

ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE REPORT relative to authorizing the Community Investment for Families Department (CIFD) to accept and execute two grant agreements from the State of California, Office of Traffic Safety for the Child Passenger Safety Program and Pedestrian and Bicycle Safety Program.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, CIFD, or designee, to:
 - a. Retroactively accept and execute grant agreements with the State of California, Office of Traffic Safety in the amounts of \$155,500 for the Child Passenger Safety Program, and \$225,437 for the Pedestrian and Bicycle Safety Program, for the period of October 1, 2022 through September 30, 2023, subject to the approval of the City Attorney as to form.
 - b. Negotiate and execute Professional Services Agreements with three FamilySource Center agencies and compensation amounts as detailed below to provide pedestrian and bicycle safety education and outreach and distribute related safety equipment and supplies for a one-year contract term retroactive to October 1, 2022 through September 30, 2023, in substantial conformance to the draft agreement, attached to the City Administrative Officer (CAO) report dated November 17, 2022 in the Council file, subject to the review and approval of the City Attorney as to form, and compliance with the City's contracting requirements:

<u>FamilySource Center</u>	<u>Amount</u>
All People's Community Center	\$ 8,500
Central City Neighborhood Partners	8,500
Latino Resource Organization	<u>8,500</u>
Total:	\$25,500

2. AUTHORIZE the Controller to:
 - a. Establish new accounts and increase/decrease amounts within the Traffic Safety Education Program Fund No. 45C/21 as follows:

<u>Account</u>	<u>Title</u>	<u>Amount</u>
21W121	Community Investment for Families	\$148,143.82
21W299	Reimbursement of General Fund Costs	(34,421.15)
21W343	CIFD Costs – Reserve	87,965.53

21W143	Los Angeles Housing Department	<u>18,424.92</u>
	Total:	\$220,113.12

- b. Increase appropriations within the CIFD Fund No. 100/21 (45C/21) as follows:

<u>Account</u>	<u>Title</u>	<u>Amount</u>
001010	Salaries General	\$ 21,107.05
001090	Overtime General	9,257.75
002120	Printing and Binding	4,394.25
002130	Travel	2,778.75
003040	Contractual Services	71,213.00
006010	Office and Administrative	<u>39,393.02</u>
	Total:	\$148,143.82

- c. Increase appropriations in the amount of \$18,424.92 within the Los Angeles Housing Department Fund No. 100/43, Account No. 006030, Leasing.

- d. Reduce appropriations in the following accounts within the Traffic Safety Education Program Fund No. 45C/21 related to prior years grant awards that have been closed and are no longer required:

<u>Fiscal Year</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
2012	22H122	Community Development	\$ 208.53
2014	43K299	Reimbursement of General Fund Costs	0.01
2015	43L299	Reimbursement of General Fund Costs	418.27
2016	43M143	Housing and Community Development	68,958.75
2016	43M299	Reimbursement of General Fund Costs	6,282.14
2016	43M343	HCIDLA Costs	58,761.00
2017	43N143	Housing and Community Development	7,345.41
2017	43N343	HCIDLA Costs	61,635.00
2018	43P143	Housing and Community Development	89,039.26
2018	43P299	Reimbursement of General Fund Costs	8,344.51
2018	43P343	HCIDLA Costs	80,149.00
2018	43P582	FamilySource Centers – Nonprofit Managed	44,599.40
2019	43R143	Housing and Community Development	14,753.39
2019	43R299	Reimbursement of General Fund Costs	14,647.35
2019	43R343	HCIDLA Costs	56,757.50
2019	43R582	FamilySource Centers – Nonprofit	11,809.40

		Managed	
2020	43S143	Housing and Community Development	81,001.47
2020	43S299	Reimbursement of General Fund Costs	5,983.43
2020	43S343	HCIDLA Costs	84,000.00
2020	43S582	FamilySource Centers – Nonprofit Managed	37,050.00
2021	43T143	Housing and Community Development	161,808.44
2021	43T158	Unappropriated Balance	6,309.00
2021	43T582	FamilySource Centers – Nonprofit Managed	24,200.00
2021	43TA40	HCIDLA Costs	83,750.00
			Total: \$1,007,811.26

3. AUTHORIZE the General Manager, CIFD, or designee, to prepare Controller instructions or technical corrections as necessary to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer (CAO).

Fiscal Impact Statement: The CAO reports that there is no impact to the General Fund. The Child Passenger Safety and Pedestrian and Bicycle Safety programs will be funded by the two Office of Traffic Safety grant awards.

Financial Policies Statement: The CAO reports that that the recommended actions comply with the City's Financial Policies.

Community Impact Statement: Yes

For:
Atwater Village Neighborhood Council

Summary:

On March 1, 2023, your Committee considered October 31, 2022 CFID and November 17, 2022 CAO reports relative to authorizing the CIFD to accept and execute two grant agreements from the State of California, Office of Traffic Safety for the Child Passenger Safety Program and Pedestrian and Bicycle Safety Program. According to the CAO, the CFID is requesting authority to retroactively accept two grant awards and execute grant agreements with the OTS, to provide safety programs for a one-year period from October 1, 2022 through September 30, 2023. The first grant award of \$155,500 is for the Child Passenger Safety Program to provide child passenger safety education, training, and free car seats to low-income City residents. The second grant award of \$225,437 is for the Pedestrian and Bicycle Safety Program to provide pedestrian and bicycle safety education training focused on children and senior citizens Citywide, particularly those in low-income communities.

The OTS allocates funds on a competitive basis and requires jurisdictions to submit an application annually to continue these program service provisions. Grant funds finance service delivery personnel, related costs, travel, educational materials, and procurement of safety equipment. No matching funds are required for the OTS grants.

The CIFD is requesting to align appropriations within the Traffic Safety Education Program Fund with available grant funding. The 2022-23 Adopted Budgeted allocated \$206,113 in the Salaries General Account and \$133,376 in the Reimbursement of General Fund Costs account. Also, to the 2022-23 grant award, the available grant funding also includes a portion from the 2021-22 grant award as the grant period spreads over two fiscal years. The realignment reflects the differences in the budgeted appropriations and available grant funding.

Also, the CIFD also requests authority to negotiate and execute Professional Service Agreements with three of the 16 FamilySource Centers (FSC) to provide pedestrian and bicycle safety education and outreach and distribute related safety equipment for the term of October 1, 2022 through September 30, 2023, each with a compensation amount of \$8,500. The three FSC agencies are:

- All People's Community Center
- Central City Neighborhood Partners
- Latino Resource Organization

The above organizations are part of CIFD's network of non-profit managed FSCs that have cultivated trust within the communities they serve.

The CIFD is also able to maximize oversight for the safety programs and avoid a lengthy procurement process by utilizing the existing FamilySource System. The selected agencies are three of the five FSC operators that provided these services for the Pedestrian and Bicycle Safety Program in 2021-22 and have demonstrated continued success in performing the program services. Subsequent to the release of its Report, the CIFD provided a draft Pedestrian and Bicycle Safety Program Agreement, which is attached to this report for the Mayor and Council's consideration. A Charter Section 1022 Determination is not required for the proposed agreements because the labor component is less than \$25,000 each. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the CAO report. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,
Economic and Community Development Committee

A handwritten signature in cursive script, appearing to read "Alman", is written in black ink.

MEMBER:
PRICE:
SOTO-MARTINEZ:
PARK:

VOTE:
YES
YES
YES

ARL
3/1/23

-NOT OFFICIAL UNTIL COUNCIL ACTS-