



KAREN BASS
MAYOR

April 21, 2023

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Ishmun "Lee" Williams to the Board of Harbor Commissioners for the term ending June 30, 2026.

I certify that in my opinion Mr. Williams is especially qualified by reason of training and experience for the work which shall devolve upon him, and that I make the appointment solely in the interest of the City.

Mr. Williams will fill the vacancy created by the departure of Jaime Lee, whose seat will be vacant on June 5, 2023, or at the time Ms. Lee's successor is confirmed by the City Council, whichever is first.

Sincerely,

A handwritten signature in black ink that reads 'Karen Bass'. The signature is written in a cursive, flowing style.

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

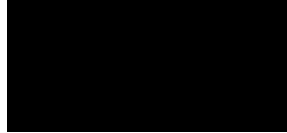
Name: Ishmun "Lee" Williams
Commission: Board of Harbor Commissioners
End of Term: 6/30/2026

Appointee Information

1. **Race:** African American, Latinx
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 15 - Harbor
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** MBA, University of Washington
7. **Occupation/profession:** Owner and Operator, The Lee Williams Real Estate Group
8. **Experience(s) that qualifies person for appointment:** See attached resume/bio
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Race	Gender	Term End
Lee, Jaime	Central	5	API	F	6/30/2026
Middleton, Diane	Harbor	15	Caucasian	F	6/30/2024
Renwick, Edward R.	West LA	11	Caucasian	M	6/30/2027
Roybal-Allard, Lucille	Central	14	Latinx	F	6/30/2023
Munoz, Michael	East LA	14	Latinx	M	6/30/2025

ISHMUN "LEE" WILLIAMS



OBJECTIVE

Commissioner: Board of Harbor Commissions

PROFESSIONAL EXPERIENCE

Investment, Real Estate and Financial Services

09/08 – present **The Lee Williams Real Estate Group, Los Angeles, CA**
Team Lead / Owner Operator / Licensed REALTOR

12/05 – 09/08 **ARC Funding - Pacific Bay Financial, San Francisco, CA**
Senior Lender

11/04 – 11/05 **Wells Fargo Home Mortgage, Oakland, CA**
Home Mortgage Consultant

09/92 – 09/96 **Washington Mutual Bank, Seattle, WA**
Licensed Agent\Sales Rep II\Loan Officer

09/88 – 09/92 **Security Pacific Bank Washington, Seattle, WA**
Commercial Loan Specialist \ Personal Banker

High Tech Sales and Management

09/03 – 05/04 **Actuate, South San Francisco, CA**
National Telesales and Business Development Manager

02/01 – 12/02 **Siebel Systems, San Francisco, CA**
Sr. Corporate Sales Representative / Sr. IBAE – Financial Services

02/00 – 02/01 **IBM / Lotus, San Francisco, CA**
Corporate Sales Representative

09/98 – 12/99 **AVT (Applied Voice Technology), Kirkland, WA**
Sr. Direct Sales Manager

09/96 – 09/98 **AirTouch Cellular, Bellevue, WA**
Telesales and Large Business Sales Supervisor

EDUCATION

University of Washington – Business Administration
Fork Union Military Academy – Fork Union Virginia

COMMUNITY SERVICE

Board of Directors of Boys & Girls Club of LA Harbor, San Pedro Chamber of Commerce (Past Board Chair), Harbor Area Neighborhood Relief Fund, Harbor Connects, San Pedro Education Foundation. PAST: VP of NW San Pedro Neighborhood Council, Board Member - Palos Verdes Peninsula Board of Realtors, and Keller Williams Leadership Council.



KAREN BASS
MAYOR

April 21, 2023

Dear Mr. Williams:

I am pleased to inform you that I hereby appoint you to the Board of Harbor Commissioners for the term ending June 30, 2026, subject to confirmation by the City Council. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at myr-commissions@lacity.org, to make arrangements for you.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible. Further, Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions Team will assist in connecting you with the Personnel Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your Commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission at 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission by email at nicole.enriquez@lacity.org.

Mr. Ishmun "Lee" Williams
April 21, 2023
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As part of the City Council confirmation process, meetings will be offered to Tim McOsker, your Councilmember, and Councilmember Traci Park, the Chair of the Trade, Travel, and Tourism Committee, to answer any questions they may have.

You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Trade, Travel, and Tourism Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Per the City Charter, Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is written in a cursive, flowing style.

KAREN BASS
Mayor

KB:tga

Attachment I
Mr. Ishmun "Lee" Williams
April 21, 2023

Nominee Check List

I. Within 7 days:

_____ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

_____ Email the completed forms, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

II. Within 21 days:

_____ File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- **Statement of Economic Interest (“Form 700”)**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- **CEC Form 60**

III. The Mayor’s Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

_____ Your City Councilmember Tim McOsker

_____ Councilmember Traci Park, Chair of the Council Committee considering your nomination