

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: June 14, 2023

CAO File No. 0220-05620-0007

Council File No. 23-0602

Council District: All

To: The Mayor
The Council

From: *Wanda Chavis*
for Matthew W. Szabo, City Administrative Officer

Reference: Economic and Workforce Development Department Transmittal dated June 6, 2023;
Supplemental information received through June 13, 2023

Subject: **WORKFORCE DEVELOPMENT BOARD YEAR TWENTY-FOUR (2023-24)
ANNUAL PLAN AND RELATED ACTIONS**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Adopt the Workforce Development Board (WDB) Year Twenty-Four Annual Plan for Program Year (PY) 2023-24 (Annual Plan) and its supporting budget; approve and implement all policies contained in the Annual Plan as approved by the WDB; and authorize the General Manager, Economic and Workforce Development Department (EWDD), or designee, to implement the Annual Plan consistent with the recommendations contained herein;
2. Authorize the General Manager, EWDD, or designee, to:
 - a. Negotiate and execute agreements and amendments to agreements with public, private, non-profit and/or governmental entities with funds awarded as described in the Annual Plan, subject to the Workforce Development Board-Local Elected Officials (WDB-LEO) Agreement (C.F. 16-0475, 12-0602-S5, and 12-0602-S6). The WDB-LEO Agreement requires no further action from the WDB or LEO regarding agreements and amendments to agreements identified and approved in the Annual Plan. Any amendments to agreements resulting in a policy change or in the purpose of the agreement, or a change in funding in excess of \$250,000 (in one year), requires approval of the LEO and WDB. Any amendment in an amount from \$25,000 to \$250,000 requires approval only from the WDB. All amendments are subject to approval of the City Attorney as to form and legality;

With respect to Workforce Innovation and Opportunity Act (WIOA) Authorities:

- b. Accept the U.S. Department of Labor (DOL) WIOA grant funds, assist the Controller in depositing and transferring WIOA funds as appropriate within established WIOA

trust funds, and expend such funds upon proper demand in accordance with the directions in the Annual Plan;

- c. Accept funds and execute Sub-grant Agreements and any unilateral agreements to Sub-grant Agreements, including amendments thereto, between the State of California and the City of Los Angeles, between the DOL and the City of Los Angeles for WIOA funds (including federal and state Discretionary awards, and other WIOA competitive grants), between the County of Los Angeles and the City of Los Angeles for WIOA funds, and between other Local Workforce Development Areas (LWDA) and the City of Los Angeles for WIOA, subject to review and approval of the City Attorney as to form and legality, and in compliance with Los Angeles Administrative Code §14.8 et seq. (City grant regulations). The receipt of such funds shall be reported to the WDB within 30 days;
- d. Negotiate and execute amendments to Workforce Development System Memoranda of Understanding (MOUs) between partners of the Los Angeles Workforce Development System to include a new, three-year period effective July 1, 2023, and updates to system infrastructure costs, subject to WDB approval and subject to City Attorney review and approval as to form and legality;
- e. Submit the City of Los Angeles Local Area and Regional Plans, as required by the WIOA;
- f. Submit an application to the State Employment Development Department for the redesignation of the City of Los Angeles Local Area;

With respect to grant solicitation authorities:

- g. Develop and submit proposals and applications to secure additional WIOA funds and available non-WIOA funds to any public, private, nonprofit, or governmental entity for workforce development-related activities in accordance with City grant regulations. All applications and their status shall be reported to the WDB within 30 days after submission;
- h. Develop and submit proposals or applications representing the WDB, subject to approval of the WDB, to any public, private, nonprofit, or governmental entity for workforce development-related activities. If the application period is less than 60 days from the notice of the Request for Proposals (RFP), then the EWDD may submit proposals concurrently to the funding source and to the WDB. Approval of the WDB is required before acceptance of an award;
- i. Accept funds and execute grant award agreements, subject to the review and approval of the City Attorney as to form and legality, in the event any proposals and/or applications are selected by any public, private, nonprofit, or governmental entity for funding (in accordance with City grant regulations). In accordance with the WDB-LEO agreement, Mayor, Council, and WDB approval is required prior to acceptance of and/or expenditure of any awards in excess of \$250,000. Award amounts between \$25,000 and \$250,000 are subject to approval by the WDB only;

With respect to procurement authorities:

- j. Issue Small Bid Purchases, RFPs, or Requests for Qualifications (RFQs) in accordance with City procurement and Charter Section 1022 requirements (where applicable), subject to the approval of the City Attorney as to form, legality, and procurement. Anticipated service procurements related to items that are listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan include, but are not limited to:
- Assessment services for youth, adult and dislocated workers;
 - Audit, payroll processing, accounting, technical assistance, and consultant services;
 - Customer Satisfaction Survey, Evaluation Service Providers, and Certification and Performance Improvement Services;
 - Capacity Building and Training Academy initiatives (including Fiscal and Integrated Services Delivery training providers);
 - Consulting Services for the WDB;
 - Crossroads policy symposium;
 - Gang Injunction Curfew Settlement (LARCA 2.0);
 - Labor Market Analysis;
 - Layoff Aversion Services;
 - Los Angeles Regional Initiative for Social Enterprise (LA:RISE);
 - Program Evaluations;
 - Promotion and Outreach Services, including marketing plan activities, communications, and publication services;
 - Rapid Response enhancement and expansion, including layoff aversion and business retention;
 - Services provided through the WDB Innovation Fund;
 - Services related to the implementation of the Los Angeles YouthSource Program, including the City-operated YouthSource Centers;
 - Services related to new funding secured to address the COVID-19 pandemic;
 - Hire LA's Youth;
 - Summer Youth Employment Program;
 - WorkSource System Enhancements;
 - YouthSource Center Program;
 - LA:RISE Employment Social Enterprises;

- WorkSource Integrated Service Delivery System providers; and
 - Youth and Young Adult System Support Service providers;
- k. Approve the results of the YouthSource Center RFP for Southeast Los Angeles/Watts and the South San Fernando Valley, subject to the completion of the appeals process;
- l. Issue an RFP for the City's WorkSource Center system;

With respect to contracting authorities:

- m. Negotiate and execute agreements and amendments to agreements with public, private, nonprofit, and/or governmental entities with funds awarded as a result of a Small Bid Purchase, RFP, or RFQ, related to activities listed in this Report, subject to City Attorney review and approval as to form, legality, and procurement, and in compliance with the WDB-LEO Agreement, City grant regulations, and City contracting requirements;
- n. Negotiate and execute agreements and amendments to agreements, with entities on a sole source basis, where appropriate, subject to City Attorney review and approval as to form, legality, and procurement, and in compliance with the WDB-LEO Agreement, City grant regulations, and City contracting requirements. Anticipated service providers, as listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan include, but are not limited to, the following:
- FutureWork Systems LLC for the LA Performs online performance management system;
 - Unite LA for Cash for College and HIRE LA;
 - Los Angeles Unified School District;
 - Managed Career Solutions to process participant payroll for City-operated YouthSource Centers;
 - Service providers for Hire LA's Youth and Cash for College programs;
 - South Bay WDB for management of Eligible Training Provider List (ETPL) services; and
 - Level Field for Hire LA Capacity Building;
- o. Negotiate and execute agreements and amendments to agreements with service providers and other organizations, in accordance with the City Procurement Policy and Charter Section 1022 (where applicable), subject to City Attorney review and approval as to form and legality and provided that EWDD submits evidence to the City Attorney of the continued viability of these procurements, and in compliance with the City's contracting requirements. Anticipated service providers and/or activities, as listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, include, but are not limited to:
- Consultants for audit, fiscal review, financial and grant regulations technical assistance, and payroll processing services;

- Employment services at the Los Angeles Public Library (Pacific Asian Consortium in Employment);
- California State University Northridge (The University Corporation/University Foundation) for performance evaluation, professional development, and program evaluation;
- FutureWork Systems LLC, for access and support to the LA Performs website;
- Gang Injunction Curfew Settlement contractors;
- Hire LA's Youth providers, including UNITE-LA;
- ICF Incorporated, LLC, Doing Business in California as ICF Consulting, LLC, for performance evaluation and program evaluation;
- InnerSight LLC for the provision of assessments;
- Labor market information/analysis providers;
- Launchpad for IT services relative to lay-off aversion and employer engagement;
- Leadership training, mentoring, and systems support to youth and young adults providers;
- UNITE-LA;
- Los Angeles Community College District;
- Los Angeles County Economic Development Corporation (LAEDC) for services to businesses relative to layoff aversion;
- Los Angeles Unified School District;
- Los Angeles City-operated YouthSource contractors;
- Performance Partnership Pilot (P3) contractors;
- Regional Plan Development and Training Coordination;
- Rapid Response enhancement and expansion, including lay-off aversion and business retention providers;
- Services provided through the WDB Innovation Fund;
- Services provided through the City General Fund for the LARCA 2.0 Gang Injunction Curfew Settlement;
- South Bay Workforce Development Board for ETPL services;
- LA:RISE program service providers;
- Hire LA's Youth providers, including those funded through city, county, state, federal, and private funds;

