

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

0220-05720-0082

Date: October 12, 2021

To: Nury Martinez, Council President  
City Council

Paul Krekorian, Chair  
Budget and Finance Committee

From: Matthew W. Szabo, City Administrative Officer  
Office of the City Administrative Officer



Subject: **COVID-19 EMERGENCY RESPONSE ACCOUNT – GENERAL CITY PURPOSES FUND STATUS REPORT – WEEK ENDING FRIDAY, OCTOBER 1, 2021**

On March 17, 2020, Council adopted a motion (C.F. 20-0147-S46) to transfer \$20.0 million from the Reserve Fund to the General City Purposes Fund under a new account entitled “COVID-19 Emergency Response” in order to provide City Departments additional resources to address and respond to the COVID-19 pandemic. In accordance with the motion, the City Administrative Officer (CAO) is authorized to spend these funds at the direction of the Mayor and must provide reports to the City Council on expenses incurred and purposes for which the funds were authorized.

On April 7, 2020, in order to continue citywide efforts to address COVID-19, and in accordance with Los Angeles City Charter Section 231(i) and Los Angeles Administrative Code Sections 8.29 and 8.30, the Mayor authorized an additional appropriation of \$50.0 million from the Building and Safety Building Permit Enterprise Fund to the COVID-19 Emergency Response account, increasing the overall appropriation to \$70.0 million. The City Council subsequently approved this loan on April 29, 2020 (C.F. 20-0501).

On April 30, 2020, the Mayor authorized an additional \$75.0 transfer to the COVID-19 Emergency Response account from the Building and Safety Building Permit Enterprise Fund to fund ongoing COVID-19 response needs, thereby increasing the total appropriation to \$145.0 million. The City Council approved the loan on May 5, 2020 (C.F. 20-0530). Through this motion, the City Council dedicated \$25.0 million of the \$75.0 million transfer to enhancements to the Senior Meals Delivery Program. As of September 10, 2020, the CAO, under the direction of the Mayor, had approved the full amount for this purpose.

On July 17, 2020, the Board of Public Works approved a transfer of \$75.0 million from the Public Works Trust Fund to the COVID-19 Emergency Response account, as authorized by the Mayor, to meet the City’s ongoing COVID-19 expenditures (C.F. 20-0147-S53).

To continue response efforts, the 2021-22 Adopted Budget included additional funding of \$40.0 million for the COVID Emergency Fund. Of this, \$15.0 million is available in the General City Purposes, COVID-19 Emergency Response Account and \$25.0 million is available in the Unappropriated Balance.

During the 2021-22 budget deliberations, Council instructed the CAO to report to the Budget and Finance Committee on how Council could take a more proactive role in decision-making in the City’s response to the pandemic (C.F. 21-0600-S2). This Office is currently preparing that report.

The table below provides a summary of authorized funding from the COVID-19 Emergency Response account for the week ending October 1, 2021.

Requesting Department	Purpose	Approval Date	Amount
<b>General Citywide Response</b>			
Mayor	Testing notification management services (January 2021 – March 2021)	9/29/21	\$ 381,969
<b>Total Transfers Approved (Week Ending October 1, 2021)</b>			<b>\$ 381,969</b>
<b>Previous Transfers (March 31, 2020 – September 24, 2021)</b>			<b>\$ 230,803,983</b>
<b>Total Transfers Approved</b>			<b>\$ 231,185,952</b>
<b>Total Account Funding<sup>1</sup></b>			<b>\$ 235,000,000</b>
<b>Remaining Account Balance</b>			<b>\$ 3,814,048</b>
<b>Available Unappropriated Balance Funding<sup>2</sup></b>			<b>\$ 25,000,000</b>
<b>Total Available Funding<sup>3</sup></b>			<b>\$ 28,814,048</b>

<sup>1</sup> Includes prior year funding of \$220,000,000 and additional funding of \$15,000,000 provided in the Fiscal Year 2021-22 Adopted Budget.

<sup>2</sup> Requires Council authorization for expenditure

<sup>3</sup> Includes available funding in General City Purposes and the Unappropriated Balance

Should you require any additional information, please contact Jennifer Shimatsu at (213) 978-7628 or [Jennifer.Shimatsu@lacity.org](mailto:Jennifer.Shimatsu@lacity.org).

*MWS:JMS:01220024*

cc:           The City Council  
              Office of the Mayor  
              Sharon Tso, Chief Legislative Analyst  
              Jeanne Holm, Office of the Mayor  
              Benjamin Ceja, Office of the City Administrative Officer