



Los Angeles World Airports

Item Number
6

REPORT TO THE BOARD OF AIRPORT COMMISSIONERS

Cecil W. Rhambo, Jr.

Approved by: Cecil W. Rhambo, Jr., Chief of Airport Police

David L. Maggard Jr.

Reviewed by: David L. Maggard, Jr., Deputy Executive Director of
Public Safety and Security

D. Dy

City Attorney

Justin Erbacci, Chief Executive Officer

Meeting Date:

5/20/2021

CAO Review:

Completed
 Pending
 N/A

Reviewed for	Date	Approval Status	By
Finance	5/4/2021	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	JS
CEQA	4/30/2021	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	VW
Procurement	5/6/2021	<input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> Cond	QM
Guest Experience	5/6/2021	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	TB
Strategic Planning	5/3/2021	<input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> NA	KC

SUBJECT:

Approve a First Amendment to Contract No. DA-5278 with I.D. Systems & Supplies Co., to extend the term by one year, through June 30, 2022, and provide the option to further extend for an additional one-year period, to allow I.D. Systems & Supplies Co. to continue to provide security badge cards for the Airport Police Division, Security Credentials Section, at Los Angeles International Airport, in support of the security badge program for all airport workers that require access to secure or restricted areas.

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f. of the Los Angeles City CEQA Guidelines.
3. APPROVE the First Amendment to Contract DA-5278 with I.D. Systems & Supplies Co., extending the contract for one year, ending on June 30, 2022, and adding a one-year renewal option through June 30, 2023, with no additional funding authority.

4. CERTIFY that this First Amendment is entered into in accordance with City Charter Section 371(e)(10) and Los Angeles Administrative Code Section 10.15(a)(10).
5. AUTHORIZE the Chief Executive Office to execute said First Amendment to Contract DA-5278 after approval as to form by the City Attorney and approval by the Los Angeles City Council.

DISCUSSION:

1. Purpose

To purchase blank identification cards in order to make Secure Identification Display Area badges that are currently needed for high volume rebadging. The contract in place with I.D. Systems & Supplies Co. is expiring and needs to be extended to meet the immediate demand for new badges for and rebadging of Los Angeles International Airport employees. Due to the low number of badges issued during the pandemic, additional funding is not required.

2. Prior Related Actions

- **June 4, 2012 – Resolution No. 24814 (DA-4730)**
After a competitive bid process, the Los Angeles World Airports' (LAWA) Board of Airport Commissioners (Board) awarded a three-year contract with I.D. Systems & Supplies Co., for security badge cards to produce security identification badges at Los Angeles International Airport, for a total amount of \$2,072,000.
- **June 18, 2015 – Resolution No. 25727 (DA-5002)**
After a competitive bid process, the Board awarded a three-year contract with I.D. Systems & Supplies Co. for security badge cards to produce security identification badges at Los Angeles International Airport, for a total amount of \$960,000.
- **April 19, 2018 – Resolution No. 26472 (DA-5278)**
After a competitive bid process, the Board of Airport Commissioners of the Department of Airports awarded a three-year contract to I.D. Systems & Supplies Co. to supply and deliver security badge cards to LAWA, for an amount not to exceed \$1,995,000.

3. Current Action

Los Angeles World Airports' Airport Police Division, Security Credentials Section, is required under Code of Federal Regulations (CFR) Title 49 Part 1542, to administer a comprehensive security badge program for all airport workers that require access to secure or restricted areas. Through this action, Los Angeles World Airports will extend the current contract to purchase blank identification cards to produce Secure Identification Display Area badges for airport and airline employees who need new badges or need to be rebadged.

Currently, there are over 55,000 badged employees and 30,000 badges need to be replaced immediately and over the next twelve months, and therefore, there is an immediate need for additional blank identification cards. Staff requires the existing contract to be extended for

one year, with a one-year renewal option, so it can obtain immediately the blank cards necessary to meet the imminent badging needs based on large numbers of employees returning to work after the pandemic. The requested contract amendment and renewal option will allow the Security Credentials Section to procure a sufficient amount of blank identification cards to service Los Angeles World Airports' current badging needs, as well as the estimated need for large scale capital improvement projects. Due to the low number of badges issued during the pandemic, additional appropriations for funding is not needed.

Procurement Process

The current three-year contract was awarded through a competitive process.

Action Requested

Staff requests that the Board authorize the Chief Executive Officer to execute the First Amendment to Contract No. DA-5278 with I.D. Systems & Supplies Co., to extend the current contract by one year, with an additional one-year renewal option, using the current funding authority.

Expenditures on the Contract to date are \$1,190,405, with a remaining contract balance of \$804,595. The costs for security badge cards provided by I.D. Systems & Supplies Co. are not expected to increase during the contract term.

Fiscal Impact

Approval of this item will result in no additional impact on the operating budget since it merely extends the term of the contract, without further increases to the contract authority amount.

4. Alternatives Considered

None.

Not approving the contract with I.D. Systems & Supplies Co. could render LAWA non-compliant with TSA regulations and will cause operational issues when LAWA employees are not able to obtain badges needed to access required work areas.

APPROPRIATIONS:

Funds for this item have been requested in Fiscal Year 2021-22 Los Angeles World Airports Operating Budget in LAX Cost Center 1160022 – Security Credentials Section, Commitment Item 522 – Security Badge Supplies. Funding for subsequent years will be requested as part of the annual budget process.

STANDARD PROVISIONS:

1. This item, as a continuing administrative, maintenance and personnel-related activity, is exempt from California Environmental Quality Act (CEQA) requirements pursuant to Article II, Section 2.f. of the Los Angeles City CEQA Guidelines.

2. This proposed document(s) is/are subject to approval as to form by the City Attorney.
3. Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373.
4. I.D. Systems & Supplies Co. is statutorily exempt from the provisions of the Living Wage/Service Contractor Worker Retention Ordinances.
5. Procurement Services has reviewed this action (File No. 8496/10043322). No mandatory Small Business Enterprise, Local Business Enterprise/Local Small Business Enterprise, and Disabled Veterans Business Enterprise goals were set for this project, as no subcontracting opportunities were identified.
6. I.D. Systems & Supplies Co. will comply with the provisions of the Affirmative Action Program.
7. I.D. Systems & Supplies Co. has been assigned Business Tax Registration Certificate number 0000728234-0001-3.
8. I.D. Systems & Supplies Co. will comply with the provisions of the Child Support Obligations Ordinance.
9. This action is not subject to the insurance requirements of the City of Los Angeles.
10. This action is not subject to the provisions of Charter Section 1022 (Use of Independent Contractors).
11. I.D. Systems & Supplies Co. has submitted the Contractor Responsibility Program Questionnaire and Pledge of Compliance and will comply with the provisions of the Contractor Responsibility Program.
12. I.D. Systems & Supplies Co. must be determined by Public Works, Office of Contract Compliance to be in full compliance with the provisions of the Equal Benefits Ordinance prior to execution of the contract.
13. I.D. Systems & Supplies Co. is required to comply with the provisions of the First Source Hiring Program for all non-trade Airport jobs.
14. I.D. Systems & Supplies Co. has submitted the Bidder Contributions CEC Form 55 and will comply with its provisions.
15. I.D. Systems & Supplies Co. has submitted the Municipal Lobbying Ordinance CEC Form 50 and will comply with its provisions.