

GOVERNMENT OPERATIONS COMMITTEE REPORT relative to utilization of Artificial Intelligence (AI) in the City.

Recommendation for Council action:

NOTE and FILE the October 9, 2024 Information Technology Agency (ITA) report relative to utilization of AI in the City.

Fiscal Impact Statement: Not applicable.

Community Impact Statement: None submitted.

Summary:

On November 22 2024, your Committee considered an October 9, 2024 ITA report relative to utilization of AI in the City. According to the ITA, in response to Council action, it has included in its report: City of Los Angeles Digital Code of Ethics, the AI Safety Checklist for new AI tools, and the AI Tool Request Form, as described in the Los Angeles AI Roadmap previously submitted. The following documents were developed in consultation with the Citywide Information Technology (IT) Policy Committee (ITPC), which is composed of IT managers and professionals representing all City Departments, to build the necessary and important AI safeguards at the City of Los Angeles and for Departments to adhere to when developing new AI tools and technologies:

- a. City of Los Angeles Digital Code of Ethics - This document articulates City of Los Angeles' ethical standards, principles, and guidelines in the use of emerging technology, providing guidance to all City departments, including core values (Human-Centric, Equitable, Transparent, Secure, and Sustainable) and digital standards applicable to all LA City departments;
- b. AI Safety Checklist - This checklist was developed as a tool for departments to ensure due diligence and thoughtful examination before, during, and after the implementation of AI tools. This checklist will help City of Los Angeles Departments ensure that all A.I. tools adopted by the City in as ethical, transparent, human-centered, and secure a process as possible.
- c. AI Tool Request Form - This form is developed for City of Los Angeles departments seeking to implement a new Artificial Intelligence (AI) Tool to request a review by the ITA.

After consideration and having provided an opportunity for public comment, the Committee moved to note and file the ITA report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Government Operations Committee

COUNCILMEMBER VOTE

PADILLA: YES

HERNANDEZ: YES

HUTT: YES

ARL

11/22/24

-NOT OFFICIAL UNTIL COUNCIL ACTS-