- WorkSource Center One-Stop operators;
 - YouthSource System contractors and related subcontractors (e.g., Los Angeles Community College District, Coalition for Responsible Community Development, and El Centro de Ayuda);
 - Youth assessment service providers;
 - Youth and Young Adult System Support Services providers; and
 - YouthSource Center One-Stop operators;
- p. Negotiate and execute agreements and amendments to agreements with service providers and other organizations, in accordance with the City Procurement Policy and Charter Section 1022 (where applicable), subject to City Attorney review and approval as to form and legality and provided that EWDD submits evidence to the City Attorney of the continued viability of these procurements, and in compliance with the City's contracting requirements. The anticipated service providers and/or activities listed below were inadvertently omitted from the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, but are requested for inclusion in the final Annual Plan to be released following adoption by Mayor and Council:
- Coalition for Responsible Community Development - Returning Citizens Housing Stability Pilot Program (\$900,000);
 - Watts Labor Community Action Committee - Architecture, Construction, and Engineering (ACES) program (\$162,513); and
 - Watts Labor Community Action Committee - Girls Summer Construction Camp (\$92,500);
- q. Negotiate and execute agreements and/or amendments to agreements with Day Laborer Center service providers for a term effective July 1, 2023 through June 30, 2024, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with the WDB-LEO Agreement and City contracting requirements;
- r. Make payments of stipends, wages, and supportive services to City-operated YouthSource Center participants from WIOA Youth Formula, City of Los Angeles General Fund, County of Los Angeles General Fund, County of Los Angeles Temporary Assistance for Needy Families funds, and other grant and private funds;

With respect to non-WIOA authorities:

- s. Authorize the accrual and payment of program and administrative expenses, which are directly related to the operation and oversight of the Hire LA's Youth program funded by City of Los Angeles General Fund, the County of Los Angeles General Fund, and the County of Los Angeles Temporary Assistance for Needy Families funds;

- t. Negotiate and execute MOUs and amendments to MOUs with the City-operated YouthSource Centers to provide services to youth;
- u. Accept a donation in the amount of \$120,000 from Bank of America for the Hire LA's Youth program; authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan and Recommendations included in this Report, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- v. Accept up to \$10 million in funding from, and execute grant agreements and/or unilateral amendments with, the County of Los Angeles for the operation of the Summer Youth Employment program; prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan and Recommendations included in this Report, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements;
- w. Accept up to \$300,000 in funding from, and execute grant agreements and/or unilateral amendments with, the County of Los Angeles for the operation of the Juvenile Justice Crime Prevention Act (JJCPA) program. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan and Recommendations included in this Report, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- x. Accept funds from, and execute grant agreements and/or unilateral amendments with, Local Workforce Development Areas and private funding sources (including for the operation of the Hire LA's Youth program), and authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- y. Accept up to \$693,200 from the County of Los Angeles Probation Department/Department of Economic Opportunity for the INVEST program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;

- z. Accept up to \$1.1 million from the County of Los Angeles Probation Department/Department of Economic Opportunity, for the Systems Involved Youth program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan and Recommendations included in this Report, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- aa. Accept up to \$3 million in Measure H funds from the County of Los Angeles Department of Economic Opportunity for expansion of the LA:RISE program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- bb. Accept reimbursements from the Social Security Administration (SSA) for serving as an Employment Network (EN) under the SSA's Ticket to Work program (TTW) (as previously approved under C.F. 12-0818), and authorize EWDD to appropriate and expend within the Disability Employment Initiative Fund No. 54N upon presentation of supporting documentation;

With respect to administrative authorities:

- cc. Negotiate and execute Workforce Development System (WDS) (One-Stop) MOUs between partners of the City of Los Angeles WDS, subject to City Attorney review and approval as to form and legality and compliance with the WDB-LEO Agreement; and negotiate and execute amendments to MOUs between partners of the City of Los Angeles WDS, subject to City Attorney review and approval as to form and legality and compliance with the WDB-LEO Agreement;
- dd. Negotiate and execute agreements and amendments to agreements with the Hire LA's Youth service providers for a term effective July 1, 2023 through June 30, 2024, subject to City Attorney review and approval as to form, legality, procurement, conformance with the WDB-LEO Agreement, and compliance with City contracting requirements. The Hire LA's Youth service providers and allocations are included in the PY 24 Annual Plan Budget Schedules;
- ee. Negotiate and execute agreements and amendments to agreements with LA:RISE service providers funded by the City General Fund for a term effective July 1, 2023 through June 30, 2024, subject to the approval of the City Attorney as to form, legality, and procurement, and in compliance with the WDB-LEO Agreement, City grant regulations, and City contracting requirements. The LA:RISE service providers and allocations are included in the PY 24 Annual Plan Budget Schedules;

- ff. Negotiate and execute amendments to agreements with service providers for the implementation of the Gang Injunction Curfew Settlement Agreement (LARCA 2.0) for a term from July 1, 2023 through June 30, 2024, subject to the approval of the City Attorney as to form, legality, and procurement, and in compliance with the WDB-LEO Agreement, City grant regulations, City contracting requirements, and extension of the program by Council and the Mayor. The Gang Injunction Curfew Settlement Agreement service providers are included in the PY 24 Annual Plan Budget Schedules, final allocations are pending PY 23 expenditure review by EWDD;
 - gg. If appropriate, transfer monies up to the maximum amount of the total PY 2021-22 and 2022-23 allotments allowed by WIOA statute or by other governmental administrative instructions between the Dislocated Worker and Adult programs. Such transfers shall be reported to the WDB on a regular basis;
 - hh. Transfer expenditures from the WIOA Fund No. 57W to the Workforce Investment Act (WIA) Fund No. 44A if unexpended savings materialize within the WIA Fund No. 44A as a result of disallowed costs from audits, fiscal and program reviews, special investigations, post-closeout interests earned and unliquidated accruals within the WIA Fund No. 44A accounts;
 - ii. Make technical corrections as necessary to transactions included in this Report and its Attachment to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer;
3. Instruct the General Manager, EWDD, or designee, to prepare a report to the WDB, Mayor, and Council by November 30, 2023, that identifies all carry-over funds, including those identified herein, and any changes to the federal funding allocations, including those identified herein, and prepare recommendations, subject to WDB, Council, and Mayor approval, regarding proposed use of such funds;
 4. Find that it is beneficial to the City, and, therefore more feasible, for EWDD to execute contracts with the service providers listed in the Year 24 WDB Annual Plan, effective July 1, 2023 to June 30, 2024, subject to City Attorney review and approval as to form, legality, and procurement, and compliance with City contracting requirements, unless noted otherwise in this Report; and
 5. Authorize and instruct the Controller to take the specific actions detailed in the Attachment to this Report to implement the Year 24 WDB Annual Plan budget.

SUMMARY

In the joint Transmittal dated June 6, 2023 (C.F. 23-0602) (Transmittal), the Economic and Workforce Development Department (EWDD) and the Los Angeles Workforce Development Board (WDB) request approval of the proposed City/WDB Year 24 Annual Plan (Annual Plan), effective July 1, 2023 through June 30, 2024.

Approximately \$111.5 million is available to implement the strategies and activities in the Year 24 Annual Plan. Funding sources include the federal Workforce Innovation and Opportunity Act (WIOA) formula/base and discretionary grants; the State of California’s CaliforniansForAll grant; Los Angeles County grants; various other grants and special funds; and the City General Fund. The WDB, Council, and Mayor are responsible for the approval of the Annual Plan. On April 12, 2023, a draft of the Year 24 Annual Plan was released to meet the required 30-day public comment period from April 12, 2023 to May 11, 2023. The WDB considered and approved the Year 24 Annual Plan, as amended, on May 26, 2023. The WDB amendments include requests for additional data and reporting, and are detailed on pages 8 and 9 of the Transmittal. This Office recommends approval of the Annual Plan, as amended, as well as various actions required to implement the Annual Plan, as detailed in the Recommendations section of this Report and in the attached Controller instructions.

