


CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

0130-02132-0000

Date: June 22, 2023

To: The Mayor
The CouncilAttn: Heleen Ramirez, Legislative Coordinator, Mayor's Office
Patrice Lattimore, Council and Public Services Division, City Clerk's OfficeFrom: *for* Matthew W. Szabo, City Administrative Officer 

Subject: PHASE II E-CIVIS GRANTS MANAGEMENT PROGRAM – GRANT ACCEPTANCE PACKET FOR THE SUBSTANCE ABUSE & MENTAL HEALTH SERVICES ADMINISTRATION - GRANT AWARD FOR THE FISCAL YEAR 2022-27 RESILIENCY IN COMMUNITIES AFTER STRESS & TRAUMA GRANT PROGRAM – FIRST YEAR FUNDING

Attached is the Grant Acceptance Packet (Packet) for a grant award in the amount of \$1 million from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, for the performance period from September 30, 2022 through September 29, 2027, for the Resiliency in Communities After Stress and Trauma (ReCAST) Program. This represents the first year of a five-year funding cycle from September 30, 2022 through September 29, 2023. There is no match requirement for this grant.

The ReCAST Program, through its REACH (Racial and Ethnic Approaches to Community Health) Team, will provide a multitude of enhanced services in both program scope and geography throughout the South Los Angeles community. The Program, over the course of five years, will serve high-risk youth and their families most affected by violence to improve behavioral health outcomes, reduce trauma, empower the community overall, and sustain change. It is anticipated that 250 individuals will be served in Year 1, with 500 individuals per year thereafter.

The total grant funding of \$1 million will provide \$205,465 for salary costs for resolution authority for two positions consisting of one Deputy City Attorney IV and one Administrative Coordinator II to support and serve as the ReCAST Program Director and Manager, respectively. The balance of the grant funding will provide \$117,117 for Los Angeles Police Department Sworn Overtime, \$118,558 for related costs, \$545,710 for contractual services, \$10,900 for supplies, and \$2,250 for equipment.

The total program cost for the first year of the five-year performance period is \$1,019,188 and consists of \$1,000,000 in grant funds and \$19,188 in related costs not covered by the grant. The Department plans to offset this cost through salary savings.

As a participant in the Phase II eCivis Grants Management Program, the City Attorney's Office submitted the Packet for review and analysis by the Office of the City Administrative Officer (CAO) Grants Oversight Unit and the assigned CAO Analyst. This Office reviewed the Packet for completeness, conducted a concise analysis, and prepared a

Fiscal Impact Statement, and checked for compliance with the City's Financial Policies. The Packet consists of the following:

- Review of Grant Award and Acceptance Determination
- Department Request for Acceptance of Grant Award
- Grant Agreement

If you have any questions regarding the Grant Acceptance Packet, please contact Ed Roes at (213) 978-7623.

MWS:EFR:04230103

Attachments

OFFICE OF THE CITY ADMINISTRATIVE OFFICER
Review of Grant Award and Acceptance Determination

Recipient City Department: Office of the City Attorney		Award Notification Date: August 2, 2022	
Grant Award Title: Resiliency in Communities After Stress and Trauma (ReCAST Program) – FY2022-27		Grant Amount: \$1,000,000 Prior Grant Award(s): N/A	
Awarding Agency: U.S. Department of Health and Human Services			
Grant Agreement Number/Reference: 1H79SM084913-01 C.F. 22-1316	Performance Start Date: September 30, 2022	Performance End Date: September 29, 2027	
Purpose: The Office of the City Attorney requests authority to accept a grant award of \$1 million from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, for the performance period from September 30, 2022 through September 29, 2027, for the Resiliency in Communities After Stress and Trauma (ReCAST) Program. This represents the first year of a five-year funding cycle from September 30, 2022 through September 29, 2023. The grant award will implement key evidence-based violence prevention strategies, community youth engagement programs, and behavioral health services to improve the well-being, resiliency, and healing in this afflicted community, where trauma is almost ubiquitous. The total program cost for the first year program period is \$1,019,188 and consists of grant funding of \$1,000,000 and \$19,188 in related costs not covered by the grant. The City Attorney’s Office plans to offset the cost through salary savings. There is no match requirement for this grant.			

Checklist for Grant Acceptance:	Yes	No	N/A	Comments
1. Authority for Grant Acceptance				
<ul style="list-style-type: none"> • Department requests acceptance of the Grant 	X			() Terms/Conditions outlined in Award Notice/Grantor Agreement
2. Match Requirement Review				
<ul style="list-style-type: none"> • Match Sources Identification completed 			X	() Obtain match requirements from Award Notice/Grantor Agreement
<ul style="list-style-type: none"> • Additional Funds requested 			X	() Submit to CAO for review
3. Charter Section 1022 Determination				
<ul style="list-style-type: none"> • Charter Section 1022 findings completed 			X	() Submit to CAO for review and determination
4. Provisions for Grant-Funded Contracts				
<ul style="list-style-type: none"> • Standard and Grantor Provisions or equivalent language is included 			X	() Incorporate Provisions or Language into proposed agreement
<ul style="list-style-type: none"> • Pro Forma Agreement RFP <input type="checkbox"/> MOU <input type="checkbox"/> PSA <input type="checkbox"/> 			X	() Submit to City Attorney for review and approval; copy to CAO
5. Personnel Authorities				
<ul style="list-style-type: none"> • Department has submitted a request for position(s) 		X		() Review documents and make determination
6. Grant Implementation Recommendations				
<ul style="list-style-type: none"> • Department has submitted grant implementation instructions 	X			() Submit to CAO for review
7. Controller Instructions for Fund/Accounts Set-Up				
<ul style="list-style-type: none"> • Department has requested Funds/Accounts Set-up 	X			
8. Governing Body Resolution/Certification				
<ul style="list-style-type: none"> • Department has submitted Resolution/Certification 	X			() Submit to CAO and City Attorney for review

