

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: August 3, 2021

To: Nury Martinez, Council President  
City Council

Paul Krekorian, Chair  
Budget and Finance Committee

From: Matthew W. Szabo, City Administrative Officer  
Office of the City Administrative Officer



Subject: **COVID-19 EMERGENCY RESPONSE ACCOUNT – GENERAL CITY PURPOSES FUND STATUS REPORT – WEEK ENDING FRIDAY, JULY 30, 2021**

On March 17, 2020, Council adopted a Motion (C.F. 20-0147-S46) to transfer \$20.0 million from the Reserve Fund to the General City Purposes Fund under a new account entitled “COVID-19 Emergency Response” in order to provide City Departments additional resources to address and respond to the COVID-19 pandemic. In accordance with the Motion, the City Administrative Officer is authorized to spend these requested funds at the direction of the Mayor and provide reports to the City Council on expenses incurred and purposes for which the funds were authorized.

On April 7, 2020, in order to continue citywide efforts to address COVID-19, an additional appropriation of \$50.0 million was provided from the Building and Safety Building Permit Enterprise Fund to the COVID-19 Emergency Response account, increasing the overall appropriation to \$70.0 million. The transfer was effectuated under Mayoral authority in accordance with Los Angeles City Charter Section 231(i) and Los Angeles Administrative Code Sections 8.29 and 8.30, and subsequently approved by Council on April 29, 2020 (C.F. 20-0501).

On April 30, 2020, an additional \$75.0 million was transferred to the COVID-19 Emergency Response account from the Building and Safety Building Permit Enterprise Fund to fund ongoing COVID-19 response needs, thereby increasing the total appropriation to \$145.0 million. The transfer was effectuated under Mayoral authority and subsequently approved by Council on May 5, 2020 (C.F. 20-0530). In accordance with Council action, \$25.0 million of the \$75.0 million transfer will be dedicated to enhancements to the Senior Meals Delivery Program. As of September 10, 2020, the funding dedicated to the Senior Meals Program has been fully approved for expenditure.

On July 17, 2020, the Board of Public Works approved a transfer of \$75.0 million from the Public Works Trust Fund to the COVID-19 Emergency Response account, as authorized by the Mayor, to meet the City’s ongoing COVID-19 expenditures (C.F. 20-0147-S53).

To continue response efforts, the 2021-22 Adopted Budget includes additional funding in the amount of \$40.0 million, of which \$15.0 million is available in the COVID-19 Emergency Response account and \$25.0 million is available in the Unappropriated Balance.

During the Fiscal Year 2021-22 budget deliberations, Council instructed the City Administrative Officer report back to the Budget and Finance Committee on how Council could take a more proactive role in decision-making in the City’s response to the pandemic (C.F. 21-0600-S2). This Office is currently researching this directive and will be reporting back to Council with an analysis and recommendations in a forthcoming report.

A more comprehensive reporting of the City’s COVID-19 response expenditures can be found in a previously issued report by this Office on January 8, 2021, under Council File 20-0147-S38.

The table below provides a summary of authorized funding from the COVID-19 Emergency Response account for the week ending July 30, 2021.

Requesting Department	Purpose	Approval Date	Amount
<b>General Citywide Response</b>			
Fire	Various testing and vaccination site costs through July 2021 (portable restrooms and hand-washing stations, laptops, refrigerators, mobile storage containers, power supplies, and security services)	7/26/21	\$ 320,806
<b>Total Approved (Week Ending July 30, 2021)</b>			<b>\$ 320,806</b>
<b>Previous Transfers (March 31, 2020 – July 23, 2021)</b>			<b>\$ 230,251,698</b>
<b>Total Funding Approved</b>			<b>\$ 230,572,504</b>
<b>Total Account Funding<sup>1</sup></b>			<b>\$ 235,000,000</b>
<b>Less: Total Funding Approved</b>			<b>\$ (230,572,504)</b>
<b>Remaining Account Balance</b>			<b>\$ 4,427,496</b>
<b>Available Unappropriated Balance Funding<sup>2</sup></b>			<b>\$ 25,000,000</b>
<b>Total Available Funding<sup>3</sup></b>			<b>\$ 29,427,496</b>

<sup>1</sup> Includes prior year funding of \$220,000,000 and additional funding of \$15,000,000 provided in the Fiscal Year 2021-22 Adopted Budget.

<sup>2</sup> Requires Council authorization for expenditure

<sup>3</sup> Includes available funding in General City Purposes and the Unappropriated Balance

Should you require any additional information, please contact Samantha Jew at (213) 473-7581 or [samantha.jew@lacity.org](mailto:samantha.jew@lacity.org).

cc: The City Council  
Office of the Mayor  
Sharon Tso, Chief Legislative Analyst  
Jeanne Holm, Office of the Mayor  
Patricia Huber, Office of the City Administrative Officer