A summary of the funding sources identified for the Year 24 Annual Plan is as follows:

Funding Source	New Allocation for 2023-24	Carryover from Prior Year(s)	Total Funding Available for 2023-24
WIOA Formula Funds	\$43,434,937	\$3,500,000	\$46,934,937
WIOA Discretionary Grant Funds	\$5,600,000	\$1,170,000	\$6,770,000
CDBG COVID	-	\$226,000	\$226,000
CaliforniansForAll Grant	\$716,653	\$16,574,953	\$17,291,606
City General Fund	\$14,288,570	\$2,903,500	\$17,192,070
Los Angeles County Funds	\$12,742,338	\$432,295	\$13,174,633
Other Grants/Funds	\$2,920,000	-	\$2,920,000
Additional Anticipated Funds	\$7,000,000	-	\$7,000,000
Total	\$86,702,498	\$24,806,748	\$111,509,246

Pursuant to EWDD’s Program Year 23 (2022-23) Carry-In Report (C.F. 22-0683-S2), the revised total funding for Year 23 is \$144.1 million, which was a net decrease of approximately \$1.4 million from the approved Year 23 Annual Plan amount of \$145.5 million (C.F. 22-0683). EWDD estimates \$111.5 million in funding for Year 24, which consists of approximately \$46.9 million from annual WIOA formula grants and \$64.6 million from other sources including discretionary WIOA grants, City General Fund, Los Angeles County funds, and various other grant sources. The decrease from Year 23 to Year 24 can primarily be attributed to the one-time CaliforniansForAll grant received for Year 23. The annual WIOA federal fund allocations are calculated based on formulas, which consist of local relative shares of the unemployed, the “excess” unemployed, and disadvantaged youth (when applicable), with consideration of other socio-economic indicators. The State Employment Development Department announced its funding allocations for the WIOA Adult, Dislocated Worker, and Youth Formula to Local Workforce Development Areas for Program Year 24 on May 18, 2023, after the Draft Annual Plan was posted, but before consideration of the Annual Plan by the WDB. The Transmittal reflects the final award amounts for Program Year 24.

Year 24 Annual Plan Highlights

The Annual Plan provides the details on revenues and expenditures for the City's Workforce Development System (WDS), including funding and approvals to implement service strategies and activities that enhance the WDB's efforts to provide employment development services to vulnerable populations and businesses. The Annual Plan also includes various employment, contracting, and procurement authorities in support of the WDS. Funding is provided for on-budget and off-budget program and administrative costs.

The EWDD proposes a fully-funded budget for the Program Year 24 Annual Plan. The EWDD established a Strategic Framework in Program Year 19 with long-term goals that are targeted to assist the most vulnerable populations. For Program Year 24, as the City continues to endure the effects of the COVID-19 pandemic and an uneven recovery, the EWDD has realigned and restated the program goals. These goals include addressing homelessness with more employment opportunities, increasing employment opportunities with major economic drivers in the region, facilitating access to high-wage and high-growth sectors, and targeting vulnerable high-barrier populations for sustainable employment opportunities. The framework also focuses on increasing gender equity, improving employment outcomes for the re-entry population and disconnected youth, and increasing employment opportunities for older adults.

As the City's administrative and fiscal entity for federal, state, and local workforce development grant funds, the EWDD manages the WDS and promotes public and private investments in workforce development activities. The WDS consists of a network of service providers managed by EWDD and comprised of 15 Adult WorkSource Centers (WSC) providing services for adults and 14 YouthSource Centers (YSC) providing services for youth from the ages of 14 through 24. Funding allocations and contract authority for the program year beginning July 1, 2023 are included in the recommendations in this Report. The Council and Mayor approved the results of a Request For Proposals (RFP) for the 12 of the 14 YSCs in October 2022 (C.F. 22-1007), and EWDD issued a second procurement shortly thereafter for two locations that had received insufficient proposals: South San Fernando Valley and Southeast LA/Watts. Following this second procurement, the EWDD reports they have selected a contractor for the South San Fernando Valley location, and recommendations are included in this Report to negotiate and execute an agreement with the proposed contractor. However, the Southeast LA/Watts location has a pending appeals matter outstanding that was not resolved prior to the adoption of the Annual Plan by the WDB. As such, the EWDD requests a three-month funding and contract extension for the existing contractor at the Southeast LA/Watts location, for \$195,000 from July 1, 2023 through September 30, 2023, pending final resolution of the appeal. The EWDD will report back to the WDB, the City Council, and the Mayor with the recommended contractor(s) and funding amounts once the appeals board process is complete. The Annual Plan and budget schedules will be updated with these recommendations once adopted by the Council and Mayor.

The Annual Plan continues the Integrated Service Delivery (ISD) model in the Adult and Dislocated WSC in coordination with other resources and partners in the delivery of services. The YSC employ a similar integrated approach, particularly in partnering with educational institutions. Through a federal designation from the Department of Education and Department of Labor, the YSC are part

of the Los Angeles Performance Pilot Partnership (P3). The P3 is a coordinated effort to deliver education, workforce, and social services to disconnected (e.g. unemployed and out of school) youth ages 16 to 24 through the collaboration of a variety of agencies, organizations, and institutions.

The Annual Plan seeks to align the goals and objectives identified through regional, local, and P3 strategic planning efforts that were developed over recent years, as well as to increase equity in the local labor market as the City continues its recovery from the pandemic. The Annual Plan includes City General Fund programs for youth that are ineligible to receive federal workforce grant funds. These programs include the Hire LA, Cash for College, and other programs at YouthSource Centers in Boyle Heights and Watts. In addition, the City's 2023-24 Adopted Budget provides General Fund dollars for ongoing support for the year-round Youth Employment Program (inclusive of the Summer Youth Employment Program), the Day Laborer program, and the Los Angeles: Regional Initiative for Social Enterprise (LA:RISE) program for employment development services for individuals experiencing homelessness.

BACKGROUND

Workforce Development Board – Local Elected Officials Agreement

The Workforce Innovation and Opportunity Act (WIOA) went into effect on July 1, 2015, and replaced the Workforce Investment Act of 1998 (WIA) as the statutory authority for EWDD workforce development activities. The WIOA, as the WIA before it, requires the establishment of a Workforce Development Board (WDB) to oversee the administration of WIOA funds. The WIOA also requires an agreement between the WDB and local elected officials (LEO) that defines the roles, responsibilities, and working relationship of the WDB, the WDB Administrator (EWDD), the Council, and the Mayor in administering WIOA programs for the City. The most recent WDB-LEO agreement was approved by Council on June 24, 2016 (C.F. 16-0475) and was valid from July 1, 2016 through June 30, 2020. The City has extended the term of this agreement multiple times to allow the WDB and the City to reach a new agreement, and the current extension expires on June 30, 2023 (C.F. 12-0602-S5). A request for an additional six-month extension through December 31, 2023 was approved by the Economic and Community Development Committee on June 7, 2023, and is currently pending consideration by the full Council (C.F. 12-0602-S6).

EWDD Position Authorities and Costs and Related Costs Revenue

The Year 24 Annual Plan projections include funding for approximately 127 full time equivalent (FTE) staff (regular and resolution authorities) to implement Annual Plan programs at EWDD. Approximately 35 of the 127 positions are vacant at this time. The Year 23 Annual Plan included 115 FTE. The City's 2023-24 Adopted Budget includes 111 FTE for workforce development support in the Department. This includes positions dedicated to implementing the Annual Plan under the Adult and Youth Workforce programs as well those that provide support for the Annual Plan under the EWDD's technical and administrative support programs. The position authorities are continued in the 2023-24 Adopted Budget (C.F. 23-0600). Authority for continuing resolution authorities will be provided in the forthcoming 2023-24 Personnel Resolution Authority report that will be transmitted to the Council and the Mayor.

Approximately \$19.9 million is set aside for salaries, expenses, and indirect salary (related) costs for workforce development grant program and administrative functions at the EWDD. This consists of \$15.0 million for direct salary costs and operating expenses and approximately \$4.9 million for all indirect grant-funded salary costs. In addition, approximately \$555,000 is provided for direct and indirect costs for administrative and program support for the City Attorney, Controller, General Services Department, and the Personnel Department.

As in the 2022-23 Program Year, EWDD projects its total 2023-24 WIOA grant administrative costs to be in excess of the federal limit of 10 percent of the grant. City grant administrative expenses include related costs reimbursements to the City for City employee benefits and services from other City Departments for indirect support of the grant program. These costs are prepaid upfront by the General Fund and are to be reimbursed by grants and other special funding sources. In the past, the EWDD has attributed successive annual reductions to their WIOA related costs reimbursements to reductions in the grant allocation coupled with annual increases in City labor costs. Related costs reimbursements are budgeted and anticipated as revenue to the General Fund in the City Budget to fund City operations.