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Review of Grant Award and Acceptance Determination

9. Fiscal Impact Analysis				
<ul style="list-style-type: none"> Department has submitted Fiscal Impact Statement 	X			() Submit to CAO for review and Determination

10. Grant Award Summary

The Office of the City Attorney requests approval to accept the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration grant award of \$1 million for the City's Resiliency in Communities After Stress and Trauma (ReCAST) Program to expand key evidence-based violence prevention strategies, community youth engagement programs, and behavioral health services in South Los Angeles. The ReCAST Initiative will increase a multitude of services through an enhancement in program scope and geography throughout South LA known as the "REACH Team." Working in conjunction with Children's Institute, Inc. and LAPD, the REACH Team will focus on community-based participatory approaches, equitable access to trauma-informed community behavioral health resources, and strengthen behavioral health services through culturally responsive approaches. It is anticipated that 250 individuals will be served in Year 1, with 500 individuals per year thereafter. The total program cost for the first year of the five-year performance period is \$1,019,188, of which the grant award of \$1,000,000 will provide \$205,465 to partially fund a Deputy City Attorney IV and an Administrative Coordinator II (program managers); \$117,117 for Los Angeles Police Department Sworn Overtime, \$118,558 for related costs, \$545,710 for contractual services, \$10,900 for supplies, and \$2,250 for equipment over a five-year program performance period of September 30, 2022 through September 29, 2027. The Department will absorb \$19,188 in related costs, and the City Attorney's Office plans to cover this cost through salary savings. There is no match required for this grant.

11. Recommendations

Pursuant to a review of departmental recommendations for this grant, please provide a complete list of necessary actions for implementation including acceptance of the award by the City, Controller instructions for fund and accounts set-up, coordination of project activities, etc.

That the Council, subject to the approval of the Mayor:

1. Authorize the City Attorney, or designee, to:
 - a. Approve the accompanying grant award between the City and the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) and execute the grant award behalf of the City, subject to the approval of the City Attorney as to form;
 - b. Retroactively accept the grant award in the amount of \$1,000,000 for funding the Resiliency in Communities After Stress and Trauma Program (ReCAST) for the period of September 30, 2022 through September 29, 2023;

(Recommendations continued on Page 5)

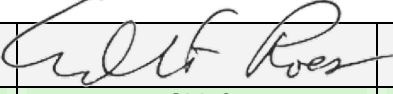

Doc. No. 04230103

12. Fiscal Impact Statement

(X) Yes This Office finds that the Grant complies with City financial policies as follows (see below):
 () No This Office finds that the Grant does not comply with City financial policies as follows (see below):

The total program cost of the Resiliency in Communities After Stress and Trauma (ReCAST) Program is \$1,019,188, and consists of \$1,000,000 in grant funds and \$19,188 in related costs not covered by the grant for the first year of the five-year performance period. The Department will absorb \$19,188 not covered by the grant. As the City Attorney's Office plans to cover this cost through salary savings, there is no additional impact to the General Fund. The recommendations in this report complies with the City's Financial Policies in that total program costs are funded through grant funds to the extent possible. Program costs beyond the grant performance period will be subject to the availability of on-going revenues.

The City's Financial Policies require that the City pursue federal, state and private grants, but strictly limit financial support of these programs to avoid commitments that continue beyond available funding. The recommendations in this report comply with City Financial Policies in that the proposed funding is balanced against established revenue approved by Council actions and from Federal and State grant receipts. All funding is subject to the availability of grant funds and determinations by Mayor and Council.

Edward F. Roes			06/21/2023
CAO Analyst	Chief	CAO/Assistant CAO	Date

11. Recommendations (continued from page 4)

2. AUTHORIZE the Controller to:

- a. Establish a receivable within Fund No. 368, Department No. 12 in the amount of \$1,000,000 from the U.S. Department of Health and Human Services, SAMHSA;
 - b. Establish a new appropriation account within Fund No. 368, Department No. 12, Account No. 12Y350, Resiliency in Communities After Stress and Trauma Program (ReCAST) in the amount of \$1,000,000;
 - c. Transfer \$205,465 from Fund No. 368, Department No. 12, Account No. 12Y350, Resiliency in Communities After Stress and Trauma Program (ReCAST) to Fund No. 100, Department No. 12, Account No. 001010 Salaries General;
 - d. Upon approval of expenses and receipt of grant funds, transfer up to \$118,558 from Fund No. 368, Department No. 12, Account No. 12Y350, Resiliency in Communities After Stress and Trauma Program (ReCAST) to Fund No. 100, Department No. 12, Revenue Source 5346, Related Costs Reimbursement from Grants as reimbursement for City Attorney fringe benefits and indirect costs related to the ReCAST for the period September 30, 2022 through September 29, 2023;
 - e. Transfer \$117,117 from Fund No. 368, Department No. 12, Account No. 12Y350, Resiliency in Communities After Stress and Trauma Program (ReCAST) to Fund No. 100, Department No. 70, Account No. 001092, Sworn Overtime; and,
3. Authorize the City Attorney or designee to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.