



KAREN BASS
MAYOR

February 28, 2023

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Antonio Sanchez to the newly created House LA Citizens Oversight Committee for the term ending June 30, 2025.

I certify that in my opinion Mr. Sanchez is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads 'Karen Bass'. The signature is written in a cursive, flowing style.

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Antonio Sanchez
Commission: House LA Citizens Oversight Committee
End of Term: 6/30/2025

Appointee Information

1. **Race:** Latinx
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 14 - East LA
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** Climate Emergency Mobilization Commission
6. **Highest level of education completed:** Master of Urban and Regional Planning, University of California, Los Angeles, Luskin School of Public Affairs
7. **Occupation/profession:** Senior Assistant Business Manager & Political Director, International Brotherhood of Electrical Workers, Local 11
8. **Experience(s) that qualifies person for appointment:** See attached resume/bio
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

ANTONIO SANCHEZ

PROFESSIONAL EXPERIENCE

Senior Assistant Business Manager & Political Director
International Brotherhood of Electrical Workers, Local 11

Los Angeles, CA
July 2013 - Present

- Advises IBEW Local 11 Business Manager on internal and external political activities.
- Implements and leads a Project Labor Agreement organizing program targeting municipalities, school districts, and community college districts within L. A. County.
- Supervises and organizes participation of staff, journeymen, and apprentice at local planning hearings, city council meetings, and other government agency meetings.
- Develops message points for an array of public policy topics, including workforce development, transportation, photovoltaic energy generation, apprenticeship programs, and others.
- Maintains and strengthens professional relationships with elected officials across multiple government levels.
- Facilitates the endorsement interview process for candidates running for elected office.
- Appointed Delegate to the L.A. County Federation of Labor AFL-CIO

Field Director - No on Prop. 32, Yes on Prop. 30
L.A. County Federation of Labor AFL-CIO

Los Angeles, CA
Aug. 2012 - Nov. 2012

- Developed the campaign infrastructure including securing campaign and finance offices, material resources, and operational structure.
- Hired, trained, and managed five campaign teams.
- Oversaw the hiring, training, and performance of 145 campaign workers across five individual offices.
- Wrote and produced campaign scripts specific to city measures, candidates, and propositions.

Teaching Assistant
UCLA Urban Planning Department

Geneva, Switzerland
Feb. 2012 - July 2012

- Assisted three professors teaching “Urban Planning, Global Change, and International Governance,” including associate professor of the UCLA Luskin School of Public Affairs, Dr. Leo Estrada.
- Facilitated student engagement with the offices of non-government organizations, international government organizations, the United Nations, and international missions.
- Provided academic advising and mentorship to 40 undergraduate students.

East Valley Area Director and Special Assistant to the Mayor
Office of L.A. Mayor Antonio Villaraigosa

Los Angeles, CA
Mar. 2007 - Aug. 2010

- Represented the Mayor in the East San Fernando Valley as the East Valley Area Director. Acted as the Mayor’s liaison to various communities and city departments including the Community Development Department and the Workforce Investment Board.
- Organized the Mayor’s Day of Service for multiple projects across the East Valley.
- Identified candidates and submitted recommendations to fill various civilian commission appointments.
- Coordinated and led the Mayor’s day to day logistics and duties as Special Assistant to the Mayor. Responsibilities included briefing the Mayor, accompanying him to meetings and events, and ensured staff preparation for meetings.
- Coordinated with the Mayor and Senior Staff in managing scheduling and operations. Duties included determining scheduling priorities, overseeing public correspondence, managing day-to-day programming, external communications, confidential correspondence, and tracking all briefings for the Mayor.
- Recruited and supervised interns.

Field Representative Pacoima, CA
Office of CA Assemblymember Cindy Montañez

July 2004 - Nov. 2006

- Served as the Assemblymember’s representative to the communities of Pacoima, Lake View Terrace, and Arleta.
- Organized and secured support for community events and programs, including employment and health fairs, environmental exhibits, public safety expos, and community improvement programs.
- Attended community council meetings, neighborhood watch meetings, community police advisory board meetings, and community issue forums.
- Supervised District Intern program and Junior Legislators Program participants.

EDUCATION

University of California Los Angeles Luskin School of Public Affairs

Master of Urban and Regional Planning

- Graduate Opportunity Fellowship Program Recipient
- Department Award – Service to the Community
- Faculty Research Assistant

Los Angeles, CA
Sep. 2010 - June 2012

California State University Northridge

Bachelor of Arts in Anthropology

- Graduated Cum Laude with Honors
- Participated in Ethno-botanical Research in Chiapas, Mexico

Northridge, CA
Sep. 2000 - June 2004



KAREN BASS
MAYOR

February 28, 2023

Dear Mr. Sanchez:

I am pleased to inform you that I hereby appoint you to the House LA Citizens Oversight Committee for the term ending June 30, 2025. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at myr-commissions@lacity.org, to make arrangements for you.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible. Further, Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions Team will assist in connecting you with the Personnel Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your Commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission at 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission by email at nicole.enriquez@lacity.org.

Mr. Antonio Sanchez
February 28, 2023
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As part of the City Council confirmation process, meetings will be offered to Kevin de León, your Councilmember, and Councilmember Nithya Raman, the Chair of the Housing and Homelessness Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Housing and Homelessness Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is written in a cursive, flowing style.

KAREN BASS
Mayor

KB:tga

Attachment I
Mr. Antonio Sanchez
February 28, 2023

Nominee Check List

I. Within 7 days:

_____ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

_____ Email the completed forms, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

II. Within 21 days:

_____ File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- **Statement of Economic Interest (“Form 700”)**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- **CEC Form 60**

III. The Mayor’s Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

_____ Your City Councilmember Kevin de León

_____ Councilmember Nithya Raman, Chair of the Council Committee considering your nomination