

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

0220-05720-0085

Date: November 1, 2021

To: Nury Martinez, Council President
City Council

Paul Krekorian, Chair
Budget and Finance Committee

From: Matthew W. Szabo, City Administrative Officer
Office of the City Administrative Officer

Handwritten signature of Matthew W. Szabo, with the word "for" written below it.

Subject: **COVID-19 EMERGENCY RESPONSE ACCOUNT – GENERAL CITY PURPOSES FUND STATUS REPORT – WEEK ENDING FRIDAY, OCTOBER 22, 2021**

On March 17, 2020, Council adopted a motion (C.F. 20-0147-S46) to transfer \$20 million from the Reserve Fund to the General City Purposes Fund under a new account entitled “COVID-19 Emergency Response” in order to provide City Departments additional resources to address and respond to the COVID-19 pandemic. In accordance with the motion, the City Administrative Officer (CAO) is authorized to spend these funds at the direction of the Mayor and must provide reports to the City Council on expenses incurred and purposes for which the funds were authorized.

On April 7, 2020, in order to continue citywide efforts to address COVID-19, and in accordance with Los Angeles City Charter Section 231(i) and Los Angeles Administrative Code Sections 8.29 and 8.30, the Mayor authorized an additional appropriation of \$50 million from the Building and Safety Building Permit Enterprise Fund to the COVID-19 Emergency Response account, increasing the overall appropriation to \$70 million. The City Council subsequently approved this loan on April 29, 2020 (C.F. 20-0501).

On April 30, 2020, the Mayor authorized an additional \$75 million transfer to the COVID-19 Emergency Response account from the Building and Safety Building Permit Enterprise Fund to fund ongoing COVID-19 response needs, thereby increasing the total appropriation to \$145 million. The City Council approved the loan on May 5, 2020 (C.F. 20-0530). Through this motion, the City Council dedicated \$25 million of the \$75 million transfer to enhancements to the Senior Meals Delivery Program. As of September 10, 2020, the CAO, under the direction of the Mayor, had approved the full amount for this purpose.

On July 17, 2020, the Board of Public Works approved a transfer of \$75 million from the Public Works Trust Fund to the COVID-19 Emergency Response account, as authorized by the Mayor, to meet the City’s ongoing COVID-19 expenditures (C.F. 20-0147-S53).

To continue response efforts, the 2021-22 Adopted Budget included additional funding of \$40 million for the COVID Emergency Fund. Of this, \$15 million is available in the General City Purposes, COVID-19 Emergency Response Account and \$25 million is available in the Unappropriated Balance.

During the 2021-22 budget deliberations, Council instructed the CAO to report to the Budget and Finance Committee on how Council could take a more proactive role in decision-making in the City’s response to the pandemic (C.F. 21-0600-S2). This Office released that report on October 12, 2021. The Budget and Finance Committee approved the report with one amendment that reduced the amount transferred from the Unappropriated Balance to the COVID Emergency Fund from \$23.8 million to \$15 million with the instruction to report back on the status of expenditures. This report is currently pending Council approval.

The table below provides a summary of authorized funding from the COVID-19 Emergency Response account for the week ending October 22, 2021.

Requesting Department	Purpose	Approval Date	Amount
General Citywide Response			
Fire	Various rentals for the Mobile Outreach for Vaccine Equity (MOVE) program from June through September 2021 (storage units, portable restrooms and hand-washing stations, refrigerators, traffic control barriers, power supplies, and laptop rentals)	10/20/21	\$ 35,014
Total Transfers Approved (Week Ending October 22, 2021)			\$ 35,014
Previous Transfers (March 31, 2020 – October 15, 2021)			\$ 231,185,952
Total Transfers Approved			\$ 231,220,966
Total Account Funding¹			\$ 235,000,000
Remaining Account Balance			\$ 3,779,034
Available Unappropriated Balance Funding²			\$ 25,000,000
Total Available Funding³			\$ 28,779,034

¹ Includes prior year funding of \$220,000,000 and additional funding of \$15,000,000 provided in the Fiscal Year 2021-22 Adopted Budget.

² Requires Council authorization for expenditure

³ Includes available funding in General City Purposes and the Unappropriated Balance

Should you require any additional information, please contact Jennifer Shimatsu at (213) 978-7628 or Jennifer.Shimatsu@lacity.org.

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cc: The City Council
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