

BOARD OF RECREATION AND
PARK COMMISSIONERS



HAROLD ARRIVILLAGA
Commission Executive Assistant II

Attachments: Board Report No. 21-075

cc: Joel Alvarez, Senior Management Analyst II, Partnerships Finance Branch