

TRADE, TRAVEL AND TOURISM COMMITTEE REPORT relative to increasing and diversifying participation in City contracting.

Recommendations for Council action:

1. INSTRUCT City departments, with assistance from the Office of Procurement (OOP) and Bureau of Contract Administration (BCA), to identify contracts appropriate for Community-Level Contracting (CLC).
2. DIRECT OOP to report on identified contract opportunities by City departments, applicable next steps for adopting the practice of CLC citywide, and resources that may be required.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that there is no immediate fiscal impact related to the recommendations of the CAO report, attached to the Council file. However, as discussed in the report, the implementation of LBPP has a direct fiscal impact, resulting in an increased cost of \$0.25 million to the City for awards made in 2020-21. In addition, the implementation of CLC has an unknown fiscal impact potentially from losing economies of scale and additional staff support necessary to administer these contracts.

Financial Policies Statement: The CAO reports that the recommendations in this report are in compliance with the City’s Financial Policies Statement.

Community Impact Statement: None submitted

SUMMARY

At its regular meeting held on October 3, 2023, the Trade, Travel, and Tourism Committee considered a CAO report relative to increasing and diversifying participation in City contracting.

After an opportunity for public comment was held, the Committee moved to approve the CAO recommendations, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

TRADE, TRAVEL, AND TOURISM COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
PARK	YES
McOSKER	YES
SOTO-MARTINEZ	YES

AS 10/3/23

-NOT OFFICIAL UNTIL COUNCIL ACTS-