The EWDD's Adopted 2023-24 Revenue Budget for related costs reimbursements is approximately \$3.95 million (C.F. 23-0600). This projection was based on prior years' historical receipts and anticipated staffing levels. The EWDD states that in order to remain compliant with the grant administrative cap, the Department will exclude approximately \$796,000 in reimbursements over the grant administrative cap, resulting in an anticipated payment of \$2.7 million in WIOA formula reimbursements. The total projected related costs reimbursements for EWDD for 2023-24 as presented in the Annual Plan is \$4.86 million. This represents an increase of approximately \$900,000 in related costs reimbursements for all funding sources over the prior year, from \$3.96 million reported in the Carry-in Report (C.F. 22-0683-S2) for Program Year 23 to \$4.86 million projected in the Annual Plan for Program Year 24. This Office will work with EWDD to monitor WIOA revenue to the General Fund and WIOA salary appropriations for potential adjustments needed to ensure General Fund related costs reimbursement throughout the course of 2023-24.

The Controller instructions included in the Attachment to this Report reflect the adjustments between funding sources and accounts that were approved in the 2023-24 Adopted Budget and the anticipated grant receipts and projected expenditures in the Annual Plan.

General Fund Workforce Development Service Providers Contract Authorities

The recommendations in this Report include approval of the EWDD's requests to negotiate and execute agreements and/or amendments to existing agreements with service providers for the following General Fund programs for 2023-24: Angeleno Corps, Hire LA, Youth Employment Program (also known as the Summer Youth Employment Program), LA:RISE, the Day Laborer program, and the Gang Injunction Curfew Settlement Agreement (GICSA) program. Though funding for the GICSA program was included in the 2023-24 Adopted Budget, the final recommended funding amounts for service providers for the program are subject to the extension of the GICSA beyond its current expiration date of June 27, 2023 and analysis of final expenditures for PY 23. The Motion (Hernandez – McOsler – Harris-Dawson) to extend the program is pending Council consideration (C.F. 17-0026-S1). The Budget Schedules and Service Strategies and

Activities provided as an attachment to the Transmittal include the contractors and funding allocations proposed for the above listed programs.

Environmental Consideration

The Transmittal states that a Notice for Categorical Exemption from the California Environmental Quality Act for the Year 24 Annual Plan services will be filed with the City Clerk and Los Angeles County Recorder's Office. The exemption is requested on the basis that Annual Plan programs are federally funded public services, including employment and training, that result in no impact on the physical environment and which do not involve construction or new public or private facilities.

Summary of Recommendations

The recommendations in this Report maintain adequate City oversight over procurement requirements and compliance, while allowing the EWDD to exercise flexibility for program administration. The recommendations include the authority for the EWDD to issue RFPs and/or Requests for Qualifications (RFQs) for the life of each Annual Plan, and to make technical and financial adjustments to funding received under WIOA. Council and Mayor approval will be required to extend the life of these RFPs and/or RFQs. The funding sources, details on service strategies and activities, policies, budget, accomplishments, service provider performance evaluations, and public comments are included in the complete Annual Plan documents located within the Council File (C.F. 23-0602). The Attachment to this Report provides Controller instructions required to implement the Year 24 Annual Plan.

FISCAL IMPACT STATEMENT

The recommendations in this Report would increase related costs reimbursements to the General Fund by approximately \$0.91 million in Fiscal Year (FY) 2023-24, from \$3.95 million in the 2023-24 Adopted Budget to \$4.86 million in the Year 24 Annual Plan. Approval of the recommendations in this Report would increase reimbursements for the Economic and Workforce Development Department (EWDD) salary related costs to the General Fund from the Workforce Innovation and Opportunity Act Fund and other grant sources in this amount.

FINANCIAL POLICIES STATEMENT

The recommendations in this Report are in compliance with the City's Financial Policies in that federal, state, and local grant sources and the 2023-24 Adopted Budget support budgeted costs in the Annual Plan. The recommendations in this Report involve the allocation of approximately \$111.5 million toward the Workforce Development Board Program Year 24 (FY 2023-24) Annual Plan from various federal and state grants and from local sources, including the Workforce Innovation and Opportunity Act (WIOA), Los Angeles County grants, and other formula and competitive grant sources.

MWS:YC:SRB:02230162

Attachment

WDB Year 24 Annual Plan Controller Instructions

FY 2023 - 2024

WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA) FORMULA

1. WORKFORCE INNOVATION AND OPPORTUNITY ACT (Fund No. 57W):

a. New Revenues

- (1) Increase receivables within the Workforce Innovation and Opportunity Act (WIOA) Fund No. 57W from the State of CA-EDD by \$43,434,937 to recognize new revenues as follows:

Funding Stream	Amount
WIOA Adult	16,279,373
WIOA Dislocated Worker	10,119,363
WIOA Youth	16,137,648
WIOA Rapid Response	898,553
Total	43,434,937

b. Service Providers

- (1) Establish new accounts within the WIOA Fund No. 57W and appropriate as follows:

Account	Title	Amount
22Y581	WIOA Adult	11,091,660
22Y582	WIOA Dislocated Worker	5,822,020
22Y583	WIOA Youth	10,896,559
	Total	27,810,239

c. Supporting Program Activities

- (1) Establish new accounts within the WIOA Fund No. 57W and appropriate as follows:

Account	Title	Amount
22Y591	WIOA Adult Supporting Program Activities	2,430,881
22Y592	WIOA Dislocated Worker Supporting Program Activities	2,252,127
22Y593	WIOA Youth Supporting Program Activities	1,348,985
22Y594	WIOA Rapid Response Supporting Program Activities	320,227
	Total	6,352,220

- (2) Expend up to \$270,000 within the WIOA Fund No. 57W, Account No. 22Y593, WIOA Youth Supporting Program Activities, for payroll services, insurance, taxes, participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 24 Annual Plan, upon presentation of proper documentation by EWDD.

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

d. EWDD (Oversight, Direct Services, Rapid Response, and WDB Support) Budget and Adjustments to City Adopted Budget

- (1) Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22Y122	Economic and Workforce Development	(3,403,072)
22Y299	Reimbursement of General Fund Costs	505,542
	Total	(2,897,530)

- (2) Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(3,811,793)
001070	Salaries As Needed	(54,292)
001090	Overtime General	24,368
002120	Printing and Binding	11,686
002130	Travel	187,193
003040	Contractual Services	(104,120)
003310	Transportation	32,770
003340	Water and Electricity	27,500
006010	Office and Administrative	150,710
006020	Operating Supplies	3,540
006030	Leasing	129,366
	Total	(3,403,072)

e. Other City Departments and Adjustments to City Adopted Budget

- (1) Increase (Decrease) appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22Y112	City Attorney	(180,247)
22Y126	Controller	(8,733)
22Y146	Mayor	187,524
22Y166	Personnel	(320,483)
22Y299	Reimbursement of General Fund Costs	(154,934)
	Total	(476,873)

*** 22Y299 - Breakdown by City Department:**

Department	Amount
City Attorney	(85,867)
Controller	(18,234)
Mayor	169,579
Personnel	(220,412)
Total	(154,934)

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

- (2) Increase (Decrease) appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries-General	(180,247)
100/26/001010	Salaries-General	(8,733)
100/46/001010	Salaries-General	187,524
100/66/001010	Salaries-General	(320,483)
	Total	(321,939)

f. Interest Income

- (1) Establish new Account No. 22Y450, Program Income, within the WIOA Fund No. 57W, and appropriate any interest income earned, upon presentation of proper documentation by EWDD.
- (2) Expend from Account No. 22Y450, Program Income, within the WIOA Fund No. 57W, for allowable grant-related activities, upon presentation of proper documentation by EWDD.

g. Others

- (1) Authorize EWDD to transfer allowable expenditures under the Workforce Investment Act (WIA) and Workforce Innovation and Opportunity Act (WIOA) federal regulations incurred through June 30, 2016 between the WIOA Fund No. 57W and the WIA Fund No. 44A in order to fully expend any remaining funds in the WIA Fund No. 44A resulting from disallowed costs from audits and fiscal reviews, unrealized accruals, post-closeout interest income earned, and related closeout activities, upon presentation of proper documentation by EWDD.

WIOA DISCRETIONARY GRANTS

2. FARMER JOHN ADDITIONAL ASSISTANCE

- a. Transfer appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
From:		
22W122	Economic and Workforce Development	112,419
22W166	Personnel	1,797
22W299	Reimbursement of General Fund Costs *	45,784
	Total	160,000
To:		
22Y122	Economic and Workforce Development	107,174
22Y166	Personnel	1,705
22Y299	Reimbursement of General Fund Costs *	51,121
	Total	160,000

*** 22Y299 - Breakdown by City Department:**

Department	Amount
<i>Economic and Workforce Development</i>	50,275
<i>Personnel</i>	846
Total	51,121

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

- b. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	84,435
001070	Salaries As Needed	663
001090	Overtime General	1,123
002120	Printing and Binding	9
002130	Travel	20
003040	Contractual Services	2,766
003310	Transportation	2
006010	Office and Administrative	3,611
006020	Operating Supplies	1
006030	Leasing	14,544
	Total	107,174

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries-General	107,174
100/66/001010	Salaries-General	1,705
	Total	108,879

3. SEVERE WINTER STORMS DISASTER RECOVERY NATIONAL DISLOCATED WORKER GRANT (NDWG)

- a. Increase receivables within the WIOA Fund No. 57W from the State of CA-EDD by \$2,100,000.

