



KAREN BASS  
MAYOR

June 2, 2023

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Jerilyn Mendoza to the Board of Commissioners on the Status of Women for the term ending June 30, 2027.

I certify that in my opinion Ms. Mendoza is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City.

Ms. Mendoza will fill the vacancy created by the departure of Rosie Arroyo.

Sincerely,

A handwritten signature in black ink that reads 'Karen Bass'.

KAREN BASS  
Mayor

KB:tga

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Jerilyn Mendoza  
**Commission:** Board of Commissioners on the Status of Women  
**End of Term:** 6/30/2027

### Appointee Information

1. **Race:** Latinx
2. **Gender:** Female
3. **Council District and neighborhood of residence:** 12 - North Valley
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** J.D., UCLA School of Law
7. **Occupation/profession:** Regional Organizer, The Climate Center
8. **Experience(s) that qualifies person for appointment:** See attached resume/bio
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Race	Gender	Term End
Danielian, Lucig	Central	4	Caucasian	F	6/30/2027
Grace, Simona	South Valley	4	Caucasian	F	6/30/2024
Rose, Cristina	Central	4	Caucasian	F	6/30/2024
Bernard-Gibson, Erma J.	Central	10	African American	F	6/30/2027
VACANT					6/30/2027
Quach, Dora	East LA	14	API	F	6/30/2024
Gray, Tracy	Central	14	African American	F	6/30/2027

**JERILYN LÓPEZ MENDOZA**

## PROFESSIONAL PROFILE

Over 20 years of professional experience as a dynamic lawyer, effective policy advocate and creative problem solver who has successfully tackled a wide variety of unique challenges. Excel in building coalitions and finding common ground to resolve conflicts. Productive in government, non-profit, utility and volunteer arenas. Outstanding communication skills, proven ability to create strong teams and achieve measurable results.

## CORE COMPETENCIES

- Knowledgeable and intentionally current on, and sensitive to, policies and politics impacting Angelenos, particularly air pollution, climate change, energy, toxics, open space, and freight and goods movement
- Accomplish the creation and implementation of policy solutions to range of challenges
- Encourage dedicated internal teams; improve evaluation, training and retention
- Originate, cultivate and strengthen effective partnerships with diverse stakeholders

## PROFESSIONAL EXPERIENCE

- Regional Organizer, The Climate Center** April 2021 - Present  
Promote and implement Climate Safe California campaign in Los Angeles
- Instructor, Environmental Law, Policy & Ethics** Fall 2021 & '22  
Teach in Loyola Marymount University graduate program - Entrepreneurship & Sustainable Innovation
- Senior Analyst, Regulatory Affairs, Edison International** Jan. 2020 – Jan. '21  
Specialized in Demand Response Programs
- Joint Public Advisory Committee Member, Commission for Environmental Cooperation** Jan. 2014 – Jan. '20  
Appointed by President Barack Obama, examined impacts from NAFTA
- Senior Policy Advocate, Coalition for Clean Air** April 2019 – Dec. '19  
Focused on reducing air pollution from freight and goods movement
- Deputy Director - Public Participation, State Department of Toxic Substances Control** Dec. 2016 – Mar. '19  
Appointed by Governor Edmund G. Brown, Executive Team Member
- Program Manager, Environmental Affairs, SoCalGas** Dec. 2013 – Dec. '16  
Coordinated communications and advocacy with California Air Resources Board (CARB)
- Commissioner, Los Angeles City Board of Public Works (Full-Time, Paid Position)** July 2011 – July '13  
Appointed by Mayor Antonio Villaraigosa, oversaw all aspects of Public Works Department
- California Regional Manager, ICLEI** May 2010 – July '11  
Managed Statewide Energy Efficiency Collaborative
- Vice President, Los Angeles Board of Harbor Commissioners (Volunteer Position)** Sept. 2005 – July '10  
Appointed by Mayor Antonio Villaraigosa, evaluated all Aspects of Los Angeles Port operations, helped design and implement Clean Air Action Plan, first of its kind in the world
- Policy Director and Staff Attorney, EDF – Environmental Justice Project Office** April 2000 – June '09  
Pioneered use of Community Benefits Agreements for environmental quality (Staples Center & Los Angeles International Airport), assisted with founding of Los Angeles Neighborhood Land Trust
- Litigation Associate, McCutchen Doyle and Foley & Lardner** Sept. 1996 – Mar. '00  
Substantive Areas included Trusts & Estates, Contracts, Franchise & Health Care

## EDUCATION

- UCLA School of Law, Juris Doctorate** – Two American Jurisprudence Awards for Highest Grade in Class – Criminal Law & Lawyering Skills; Passed California Bar Exam on First Attempt, Bar Number 187148
- Stanford University, Bachelor's Degree** – American Studies, Departmental Honors



KAREN BASS  
MAYOR

June 2, 2023

Dear Ms. Mendoza:

I am pleased to inform you that I hereby appoint you to the Board of Commissioners on the Status of Women for the term ending June 30, 2027, subject to confirmation by the City Council.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and undated Letters of Separation **within one week** of receiving this letter. These documents are necessary to ensure the most efficient, open, and accountable city government possible.

Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions team will assist in connecting you with Personnel's Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission via the California Fair Political Practices Commission's eDisclosure website, or by mailing the forms to City Hall at 200 N. Spring Street, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the City Ethics Commission by email at [nicole.enriquez@lacity.org](mailto:nicole.enriquez@lacity.org).

As part of the appointment process, John Lee, your Councilmember, and Councilmember Hugo Soto-Martinez, the Chair of the Civil Rights, Equity, Immigration, Aging, and Disability Committee, may wish to meet with you to answer any questions they have. Our office will assist with arranging these meetings.

Ms. Jerilyn Mendoza  
June 2, 2023  
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Additionally, you will be required to attend public meetings at City Hall where your appointment will be considered. You will be hearing from our office and a City Council Clerk who will let you know when your appointment will be considered by the Civil Rights, Equity, Immigration, Aging, and Disability Committee. Sometime thereafter, you will be notified of the date when your appointment will be presented to the full City Council. Before you may begin serving, you will be required to take the Oath of Office in the City Clerk's Office located in Room 395 of City Hall. If you require parking for these meetings, please contact my Commissions team by email at [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org).

Per the City Charter, most commissioners must be registered voters of the City of Los Angeles, and must therefore reside within Los Angeles. If you move at any point during your term, or your contact information changes, please contact my Commissions team immediately at the email address listed below. While we hope that you complete a successful term, if for some reason you intend to resign, please do so in writing to my Commissions team at [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org).

Congratulations, and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is written in a cursive, flowing style.

KAREN BASS  
Mayor

KB:tga

Attachment I  
Ms. Jerilyn Mendoza  
June 2, 2023

### Nominee Check List

#### I. Within 7 days:

- Email the below completed documents, found on the last three pages of this letter, to: [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org) OR mail them to:  
Office of the Mayor  
Attn: Commissions Team  
200 N. Spring Street, Room 303  
Los Angeles, CA 90012
  - Remuneration Form
  - Undated Separation Letters (2)
- Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

#### II. Within 21 days:

- File the following forms with the City Ethics Commission. If you are required to file, you will receive these forms via email from that office.
  - Statement of Economic Interest (“Form 700”)  
*IMPORTANT:* The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
  - CEC Form 60

#### III. The Mayor’s Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

- Your City Councilmember John Lee
- Councilmember Hugo Soto-Martinez, Chair of the Council Committee considering your nomination

#### IV. Public Meetings at City Hall:

- Civil Rights, Equity, Immigration, Aging, and Disability Committee Hearing
- Full Council Hearing