



KAREN BASS
MAYOR

March 12, 2025

Honorable Members of the City Council
C/o City Clerk
Room 395, City Hall

Re: FY 2023 Urban Areas Security Initiative Contracting Authorities and Budget Modifications (Council File No. 23-0690)

Dear Honorable Members:

Transmitted herewith for City Council consideration are proposed contracting authorities and budget modifications related to the United States Department of Homeland Security (DHS) Fiscal Year 2023 Urban Areas Security Initiative (FY23 UASI) grant award. On July 2, 2024, the City Council accepted the FY23 UASI grant in the amount of \$53,932,030 with a grant performance period from September 1, 2023 to May 31, 2026 (Council File No. 23-0690). The recommendations outlined in this report are necessary in order to continue previously approved grant-funded projects through the end of the grant performance period.

LOS ANGELES CYBERSECURITY

Cybersecurity Training

In FY23 UASI, the Mayor's Office of Public Safety (MOPS) received an allocation of \$100,000 to strengthen the City's defenses against cybersecurity attacks, and ensure its resilience against threats to the City's critical infrastructure. MOPS requests the authority to use this grant funding to implement a Cyber Incident Response and Emergency Management Training Program.

The program is designed for cybersecurity professionals responding to a cyber emergency, and focuses on training cybersecurity experts on the Incident Command System (ICS) during a cyber crisis, allowing them to effectively respond to and mitigate cyber-attacks impacting critical infrastructure and community services. The program would also train emergency responders (consequence managers) on cybersecurity and

cyber incident response fundamentals. MOPS would work in collaboration with representatives from the City's Cyber Intrusion Command Center (CICC) and the City's Emergency Management Department to implement this program.

The Mayor's Office requests authority to negotiate and execute a contract with a vendor to provide training in an amount not to exceed \$100,000 for a term of up to 12 months within the grant performance period.

Emergency Management Department

Emergency Operations Plan Annex and Appendices Revision

In UASI FY22, EMD received \$300,000 to hire a Supply Chain Management Coordinator and develop an EOP Gap Analysis for Climate Change Impacts and Plan Updates. The City's Emergency Operations Plan (EOP) and Annexes/Appendices are reviewed, updated and maintained by the Emergency Management Department (EMD). Due to the large scope of the EOP where the overall plan contains over 40 annexes and appendices requiring constant review, revision, and maintenance. Due to the end of performance period in UASI 22, the project performance period is extending into UASI 23 creating a new project approved by the grantor and funding at \$50,000.

The Mayor's Office requests authority to negotiate and execute a contract with a vendor in an amount not to exceed \$50,000 for a term of up to 12 months within the grant performance period.

The Mayor's Office requests to utilize \$50,000 from existing Management & Administration grant funds to support EMDs EOP Annex project. This project, which was previously supported using UASI FY21, and UASI FY22 grant funds. Extending the project and allocation will continue to support EMD, EOP Annex plan. The modification is approved by the grantor.

Authority is requested to modify the FY23 UASI budget and conduct the necessary transfer of appropriations as noted above.

UASI Management & Administration

Temporary Employment Agency and other vendors (\$325,000) Authority is requested to increase the contract amount with a temporary employment agency or other vendors to assist the Mayor's Office with grant administrative duties from \$100,000 to \$325,000. This may include: assisting grant, contract or fiscal specialists in ensuring the timely, accurate, and appropriate execution of all grant expenditures, reimbursements, and fund draw-downs, as well as preparing and maintaining all necessary documentation to ensure compliance with accepted grant and city standards.

Authority is requested to modify the FY23 UASI budget and conduct the necessary transfer of appropriations as noted above.

Recommendations

It is therefore requested that the City Council:

1. **Authorize** the Mayor, or designee, to:
 - a. Modify the existing grant budget (Council File 23-0690) for the FY23 UASI grant by reallocating funds between projects and conducting necessary fiscal transfers as described in this report; and
 - b. Negotiate and execute a contract with a vendor to provide cybersecurity emergency response training for an amount not to exceed \$100,000.000 and a term up to 12 months within the grant performance period, subject to the approval of the City Attorney as to form; and
 - c. Negotiate and execute a contract with a vendor to provide emergency operations plan, annexes and appendices review, revision, streamlining, and maintenance for an amount not to exceed \$300,000.00 and a term up to 24 months within the grant performance period, subject to the approval of the City Attorney as to form; and
2. **Authorize** the Mayor, or designee, to:
 - a. Modify the existing grant budget (Council File No. 23-0690) for the FY23 UASI grant by reallocating funds between projects and conducting the necessary fiscal transfers as described within this report.
 - b. Appropriate \$50,000.00 from existing Management and Administration funds to support EMD, EOP Annex Project from July 1, 2024 to May 30, 2026.
 - c. Negotiate and execute a contract with a vendor to assist the Mayor's Office grant, contract and/or fiscal teams, for a term up to 24 months, within the grant performance period, in an amount not to exceed \$325,000, subject to the approval of the City Attorney as to form; and
3. **Authorize** the Controller to:
 - a. Transfer appropriations within FY23 UASI Homeland Security Grant Program Fund No. 67Q/46 as follows:

4. **TRANSFER FROM:**

From:	Account No.	Account Name	Amount
	46A946	Grant Management & Administration	\$50,000.00
To:	Account No.	Account Name	Amount
	46A935	EMD Grant Allocation	\$50,000.00

5. **Authorize** the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

Sincerely,



KAREN BASS
Mayor

KB:cb