- b. Establish new accounts and increase appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22Y122	Economic and Workforce Development	70,227
22Y166	Personnel	1,122
22Y299	Reimbursement of General Fund Costs *	33,651
22Y769	Reserved for EWDD Oversight	95,000
22YXXX	Severe Winter Storms Disaster Recovery NDWG	1,900,000
	Total	2,100,000

*** 22Y299 - Breakdown by City Department:**

Department	Amount
<i>Economic and Workforce Development</i>	33,094
<i>Personnel</i>	557
Total	33,651

- c. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	55,579
001070	Salaries As Needed	437
001090	Overtime General	2,072
002120	Printing and Binding	6
002130	Travel	13
003040	Contractual Services	1,260

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

003310	Transportation	2
006010	Office and Administrative	1,194
006020	Operating Supplies	1
006030	Leasing	9,663
	Total	70,227

- d. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	1,122

4. QUALITY JOBS, EQUITY, STRATEGY & TRAINING (QUEST) DISASTER RECOVERY NATIONAL DISLOCATED WORKER GRANT (NDWG)

- a. Increase receivables within the WIOA Fund No. 57W from the State of CA-EDD by \$500,000.
- b. Establish a new account and increase appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22Y122	Economic and Workforce Development	36,030
22Y166	Personnel	447
22Y299	Reimbursement of General Fund Costs *	13,523
22YXXX	QUEST Disaster Recovery NDWG	450,000
	Total	500,000

*** 22Y299 - Breakdown by City Department:**

Department	Amount
<i>Economic and Workforce Development</i>	13,301
<i>Personnel</i>	222
Total	13,523

- c. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	22,121
001070	Salaries As Needed	2,474
001090	Overtime General	1,833
002120	Printing and Binding	2
002130	Travel	5
003040	Contractual Services	502
006010	Office and Administrative	2,896
006020	Operating Supplies	2,100
006030	Leasing	4,097
	Total	36,030

- d. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	447

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

5. PRISON TO EMPLOYMENT REGIONAL PARTNERSHIP & TECHNICAL ASSISTANCE (New Fund):

- a. Establish new accounts and transfer appropriations within the Prison to Employment Regional Partnership & Technical Assistance Grant Fund No. XXX as follows:

Account	Title	Amount
From:		
22W112	City Attorney	611
22W122	Economic and Workforce Development	164,434
22W166	Personnel	3,015
22W299	Reimbursement of General Fund Costs *	77,532
22W6AT	Prison to Employment 2.0	2,720,000
22W769	Reserved for EWDD Oversight	34,408
	Total	3,000,000
To:		
22Y112	City Attorney	2,277
22Y122	Economic and Workforce Development	196,797
22Y166	Personnel	3,214
22Y299	Reimbursement of General Fund Costs *	97,712
22Y6AT	Prison to Employment 2.0	2,700,000
	Total	3,000,000

*** 22Y299 - Breakdown by City Department:**

Department	Amount
City Attorney	1,358
Economic and Workforce Development	94,760
Personnel	1,594
Total	97,712

- b. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	159,143
001070	Salaries As Needed	1,250
001090	Overtime General	1,298
002120	Printing and Binding	18
002130	Travel	37
003040	Contractual Services	5,308
003310	Transportation	4
006010	Office and Administrative	4,443
006020	Operating Supplies	4
006030	Leasing	25,292
	Total	196,797

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	2,277
100/66/001010	Salaries General	3,214
	Total	5,491

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

6. SEPTEMBER WILDFIRES DISASTER RECOVERY NATIONAL DISLOCATED WORKER GRANT (Fund No. 57W):

- a. Increase appropriations within the WIOA Fund No. 57W as follows:

Account	Title	Amount
22Y112	City Attorney	2,277
22Y122	Economic and Workforce Development	214,954
22Y166	Personnel	3,430
22Y299	Reimbursement of General Fund Costs *	104,339
	Total	325,000

*** 22Y299 - Breakdown by City Department:**

Department	Amount
<i>City Attorney</i>	1,358
<i>Economic and Workforce Development</i>	101,280
<i>Personnel</i>	1,701
Total	104,339

- b. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	169,858
001070	Salaries As Needed	3,835
001090	Overtime General	2,390
002120	Printing and Binding	19
002130	Travel	40
003040	Contractual Services	3,851
003310	Transportation	3
006010	Office and Administrative	5,339
006020	Operating Supplies	2,304
006030	Leasing	27,315
	Total	214,954

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	2,277
100/66/001010	Salaries General	3,430
	Total	5,707

CDBG

7. CHILDCARE INITIATIVE - CDBG COVID ADMIN (Fund No. 424):

The Controller instructions for this program will be included in the FY 23-24 Financial Status Report (FSR).

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

CALIFORNIANS FOR ALL YOUTH WORKFORCE DEVELOPMENT

8. CALIFORNIANS FOR ALL YOUTH WORKFORCE DEVELOPMENT GRANT (Fund 65N):

- a. Establish new accounts and transfer appropriations within the Californians for All Youth Workforce Development Grant Fund No. 65N as follows:

Account	Title	Amount
From:		
22W122	Economic and Workforce Development	400,000
22W299	Reimbursement of General Fund Costs *	200,000
22W769	Reserved for EWDD Oversight	393,013
	Total	993,013
To:		
22Y112	City Attorney	15,939
22Y122	Economic and Workforce Development	923,634
22Y166	Personnel	29,385
22Y299	Reimbursement of General Fund Costs *	24,055
	Total	993,013

*** 22Y299 - Breakdown by City Department:**

Department	Amount
City Attorney	9,503
Personnel	14,552
Total	24,055

- b. Increase appropriations within the Californians for All Youth Workforce Development Grant Fund No. 65N as follows:

Account	Title	Amount
22Y122	Economic and Workforce Development	1,061,684
22Y299	Reimbursement of General Fund Costs *	853,800
	Total	1,915,484

- c. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	1,430,486
001070	Salaries As Needed	64,290
001090	Overtime General	31,706
002120	Printing and Binding	347
002130	Travel	390
003040	Contractual Services	106,416
003310	Transportation	34
003340	Water and Electricity	4,200
006010	Office and Administrative	67,314
006020	Operating Supplies	42,427
006030	Leasing	237,708
	Total	1,985,318

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

- d. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	15,939
100/66/001010	Salaries General	29,385
	Total	45,324

- e. Establish new accounts within the Californians for All Youth Workforce Development Grant Fund No. 65N and appropriate as follows:

Account	Title	Amount
22Y6AA	Angeleno Corps	5,348,446
22Y6AC	Early Childhood Education Student Advancement	564,900
22Y6AE	Hire LA Youth Data Platform Expansion	123,720
22Y6AF	LA Community College City Pathways	1,154,187
22Y6AH	LA RISE Youth Academy	1,579,840
22Y6AK	Student to Student Success	3,705,834
22Y6AN	Youth & Community Harvest Internships	589,725
22YXXX	Digital Ambassador	-
22YXXX	Northeast Tree	585,000
	Total	13,651,652

- f. Expend up to \$622,019 within the Californians for All Youth Workforce Development Grant Fund No. 65N, Account Nos. 22Y6AA, Angeleno Corps, 22Y6AK, Student to Student Success, 22Y6AN, Youth & Community Harvest Internships, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement with the State of California and the Workforce Development Board Year 24 Annual Plan and CF #22-0014, upon presentation of proper documentation by EWDD.

- g. Establish a new account and increase appropriations within the Californians for All Youth Workforce Development Grant Fund No. 65N as follows:

Account	Title	Amount
22Y146	Mayor	339,119
22Y299	Reimbursement of General Fund Costs *	328,368
	Total	667,487

- h. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/46/001010	Salaries General	339,119

- i. Transfer expenditures of up to \$1.5 million participant-related costs from the General Fund-Variou Program Fund No. 551 to the Californians for All Youth Workforce Development Grant Fund No. 65N, upon presentation of proper documentation by EWDD.

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

- j. Transfer up to \$15,003,646 from the Californians for All Youth Workforce Development Grant Fund No. 65N to the Public Works Trust Fund No. 834/50 to repay loan authorized in CF 22-1393 for the CleanLA, LA River Rangers, LA Community Composting, and the Edible Food Waste Recovery projects, upon receipt of funds from the State CA Volunteers and submission of proper documentation by EWDD.

