

TRANSPORTATION COMMITTEE REPORT relative to proposed first amendments to contracts for 97 firms on the Los Angeles Department of Transportation (LADOT) list of on-call professional consultants services.

Recommendations for Council action:

1. AUTHORIZE the General Manager, LADOT, or designee, to execute an 11-month extension, expiring on January 26, 2024, with each of the 97 firms on the LADOT on-call professional consultant services list as detailed in the April 4, 2023 LADOT report, attached to the Council File, contingent on each firm submitting all required contractor compliance documents prior to execution of initial contract and subsequent Task Order Agreements and forward these contract extensions to the Council for consideration.
2. INSTRUCT the LADOT to:
  - a. Report three times per year to the Mayor, the City Administrative Officer, the Chief Legislative Analyst, and the Transportation Committee regarding all executed Task orders using this on-call list in order to promote transparency.
  - b. Report to the Transportation Committee on June 14, 2023 with a Draft Request For Qualifications (RFQ) for on-call professional consultant services for the LADOT, which shall include the utilization of the on-call professional services and identify the services currently contracted that could be provided by LADOT employees or by City employees in other Departments.
  - c. Return to the Transportation committee to transmit the new RFQ list to Council no later than October 15, 2023.

Fiscal Impact Statement: The LADOT reports that there is no impact on the General Fund. The LADOT's use of the proposed on-call professional consultant services list depends on securing funds through the Department's budget, project budget, special purpose fund appropriations, grants, or other budget actions for the requested consultant services.

Community Impact Statement: None submitted

**TIME LIMIT FILE – JUNE 5, 2023**

**(LAST DAY FOR COUNCIL ACTION – JUNE 2, 2023)**

Summary:

On April 26, 2023, your Committee reconsidered an April 5, 2023 LADOT report relative to proposed first amendments to contracts for 97 firms on the LADOT list of on-call professional consultants services. This matter was originally waived out of Committee on April 13, 2023, considered by Council and subsequently re-referred back to the Transportation Committee. According to the LADOT, in February 2020, the Mayor authorized the LADOT to execute 119 contracts with various consultants and firms to establish a pre-qualified list to provide on-call professional consultant services with varying and temporary work assignments in several service categories:

- Information Technology Services
- Marketing and Public/Media Relations Services,
- Public Engagement Services
- Parking Consulting Services, Transit Consulting Services
- Engineering and Design Consulting Services
- Transportation Planning Services
- Urban Design and Planning Services,
- RFP and Grant Writing Services
- Training and Professional Development Services Audit Services
- Management Consulting Services
- Construction Management Services.

These contracts had three-year terms, which expired in February, March, and April 2023. As funding for a project becomes available, the LADOT is required to issue Task Order Solicitations, with the scope of work, tasks, and deliverables, to a specific service category seeking proposals from the pre-qualified on-call professional service consultants with matching service requirements. When the LADOT selects a consultant/firm, a separate contract (Task Order Agreement) is executed, and a Notice to Proceed letter to begin work is sent to the contractor.

In 2020, prior to the COVID-19 pandemic, the LADOT executed the On-Call Professional Consultant Services Contracts. The COVID-19 pandemic hindered LADOT's ability to issue Task Order Solicitations and fully utilize the bench of contractors for the first 12-18 months of the contract term due to the City's Cost Containment policy. The LADOT seeks, in these 97 amendments, additional time to utilize the pre-qualified consultants for Task Order Solicitations. The extension also allows for completion of 11 open task order projects.

After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the LADOT report, as amended. This matter is now submitted to Council for its consideration.

Respectfully Submitted,  
Transportation Committee

**COUNCILMEMBER VOTE**

HUTT: YES

PARK: ABSENT

HERNANDEZ: YES

RAMAN: YES

YAROSLAVSKY: ABSENT

ARL

4/26/23

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**