

MOTION

BUDGET & FINANCE

The City of Los Angeles is taking leadership during this crucial time of economic recovery by making it easier for businesses to be connected to contracting opportunities. In view of this priority, this Council has requested the Chief Procurement Officer (CPO) to leverage the current development of the City's solicitation platform and expand its capabilities from a solely City focused platform to a broader regional focused platform. This regional platform will function as a centralized portal that can house public and private procurement and contracting activities for both the City and the region. In order to support the success of this platform, the CPO was allocated \$500,000 through the budgeting process for Fiscal Year (FY) 2021-22 for operational needs and \$250,000 for marketing outreach to businesses. While the funding was made available for the CPO, the budget did not include the position authorities.

The regular authorities outlined in this Motion will be responsible for establishing two sections within the Office of the CPO. The two sections are the Regional Portal Development and Administration Section and the Procurement Policy and Process Section. These sections will be crucial to the initial implementation of a strategic procurement ecosystem in future phases of the Office of the CPO, which will build upon the areas of procurement policy, process improvement, innovation, vendor relations, and active contract management.

I THEREFORE MOVE that Council, subject to the approval of the Mayor, approve the following five regular authorities, subject to allocation by the Personnel Department and pay grade determination by the City Administrative Officer (CAO) in the Department of General Services to staff the CPO's initiatives.

| <u>Count</u> | <u>Class Code</u> | <u>Class Name</u> |
|--------------|-------------------|------------------------------|
| 1 | 9171-2 | Senior Management Analyst II |
| 1 | 9171-1 | Senior Management Analyst I |
| 3 | 9184 | Management Analyst |

I FURTHER MOVE to instruct the Personnel Department to expedite the allocation and the CAO to expedite the pay grade determinations of the positions requested for the Office of the CPO.

I FURTHER MOVE that the City Clerk be directed to place on the Council Agenda for July 1, 2021, or as soon thereafter as possible, the following recommendations for adoption:

Transfer appropriations in the amount of \$750,000 from General City Purposes, Fund No. 100/56, Account No. 000991 Office of the Chief Procurement Officer to the Department of General Services, Fund No. 100/40 as indicated below:

JUN 16 2021

From

| <u>Fund No.</u> | <u>Account No.</u> | <u>Account Name</u> | <u>Amount</u> |
|-----------------|--------------------|---|---------------|
| 100/56 | 000991 | Office of the Chief Procurement Officer | \$750,000 |

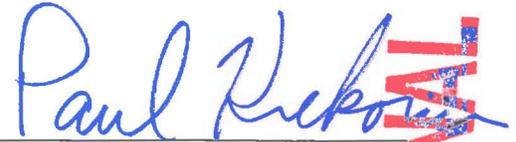
To

| <u>Fund No.</u> | <u>Account No.</u> | <u>Account Name</u> | <u>Amount</u> |
|-----------------|--------------------|----------------------|----------------|
| 100/40 | 001010 | Salaries, General | \$500,000 |
| 100/40 | 003040 | Contractual Services | <u>250,000</u> |
| | | | \$750,000 |

I FURTHER MOVE to authorize the CPO to make necessary technical adjustments, subject to the approval of the CAO; and, authorize the Controller to implement the instructions.

I FURTHER MOVE that this Motion be placed on the next available Council Agenda, pursuant to the Los Angeles City Council Rule No. 16.

PRESENTED BY



PAUL KREKORIAN
Councilmember, 2nd District

SECONDED BY



ORIGINAL