LA CITY PROGRAMS

9. ANGELENO CORPS (Fund No. 551):

- a. Establish a new account and transfer appropriations within the General Fund-Variou Program Fund No. 551 as follows:

Account	Title	Amount
From:		
22W837	Angeleno Corps - City GF	106,000
To:		
22Y146	Mayor	106,000

- b. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/46/001010	Salaries General	106,000

10. ARPA - VISION LAB (Fund No. 551):

- a. Increase appropriations within the General Fund-Variou Program Fund No. 551 as follows:

Account	Title	Amount
22Y112	City Attorney	2,277
22Y122	Economic and Workforce Development	484,588
22Y166	Personnel	7,900
	Total	494,765

- b. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	391,182
001070	Salaries As Needed	4,274
001090	Overtime General	2,122
002120	Printing and Binding	44
002130	Travel	92
003040	Contractual Services	8,869
003310	Transportation	7
006010	Office and Administrative	9,199
006020	Operating Supplies	4,509
006030	Leasing	64,290
	Total	484,588

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	2,277
100/66/001010	Salaries General	7,900
	Total	10,177

11. CASH FOR COLLEGE (Fund No. 551):

- a. Transfer \$49,000 from Fund 100/22 to the General Fund-Variou Program Fund No. 551 and decrease appropriations within Fund 100/22 as follows:

Account	Title	Amount
003040	Contractual Services	(49,000)

- b. Establish a new account within the General Fund-Variou Program Fund No. 551 and appropriate as follows:

Account	Title	Amount
22Y816	Cash for College - City GF	49,000

12. DAY LABORER PROGRAM (Fund No. 551):

- a. Transfer \$1,081,910 from Fund 100/22 to the General Fund-Variou Program Fund No. 551 and decrease appropriations within Fund 100/22 as follows:

Fund/Account	Title	Amount
100/22/003040	Contractual Services	1,081,910

- b. Establish a new account within the General Fund-Variou Program Fund No. 551 and appropriate as follows:

Account	Title	Amount
22Y819	Day Laborer Program - City GF	1,081,910

13. GANG INJUNCTION CURFEW SETTLEMENT (Fund No. 10B):

- a. Transfer \$1,281,437 from Fund 100/22 to the Gang Injunction Curfew Settlement Fund No. 10B and decrease appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(116,437)
001070	Salaries As Needed	(20,000)
003040	Contractual Services	(1,125,000)
006010	Office and Administrative	(20,000)
	Total	(1,281,437)

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

- b. Establish new accounts within the Gang Injunction Curfew Settlement Fund No. 10B and appropriate as follows:

Account	Title	Amount
22Y112	City Attorney	2,277
22Y122	Economic and Workforce Development	637,270
22Y166	Personnel	10,453
22Y887	Gang Injunction Curfew Settlement - City GF	631,437
	Total	1,281,437

- c. Transfer appropriations within the Gang Injunction Curfew Settlement Fund No. 10B as follows:

Account	Title	Amount
From:		
22W122	Economic and Workforce Development	234,474
22W769	Reserved for EWDD Oversight	165,526
	Total	400,000
To:		
22Y887	Gang Injunction Curfew Settlement - City GF	400,000
	Total	400,000

- d. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	517,623
001070	Salaries As Needed	6,567
001090	Overtime General	4,190
002120	Printing and Binding	658
002130	Travel	1,822
003040	Contractual Services	13,336
003310	Transportation	10
006010	Office and Administrative	12,620
006020	Operating Supplies	12
006030	Leasing	80,432
	Total	637,270

- e. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	2,277
100/66/001010	Salaries General	10,453
	Total	12,730

- f. Transfer \$5,023,480 from the Reserve Fund No.101/62 to the Unappropriated Balance Fund No. 100/58 and appropriate within the Gang Injunction Curfew Settlement Fund No. 10B as follows:

Account	Title	Amount
22Y887	Gang Injunction Curfew Settlement - City GF	5,023,480

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

14. HIRE LA (Fund No. 551):

- a. Transfer \$285,000 from Fund 100/22 to the General Fund-Various Program Fund No. 551 and decrease appropriations within Fund 100/22 as follows:

Account	Title	Amount
003040	Salaries-General	(285,000)

- b. Establish a new account within the General Fund-Various Program Fund No. 551 and appropriate as follows:

Account	Title	Amount
22Y112	City Attorney	2,277
22Y122	Economic and Workforce Development	111,992
22Y166	Personnel	1,731
22Y817	Hire LA 16-24 Youth Employment - City GF	169,000
	Total	285,000

- c. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	85,712
001070	Salaries As Needed	1,573
001090	Overtime General	5,474
002120	Printing and Binding	10
002130	Travel	620
003040	Contractual Services	1,943
003310	Transportation	2
006010	Office and Administrative	2,134
006020	Operating Supplies	2
006030	Leasing	14,522
	Total	111,992

- d. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	2,277
100/66/001010	Salaries General	1,731
	Total	4,008

15. LA RISE - CITY GF HOMELESS PROGRAM (Fund No. 10C):

- a. Transfer \$3,000,000 from Fund 100/22 to the LA RISE-City GF Homeless Program Fund No. 10C and decrease appropriations within Fund 100/22 as follows:

Account	Title	Amount
001070	Salaries As Needed	(20,000)
001090	Overtime General	(7,815)
002120	Printing and Binding	(400)
003040	Contractual Services	(2,969,785)
006010	Office and Administrative	(2,000)
	Total	(3,000,000)

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

- b. Establish new accounts within the LA RISE-City GF Homeless Program Fund No. 10C and appropriate as follows:

Account	Title	Amount
22Y112	City Attorney	4,554
22Y122	Economic and Workforce Development	290,735
22Y166	Personnel	4,711
22Y894	LA RISE - City GF	2,700,000
	Total	3,000,000

- c. Re-allocate unexpended savings from the LA RISE-City GF Homeless Program Fund No. 10C, Account No. 22W894, LA RISE - City GF, for service providers, contractors, and/or supporting program activities identified in the Year 24 Annual Plan for FY 2023-2024.
- d. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	233,283
001070	Salaries As Needed	4,833
001090	Overtime General	7,941
002120	Printing and Binding	526
002130	Travel	2,255
003040	Contractual Services	6,433
003310	Transportation	5
006010	Office and Administrative	6,174
006020	Operating Supplies	5
006030	Leasing	29,280
	Total	290,735

- e. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	4,554
100/66/001010	Salaries General	4,711
	Total	9,265

16. SUMMER YOUTH EMPLOYMENT PROGRAM (Fund No. 551)

- a. Transfer \$3,000,000 from the General City Purposes Fund No. 100/56, Account No. 000609, Youth Employment Program, to the General Fund-Variou Program Fund No. 551 and appropriate as follows:

Account	Title	Amount
22Y112	City Attorney	13,661
22Y122	Economic and Workforce Development	465,896
22Y166	Personnel	6,211
22Y895	SYEP - City GF	2,514,232
	Total	3,000,000

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

- b. Transfer appropriations within the General Fund-Variou Program Fund No. 551 as follows:

Account	Title	Amount
From:		
22W122	Economic and Workforce Development	250,000
To:		
22Y895	SYEP - City GF	250,000

- c. Re-allocate unexpended savings from the General Fund-Variou Program Fund No. 551, Account Nos. 22T891, SYEP-City GF Hire LA, 22T895, SYEP - City GF, 22V895, SYEP-City GF, and 22W895, SYEP-City GF, for service providers, contractors and supporting program activities identified in the Year 24 Annual Plan for the FY 2023-2024 SYEP program.

- d. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	307,584
001070	Salaries As Needed	10,434
001090	Overtime General	3,090
002120	Printing and Binding	34
002130	Travel	72
003040	Contractual Services	103,526
003310	Transportation	6
003340	Water and Electricity	1,800
006010	Office and Administrative	11,378
006020	Operating Supplies	6,083
006030	Leasing	21,889
	Total	465,896

- e. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	13,661
100/66/001010	Salaries General	6,211
	Total	19,872

- f. Expend up to \$67,738 within the General Fund - Variou Program Fund No. 551, Account Nos. 22Y895, SYEP-City GF, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by WIOA federal regulations and/or described within the Workforce Development Board Year 24 Annual Plan, upon presentation of proper documentation by EWDD.

