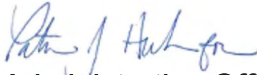


REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: April 3, 2023

CAO File No. 0130-01862-0036
Council File No. 22-1482
Council District: --

To: The Mayor and Council 

From: Matthew W. Szabo, City Administrative Officer

Reference: Board of Police Commissioners Transmittal dated November 22, 2022

Subject: **2022 PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT PROGRAM GRANT – APPLICATION AND AWARD**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Approve and authorize the Chief of Police of the Los Angeles Police Department (LAPD), or designee, to retroactively apply for, negotiate, and accept a grant award of \$384,320 relative to the 2022 Paul Coverdell Program from the California Governor's Office of Emergency Services, for the period of October 1, 2022 through September 30, 2025, and execute any documents or agreements necessary to accept the grant funds, subject to the approval by the City Attorney as to form;
2. Authorize the LAPD to deposit the 2022 Paul Coverdell Program grant funds, received under this cooperative agreement, into the Police Department Grant Fund No. 339, Department No. 70, account number to be determined;
3. Authorize the Controller to establish a grant receivable and appropriate up to \$384,320 within the Police Department Grant Fund No. 339, Department No. 70, account number to be determined, for disbursement of the 2022 Paul Coverdell Program grant funds;
4. Authorize the Controller to increase appropriations on an as-needed basis from the 2022 Paul Coverdell Program, appropriation account to be determined, Fund No. 339, Department No. 70, for the account number to be determined to Fund No. 100, Department No. 70, Account No. 001090, Overtime General, in the amount of \$8,000;
5. Authorize the Controller to transfer appropriations within the Police Department Grant Fund No. 339, Department No. 70, account numbers to be determined, for fringe benefits and related costs incurred during the grant performance period, based upon submission of proper documentation by LAPD, and subject to approval by the City Administrative Officer;
6. Instruct the City Clerk to place the following action relative to the 2022 Paul Coverdell Program grant award on the Council Calendar agenda on July 1, 2023, or the first meeting thereafter:

Authorize the Controller to transfer appropriations within Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001090, Overtime General - \$9,000

7. Instruct the LAPD to reprogram a portion of the 2022 California Coverdell Program grant funds to reflect grant-eligible related cost reimbursements for the use of civilian overtime; and,
8. Authorize the LAPD to prepare Controller instructions for any technical adjustments as necessary to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept a \$384,320 grant award for the 2022 Paul Coverdell Forensic Science Improvement Program from the California Governor’s Office of Emergency Services. The grant award has a performance period of October 1, 2022 through September 30, 2025. The purpose of the Paul Coverdell Forensic Science Improvement Program is to improve the quality, timeliness, and efficiency of forensic trace analysis by providing equipment and instrumentation to support uninterrupted analytical services for trace analysis. The Department intends to use the new equipment and staffing resources to administer a changeover from a helium-based carrier gas system used for trace analysis, to a hydrogen-based system. This is primarily due to chronic worldwide shortages in the availability of helium gas. Carrier gas is used by the Trace Analysis Unit within the Department’s Forensic Science Division, to examine and compare physical evidence samples, including but not limited to fire debris analysis, explosives, general chemical unknowns, gunshot residue, and hair and fiber samples.

The LAPD will allocate grant funding for the purchase of the equipment, provide overtime for Trace Analysis Unit staff and fund related staff travel expenses. The equipment to be acquired includes two Agilent® Gas Chromatograph/Mass Spectrometer instruments and one hydrogen generator. Overtime funding will provide for 80 hours of staff time to install the instruments and hydrogen generator, and lastly, the grant will fund travel expenses for one analyst to attend the Agilent® training course in Alpharetta, Georgia. The categorical allocation of the grant award is provided in the table below:

Expense Category	Amount
Civilian Overtime	\$ 17,000
Equipment	363,000
Travel Expenses	4,320
Total	\$ 384,320

In accordance with Los Angeles Administrative Code (LAAC) Section 14.6, Mayor and Council approval of the grant award is required before accepting and receiving the grant award.

FISCAL IMPACT STATEMENT

Approval of the recommendations stated in this report will authorize the Los Angeles Police Department (LAPD) to retroactively accept the 2022 Paul Coverdell Forensic Science Improvement Program grant award of \$384,320 from the California Governor's Office of Emergency Services, for the term beginning on October 1, 2022 through September 30, 2025. No matching funds are required for this grant. There is no impact to the General Fund as a result of these recommendations.

FINANCIAL POLICIES STATEMENT

The recommendations stated in this report comply with the City's Financial Policies in that, to the extent possible, current operations will be funded by current revenues.

MWS:TJM:04230094