

HOLLY L. WOLCOTT
CITY CLERK

City of Los Angeles CALIFORNIA

OFFICE OF THE
CITY CLERK

PETTY F. SANTOS
EXECUTIVE OFFICER

Council and Public Services Division
200 N. Spring Street, Room 395
Los Angeles, CA 90012
General Information - (213) 978-1133
FAX: (213) 978-1040



PATRICE Y. LATTIMORE
DIVISION MANAGER

clerk.lacity.org

KAREN BASS
MAYOR

April 19, 2023

Councilmember Bob Blumenfield, Chair
Budget, Finance, and Innovation Committee
Attn: Andrew Suh

RE: COUNCIL FILE TRANSMITTAL

On April 19, 2023, the Housing and Homelessness Committee considered a joint City Administrative Officer (CAO) and Los Angeles Housing Department (LAHD) report relative to the funding and implementation of Measure ULA (United to House LA), Council file No. 23-0038. After consideration, the Committee moved to approve the following recommendations, as amended:

1. AUTHORIZE the Controller to:
 - a. Establish a new interest-bearing fund entitled "House LA Fund" for the receipt and disbursement of United to House LA funds, to be administered by the LAHD.
 - b. Establish a new appropriation account No. 43WC83 - United to House LA Administration Reserve within the Affordable Housing Trust Fund No. 44G/43.
 - c. Transfer \$500,000.00 within the Affordable Housing Trust Fund No. 44G/43 from Account No. 43W411 - Unallocated to the following accounts, which will be reimbursed to the Affordable Housing Trust Fund by United to House LA funding as part of the Fiscal Year 2023-24 expenditure plan:

<u>Account</u>	<u>Title</u>	<u>Amount</u>
43W143	Housing Department	\$132,701.25
43W299	Reimbursement of General Fund Cost	53,169.61
43WC83	United to House LA Administration Reserve	<u>314,129.14</u>
Total:		\$500,000.00

- d. Increase appropriations in the amount of \$132,701.25 for the following accounts within the LAHD Fund No. 100/43:

<u>Account</u>	<u>Title</u>	<u>Amount</u>
001010	Salaries General	\$80,609.78
001070	Salaries, As-Needed	10,000.00
006010	Office and Administrative	30,000.00

006030 Leasing

12,091.47

Total: \$132,701.25

- e. Expend funds not to exceed \$500,000 upon proper demand of the General Manager, LAHD, or designee.
2. AUTHORIZE the General Manager, LAHD, or designee, to prepare Controller instructions and make necessary technical adjustments consistent with the Mayor and Council actions, subject to the approval of the CAO; and, REQUEST the Controller to implement these instructions.
3. AUTHORIZE by resolution, subject to allocation by the Board of Civil Service Commissioners, the addition of the following positions:
 - a. One Senior Housing Planning and Economic Analyst (8505-0)
 - b. One Public Information Director I (1800-1)
 - c. One Housing Planning and Economic Analyst (8504-0)
 - d. One Data Analyst I (1779-1)
 - e. One Public Relations Specialist I (1785-1)
 - f. One Graphics Designer I (1670-1) - Subject to pay grade determination by the CAO, Employee Relations Division (ERD)

For the purpose of initiating the creation and implementation process of the United to House LA Programs, including the establishment of the House LA Citizens Oversight Committee and Tenant Council.

4. INSTRUCT the LAHD to coordinate with the Personnel Department and the CAO's ERD to establish the appropriate classification and related actions for the Inspector General role/position.

This file is now transmitted to the Budget, Finance, and Innovation Committee.

Luigi Verano
Legislative Assistant
Housing and Homelessness Committee
(213) 978-1082

<u>MEMBER</u>	<u>VOTE</u>
RAMAN:	YES
BLUMENFIELD:	YES
HARRIS-DAWSON:	ABSENT
RODRIGUEZ:	YES
LEE:	YES