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

17. YOUTH OPPORTUNITY MOVEMENT/YSC (Fund No. 551):

- a. Transfer \$563,462 from Fund 100/22 to the General Fund-Variou Program Fund No. 551 and decrease appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	(399,803)
001070	Salaries As Needed	(15,000)
003040	Contractual Services	(133,855)
006010	Office and Administrative	(5,000)
006020	Operating Supplies	(2,804)
006030	Leasing	(7,000)
	Total	(563,462)

- b. Establish a new account and increase appropriations within the General Fund-Variou Program Fund No. 551 as follows:

Account	Title	Amount
22Y122	Economic and Workforce Development	389,468
22Y140	General Services	110,000
22Y166	Personnel	7,666
22Y818	Youth Opportunity Movement (YOM) - City GF	56,328
	Total	563,462

- c. Transfer appropriations within the General Fund-Variou Program Fund No. 551 as follows:

Account	Title	Amount
From:		
22W122	Economic and Workforce Development	209,198
To:		
22Y122	Economic and Workforce Development	209,198
	Total	209,198

- d. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	379,604
001070	Salaries As Needed	29,027
001090	Overtime General	6,901
002120	Printing and Binding	1,243
002130	Travel	589
003040	Contractual Services	120,362
003310	Transportation	8
003340	Water & Electricity	4,000
006010	Office and Administrative	29,368
006020	Operating Supplies	19,570
006030	Leasing	7,994
	Total	598,666

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

- e. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/40/003160	Repairs, Maintenance and Supplies	110,000
100/66/001010	Salaries General	7,666
	Total	117,666

- f. Expend up to \$56,328 within the General Fund - Various Program Fund No. 551, Account No. 22Y818, Youth Opportunity Movement (YOM) - City GF, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 24 Annual Plan, upon presentation of proper documentation by EWDD.

LA COUNTY GRANTS

18. LA COUNTY JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA) (Fund No. 59X):

- a. Establish a receivable within the LA County JJCPA Fund No. 59X from the LA County for \$295,500.
- b. Establish new accounts within the LA County JJCPA Fund No. 59X and appropriate as follows:

Account	Title	Amount
22Y122	Economic and Workforce Development	58,284
22Y166	Personnel	353
22Y299	Reimbursement of General Fund Costs *	10,805
22Y858	LA County Juvenile Justice Crime Prevention Act	226,058
	Total	295,500

*** 22Y299 - Breakdown by City Department:**

Department	Amount
<i>Economic and Workforce Development</i>	10,630
<i>Personnel</i>	175
Total	10,805

- c. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	17,467
001070	Salaries As Needed	4,230
001090	Overtime General	1,595
002120	Printing and Binding	4
002130	Travel	507
003040	Contractual Services	2,607
003340	Water and Electricity	1,000
006010	Office and Administrative	4,288
006020	Operating Supplies	5,966
006030	Leasing	20,620
	Total	58,284

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

- d. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	353

- e. Expend up to \$39,792 within the LA County JJCPA Fund No. 59X , Account No. 22Y858, LA County Juvenile Justice Crime Prevention Act, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement with the LA County and the Workforce Development Board Year 24 Annual Plan, upon presentation of proper documentation by EWDD.

19. JUVENILE DAY REPORTING CENTER (Fund No. 60A):

- a. Establish new accounts within the LA County Department of Probation Grants Fund No. 60A and appropriate as follows:

Account	Title	Amount
22Y122	Economic and Workforce Development	133,239
22Y166	Personnel	2,119
22Y299	Reimbursement of General Fund Costs *	63,784
22Y871	Trauma Informed Youth Development Program	233,153
	Total	432,295

*** 22Y299 - Breakdown by City Department:**

Department	Amount
<i>Economic and Workforce Development</i>	<i>62,733</i>
<i>Personnel</i>	<i>1,051</i>
Total	63,784

- b. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	104,946
001070	Salaries As Needed	5,177
001090	Overtime General	606
002120	Printing and Binding	23
002130	Travel	48
003040	Contractual Services	10,252
003310	Transportation	4
003340	Water and Electricity	1,560
006010	Office and Administrative	6,471
006020	Operating Supplies	2,490
006030	Leasing	1,662
	Total	133,239

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

- c. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	2,119

- d. Expend up to \$33,153 within the LA County Department of Probation Grants Fund No. 60A, Account No. 22Y871, Trauma Informed Youth Development Program, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement with the LA County and the Workforce Development Board Year 24 Annual Plan, upon presentation of proper documentation by EWDD.

20. LA COUNTY LA RISE MEASURE H FUND (Fund No. 59N):

- a. Establish a receivable within the LA County LA RISE Measure H Fund No. 59N from the LA County for \$3,000,000.
- b. Establish new accounts within the LA County LA RISE Measure H Fund No. 59N and appropriate as follows:

Account	Title	Amount
22Y112	City Attorney	2,277
22Y122	Economic and Workforce Development	155,659
22Y166	Personnel	2,423
22Y299	Reimbursement of General Fund Costs *	74,141
22Y658	LA County LA RISE Measure H	2,765,500
	Total	3,000,000

*** 22Y299 - Breakdown by City Department:**

Department	Amount
City Attorney	1,358
Economic and Workforce Development	71,581
Personnel	1,202
Total	74,141

- c. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	120,009
001070	Salaries As Needed	3,143
001090	Overtime General	1,193
002120	Printing and Binding	13
002130	Travel	1,683
003040	Contractual Services	2,721
003310	Transportation	3
006010	Office and Administrative	5,347
006020	Operating Supplies	1,803
006030	Leasing	19,744
	Total	155,659

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

- d. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	2,277
100/66/001010	Salaries General	2,423
	Total	4,700

21. LA COUNTY PERFORMANCE PARTNERSHIP PILOT (Fund No. 59Y):

- a. Establish a receivable within the LA County Performance Partnership Pilot Fund No. 59Y from the Los Angeles County for \$228,179.
- b. Establish a new account within the LA County Performance Partnership Pilot Fund No. 59Y and appropriate as follows:

Account	Title	Amount
22Y859	LA County P3 Probation	228,179

22. LA COUNTY PROJECT INVEST (Fund No. 60K):

- a. Establish a receivable within the LA County Project Invest Fund No. 60K from the Los Angeles County for \$693,200.
- b. Establish new accounts within the LA County Project Invest Fund No. 60K and appropriate as follows:

Account	Title	Amount
22Y112	City Attorney	2,277
22Y122	Economic and Workforce Development	39,432
22Y166	Personnel	585
22Y299	Reimbursement of General Fund Costs *	19,026
22Y872	LA County Project Invest	631,880
	Total	693,200

*** 22Y299 - Breakdown by City Department:**

Department	Amount
City Attorney	1,358
Economic and Workforce Development	17,378
Personnel	290
Total	19,026

- c. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	28,978
001070	Salaries As Needed	2,428
001090	Overtime General	341
002120	Printing and Binding	3
002130	Travel	1,007
003040	Contractual Services	657
003310	Transportation	1

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

006010	Office and Administrative	818
006020	Operating Supplies	1,011
006030	Leasing	4,188
	Total	39,432

- d. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	2,277
100/66/001010	Salaries General	585
	Total	2,862

23. LA COUNTY RELAY INSTITUTE (Fund No. 60L):

- a. Establish a receivable within the LA County Relay Institute Fund No. 60L from the Los Angeles County for \$50,000.
- b. Establish a new account within the LA County Relay Institute Fund No. 60L and appropriate as follows:

Account	Title	Amount
22Y873	LA County Relay Institute	50,000

24. LA COUNTY SYSTEMS INVOLVED YOUTH (Fund No. 62H):

- a. Establish a receivable within the LA County Systems Involved Youth Fund No. 62H from the Los Angeles County for \$1,046,000.
- b. Establish new accounts within the LA County Systems Involved Youth Fund. No. 62H and appropriate as follows:

Account	Title	Amount
22Y122	Economic and Workforce Development	96,709
22Y166	Personnel	1,435
22Y299	Reimbursement of General Fund Costs *	43,082
22Y796	LA County Systems Involved Youth	904,774
	Total	1,046,000

*** 22Y299 - Breakdown by City Department:**

Department	Amount
<i>Economic and Workforce Development</i>	42,370
<i>Personnel</i>	712
Total	43,082

- c. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	71,047
001070	Salaries As Needed	1,737
001090	Overtime General	1,509

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

002120	Printing and Binding	8
002130	Travel	17
003040	Contractual Services	5,018
003340	Water and Electricity	2,000
006010	Office and Administrative	4,759
006020	Operating Supplies	2,334
006030	Leasing	8,280
	Total	96,709

- d. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	1,435

- e. Expend up to \$61,547 within the LA County Systems Involved Youth Fund No. 62H, Account No. 22Y796, LA County Systems Involved Youth, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement with the LA County and the Workforce Development Board Year 24 Annual Plan, upon presentation of proper documentation by EWDD.

