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EXECUTIVE OFFICE
200 NORTH MAIN STREET, SUITE 1840
LOS ANGELES, CA 90012

(213) 978-3838 PHONE
(213) 978-3814 FAX

September 6, 2023

Honorable Karen Bass
Mayor, City of Los Angeles
Room 303, City Hall
Attn: Legislative Coordinator

Honorable Members of the City Council
City of Los Angeles
City Hall, Room 395
Attn. City Clerk

[BFC 23-082] – ANNUAL REPORT - LAFD CAL-JAC REVOLVING TRAINING FUND 40K
FY 2022-23

At its meeting of September 5, 2023, the Board of Fire Commissioners approved the report and its recommendations. The report is hereby transmitted concurrently to the Mayor and City Council for consideration and approval.

Should you need additional information, please contact the Board of Fire Commissioners' office at 213-978-3838.

Sincerely,

Leticia Gómez
Commission Executive Assistant II

Attachments

cc: Fire Chief Kristin Crowley (via email)

LOS ANGELES FIRE DEPARTMENT



KRISTIN CROWLEY
FIRE CHIEF

APPROVED: *9/5/23*
BOARD OF FIRE COMMISSIONERS
BY: *[Signature]*
COMMISSION EXECUTIVE ASSISTANT

August 21, 2023

BOARD OF FIRE COMMISSIONERS
FILE NO. 23-082

TO: Board of Fire Commissioners

FROM: *KC* Kristin Crowley, Fire Chief

SUBJECT: ANNUAL REPORT – LOS ANGELES FIRE DEPARTMENT CAL-JAC
REVOLVING TRAINING FUND 40K FISCAL YEAR 2022-23

FINAL ACTION:	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

SUMMARY

As required by City Ordinance No. 171714, the following report on the Los Angeles Fire Department (LAFD) Revolving Training Fund 40K covering Fiscal Year 2022-23 (FY 22/23) is submitted.

The purpose of the fund is for the receipt, retention, and disbursement of monies received from the California Firefighter Joint Apprenticeship Committee (CFFJAC) reimbursement grants for the training of Paramedic and Firefighter personnel of the Department.

The CFFJAC is an apprenticeship-training program encompassing nearly all paid occupations found in the California fire service. It is a joint-apprenticeship program that is supported by both management and labor organizations. In 1994, the LAFD and the United Firefighters of Los Angeles City (UFLAC) entered into an agreement with CFFJAC, which created our Department's California Joint Apprenticeship Committee (CAL-JAC) program. The CAL-JAC program provides reimbursement for Fire Department training costs, through the California Education System and State Division of Apprenticeship Standards.

Members enrolled in the CAL-JAC program include probationary Firefighters and newly appointed members to promotional positions. Throughout a member's apprenticeship period, the LAFD receives reimbursement for each hour of apprentice training. The hourly reimbursement rate for FY 22/23 was \$4.25.

A synopsis of the LAFD Revolving Training Fund Cash Balance Report shows the following activity:

As of July 1, 2022, the balance for the Fund was:		<u>\$ 1,303,275</u>
The Fund received deposits of:	\$ 988,955	
The Fund received in interest income:	\$ 22,767	
Total Receipts:		<u>\$ 1,011,722</u>
Ending balance Accounts Payable	\$ 0	
Less: Starting Accounts Payable	\$ (9,836)	
Net Increase/Decrease in Accounts Payable:		<u>\$ (9,836)</u>
Expenditures	\$ (552,926)	
Total Expended		<u>\$ (552,926)</u>
As of June 30, 2023, the ending cash balance was:		<u>\$ 1,752,235</u>

RECOMMENDATION

That the Board:
Direct the Commission Executive Assistant II to forward this Annual Report to the Mayor and City Council.

FISCAL IMPACT

The fiscal impact of the CAL-JAC reimbursement program directly affects the LAFD budget. The monies in the fund are expended towards the training of the Department's Paramedic and Firefighter personnel. They provide the necessary support services to accomplish the training, which may include, but are not limited to classrooms, instructors, fire apparatus, audiovisual equipment, books, and other instructional supplies that are not otherwise covered by the General Fund.

DISCUSSION

The beginning balance on July 1, 2022 was \$1,303,275. The accrued interest for FY 22/23 was \$22,767. During FY 22/23 there was \$988,955 received in reimbursement deposits. Payables had a net decrease of \$9,836. Expenditures totaled \$552,926. The ending cash balance was \$1,752,235.

Examples of training related expenditures that occurred in FY 22/23 include an Urban Search and Rescue trailer for providing training at off-site locations, materials for rebuilding the elevated roof prop at the Frank Hotchkin Memorial Training Center for Urban Search and Rescue teams, audio visual equipment replacements for virtual marine training at Fire Station 112, repairs to audio visual systems throughout various facilities, tablets for use in grading recruit members in the recruit training academy, live burn material for smoke recognition props located in the drill tower, training drones for the Unmanned Aerial System program, and training equipment which outfitted the In-Service Training Section's training fire engine.

CONCLUSION

The CAL-JAC program has continually demonstrated the benefits of cooperative efforts between management and labor by generating valuable training resources.

Board Report prepared by Maria Pascual, Senior Management Analyst, Training and Support Bureau.