25. LA COUNTY WIOA (Fund No. 59Q):

- a. Establish a receivable within the LA County WIOA Fund No. 59Q from the Los Angeles County for \$343,600.
- b. Establish new accounts within the LA County WIOA Fund No. 59Q and appropriate as follows:

Account	Title	Amount
22Y112	City Attorney	2,277
22Y122	Economic and Workforce Development	18,301
22Y166	Personnel	272
22Y299	Reimbursement of General Fund Costs *	9,510
22Y874	LA County WIOA - Adult	187,944
22Y875	LA County WIOA - Dislocated Worker	125,296
	Total	343,600

*** 22Y299 - Breakdown by City Department:**

Department	Amount
City Attorney	1,358
Economic and Workforce Development	8,017
Personnel	135
Total	9,510

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

- c. Increase (Decrease) appropriations for the following accounts within the LA County WIOA Fund No. 59Q upon receipt of official funding allocations from the LA County and upon presentation of proper documentation by EWDD.

Account	Title
22Y868	LA County WIOA - Youth
22Y874	LA County WIOA - Adult
22Y875	LA County WIOA - Dislocated Worker

- d. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	13,465
001070	Salaries As Needed	106
001090	Overtime General	1,622
002120	Printing and Binding	2
002130	Travel	3
003040	Contractual Services	305
006010	Office and Administrative	441
006030	Leasing	2,357
	Total	18,301

- e. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	2,277
100/66/001010	Salaries General	272
	Total	2,549

**26. LA COUNTY YOUTH JOBS, YOUTH AT WORK - CALWORKS, YOUTH & OTHER UNDERSERVED YOUTH (OUY)
(Fund No. 56E):**

- a. Establish a receivable within the LA County Youth Jobs Program Fund No. 56E from the Los Angeles County for \$7,085,859
- b. Establish new accounts within the LA County Youth Jobs Program Fund No. 56E and appropriate as follows:

Account	Title	Amount
22Y112	City Attorney	2,277
22Y122	Economic and Workforce Development **	190,866
22Y166	Personnel	11,282
22Y299	Reimbursement of General Fund Costs *	155,794
22Y864	LA County Youth@Work - CalWORKs	2,449,055
22Y865	LA County Youth@Work - Foster Youth	480,709
22Y866	LA County Youth@Work - Other Underserved Youth	3,068,344
	Total	6,358,327

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

*** 22Y299 - Breakdown by City Department:**

<i>Department</i>	<i>Amount</i>
City Attorney	1,358
Economic and Workforce Development (Net of \$184,493 appropriated in Adopted Budget)	148,840
Personnel	5,596
Total	155,794

*** 22Y2122 - Economic and Workforce Development: Net of \$543,039 appropriated in Adopted Budget.**

- c. Increase (Decrease) appropriations for the following accounts within the LA County Youth Jobs Program Fund No. 56E upon receipt of official funding allocations from the LA County and upon presentation of proper documentation by EWDD.

Account	Title
22Y864	LA County Youth@Work - CalWORKs
22Y865	LA County Youth@Work - Foster Youth
22Y866	LA County Youth@Work - Other Underserved Youth

- d. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	140,465
001070	Salaries As Needed	(40,451)
001090	Overtime General	9,907
002120	Printing and Binding	(753)
002130	Travel	155
003040	Contractual Services	25,018
003310	Transportation	13
003340	Water and Electricity	3,340
006010	Office and Administrative	21,478
006020	Operating Supplies	7,328
006030	Leasing	24,366
	Total	190,866

- e. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/12/001010	Salaries General	2,277
100/66/001010	Salaries General	11,282
	Total	13,559

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

- f. Expend up to \$443,552 within the LA County Youth Jobs Program Fund No. 56E, Account No. 22Y864, LA County Youth@Work - CalWORKs, 22Y865, LA County Youth@Work - Foster Youth, and 22Y866, LA County Youth@Work - Other Underserved Youth, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement with the LA County and the Workforce Development Board Year 24 Annual Plan, upon presentation of proper documentation by EWDD.

OTHER GRANTS/FUNDS

27. BANK OF AMERICA (Fund No. 56L):

- a. Accept and deposit \$120,000 donation received from Bank of America, through the LA Workforce Development Board, into the EWDD Summer Youth Program-Other Sources Fund No. 56L.
- b. Establish a new account within the EWDD Summer Youth Program - Other Sources Fund No. 56L and appropriate as follows:

Account	Title	Amount
22Y754	EWDD Summer Youth Program - B of A	120,000

- c. Expend up to \$120,000 within the EWDD Summer Youth Program - Other Sources Fund No. 56L, Account No. 22Y754, EWDD Summer Youth Program - B of A, for payroll services, insurance, taxes and participant stipends, incentives, linkages to community services, transportation, child care and dependent care, assistance with housing, needs-related payments, assistance with educational testing, reasonable accommodation for disabilities, legal aid services, referrals to health care, assistance with work-appropriate attire and work-related tools, assistance with school fees and expenses for postsecondary education classes, payments and fees for employment and training-related applications, tests, and certifications, and/or all other supportive services to the extent allowed by the WIOA federal regulations and/or described within the grant agreement and the Workforce Development Board Year 24 Annual Plan, upon presentation of proper documentation by EWDD.
- d. Increase appropriations within the EWDD Summer Youth Program - Other Sources Fund No. 56L, Account No. 22Y754, EWDD Summer Youth Program - B of A, upon receipt of additional donations from Bank of America and presentation of proper documentation by EWDD.

28. EWDD SUMMER YOUTH PROGRAM - OTHER SOURCES (Fund No. 56L):

- a. Establish new Account No 22Y647, EWDD Summer Youth Program-Other Sources, within the EWDD Summer Youth Program - Other Sources Fund No. 56L, upon receipt of additional donations from City departments, the LA Workforce Development Board, and other private sources, upon presentation of proper documentation by EWDD.

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

29. REGIONAL EQUITY RECOVERY PARTNERSHIP GRANT (Fund No. 65V):

- a. Increase receivable within the Regional Equity Recovery Partnership Grant Fund No. 65V by \$1,800,000.
- b. Establish new accounts within the Regional Equity Recovery Partnership Grant Fund No. 65V and appropriate as follows:

Account	Title	Amount
22Y122	Economic and Workforce Development	122,677
22Y166	Personnel	817
22Y299	Reimbursement of General Fund Costs *	58,434
22Y6AS	Regional Equity Recovery Partnership	1,520,000
22Y769	Reserved for EWDD Oversight	98,072
	Total	1,800,000

*** 22Y299 - Breakdown by City Department:**

Department	Amount
<i>Economic and Workforce Development</i>	58,029
<i>Personnel</i>	405
Total	58,434

- c. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	97,039
001070	Salaries As Needed	5,192
001090	Overtime General	3,091
002120	Printing and Binding	11
002130	Travel	23
003040	Contractual Services	5,336
003310	Transportation	3
003340	Water and Electricity	800
006010	Office and Administrative	3,636
006020	Operating Supplies	1,404
006030	Leasing	6,142
	Total	122,677

- d. Increase appropriations within the following Fund 100 accounts:

Fund/Account	Title	Amount
100/66/001010	Salaries General	817

WDB Year 24 Annual Plan Controller Instructions
FY 2023 - 2024

30. RETURNING CITIZENS HOUSING STABILITY PILOT PROJECT (New Fund):

- a. Establish a new interest-bearing fund titled "Returning Citizens Housing Stability Pilot Project Fund No. XXX," to be administered by EWDD.
- b. Establish a receivable within the newly established Returning Citizens Housing Stability Pilot Project Fund No. XXX from US HUD for \$1,000,000..
- c. Establish new accounts within the newly established Returning Citizens Housing Stability Pilot Project Fund No. XXX and appropriate as follows:

Account	Title	Amount
22Y122	Economic and Workforce Development	68,254
22Y299	Reimbursement of General Fund Costs *	31,746
22YXXX	Returning Citizens Housing Stability Pilot Project	900,000
	Total	1,000,000

- d. Increase appropriations within Fund 100/22 as follows:

Account	Title	Amount
001010	Salaries General	53,315
001070	Salaries As Needed	419
001090	Overtime General	1,445
002120	Printing and Binding	6
002130	Travel	13
003040	Contractual Services	2,309
003310	Transportation	1
006010	Office and Administrative	1,454
006020	Operating Supplies	1
006030	Leasing	9,291
	Total	68,254

31. TECHNICAL ADJUSTMENTS

- a. Authorize the General Manager, EWDD, or designee to prepare additional Controller instructions and any necessary technical adjustments that are consistent with Mayor and Council action required to implement the Annual Plan, subject to the approval of the City Administrative Officer (CAO), and authorize the Controller to implement the instructions.