



KAREN BASS
MAYOR

March 21, 2023

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Michael Munoz to the Board of Harbor Commissioners for the term ending June 30, 2025. Mr. Munoz will fill the vacancy created by Anthony Pirozzi, whom I removed effective May 5, 2023 or at the time Mr. Pirozzi's successor is confirmed by the City Council.

I certify that in my opinion Mr. Munoz is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads 'Karen Bass'. The signature is written in a cursive, flowing style.

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Michael Munoz
Commission: Board of Harbor Commissioners
End of Term: 6/30/2025

Appointee Information

1. **Race:** Latinx
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 14 - East LA
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** B.A., Political Science, University of California, Santa Barbara
7. **Occupation/profession:** Research Director, Los Angeles Alliance for a New Economy
8. **Experience(s) that qualifies person for appointment:** See attached resume/bio
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

MICHAEL MUÑOZ



My work history demonstrates my commitment to issues of social and economic justice. I've had the privilege to work in various organizations and had the ability to develop my skills as a labor organizer, coordinated national coalitions, researcher, database manager and even IT work. I've also been able to develop proficiency in the following: Word, Excel, Access, PowerPoint, Publisher, SPSS, QBase, FileMakerPro, PageMaker, Photoshop, GIMP, as well as web based tools such as MySQL, HTML, and WordPress.

EMPLOYMENT

Los Angeles Alliance for a New Economy

Research Director – July 2017 to Present

- Developed an understanding of the Port of Los Angeles, how it operates as landlord port, how it generates money, its relationship with the City of Los Angeles, and the economic impact the ports have on the Southern California economy.
- Worked extensively to combat truck driver misclassification.
- By working on the Clean Truck Program implementation I have developed a deep understanding of the relationship between truck driver misclassification, pollution, and the environmental impact of diesel emissions on the communities surrounding the Ports and along the supply chain.
- Promoted from campaign researcher to Director of the Port Campaign to Research Director

Warehouse Worker Resource Center/Teamsters

Organizer - October 2015 to Present

- Collaborated with non-union workers and partners to attain better labor benefits, safer working conditions and enhanced workplace rights.
- Developed leadership skills of worker leaders.
- Demonstrated to workers their power lies in collective action and solidarity with their co-workers.
- Collected evidence to file charges for violations of labor law, racial/gender discrimination, and health & safety violations.
- Communicated regularly with the co-executive directors and our team regarding campaign developments and strategy.
- Created corporate profiles of several employers including principle officers, property and holdings.
- Worked with organizing committee to help address issues of racial injustice at the warehouse.
- Assisted with the development of WWRC policy goals.

National Staffing Workers Alliance (NSWA)

National Coordinator - May 2012 to September 2015

- Assisted the Chicago Workers Collaborative in forming a national coalition to take on the issue of temporary workers in the modern economy. This included forming a steering committee as well as a base of national regional and local organizations willing to work on the issue of temp workers.
- Organized national calls with supporters to discuss policy issues and organizing campaigns.
- Coordinated with steering committee members to ensure timely completion of grant deliverables.

- Worked with the National Employment Law Project to create the “Temped Out” report which analyzed existing research on temp workers and made several policy recommendations.
- Developed a research project from the ground with NSWA & national partners involving surveys and focus groups of temp workers around the country. We developed the research instruments ourselves and eventually we worked with our partner NESRI to finalize the “Permanently Temporary” report.
- Researched temp agencies using web based and public records to identify labor/OSHA violation, contracts, principle officers, holdings, property and vulnerabilities for use in organizing campaigns.
- Organized a national meeting of worker centers, unions, academics and foundations in Washington DC to help us effectively concentrate our limited resources.
- Maintained the websites and social media presence for the National Staffing Workers Alliance and Chicago Workers Collaborative on Facebook & Twitter.
- Successfully raised over \$100,000 for the NSWA.

National Immigration Law Center (NILC)

Field Coordinator 1997 - 2011

- Responsible for conducting outreach to immigrant organizations, worker centers and labor unions to increase communication and collaboration among low-income immigrant worker advocates as the Low Wage Immigrant Worker Coalition.
- Engaged advocates in 2-3 campaigns per year to further NILC’s policy priorities in.
- Assessed the needs of advocates in the field, and created worker focused “Know-Your-Rights” publications to meet those needs. Assisted attorneys with the design and production of publications and grant deliverables.
- Conducted trainings on Social Security No-Match, Social Security Number Verification Service (SSNVS), I-9 Audits, E-Verify, and Reverification issues for immigrant and labor organizers and advocates across the country.
- Conducted research and statistical analysis on the use “Stipulated Orders of Removal” (an immigration deportation tool). This research was a critical tool in determining the misuse of the program and led to a settlement by the Department of Homeland Security, as well as information for immigrant advocates on how to advise their clients.
- Conducted interviews and helped lead attorney and paralegal assess the strength of class action members for the Zambrano Late Amnesty case.
- Designed and managed databases for trainings, sales, field requests, and other services. Helped design systems for reporting on number and trends in users of NILC services.
- Responsible for organizing NILC trainings including logistics, budget monitoring, marketing, registration, and partner relations.

Service Employees International Union, Local 399

External Organizer September 1994 to June 1995

- Worked with non-union janitors in organizing campaigns as well collected evidence of wage and hour violation cases to develop leverage.
- Represented union janitors in grievances with management.
- Organized several hundred janitors from various regions of Los Angeles during contract negotiation campaign.

EDUCATION

University of California, Santa Barbara

August 1990 to June 1994

BA, Political Science



KAREN BASS
MAYOR

March 21, 2023

Dear Mr. Munoz:

I am pleased to inform you that I hereby appoint you to the Board of Harbor Commissioners for the term ending June 30, 2025, subject to confirmation by the City Council. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at my-commissions@lacity.org, to make arrangements for you.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible. Further, Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions Team will assist in connecting you with the Personnel Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your Commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission at 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission by email at nicole.enriquez@lacity.org.

Mr. Michael Munoz
March 21, 2023
Page 2

As part of the City Council confirmation process, meetings will be offered to Kevin de León, your Councilmember, and Councilmember Traci Park, the Chair of the Trade, Travel, and Tourism Committee, to answer any questions they may have.

You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Trade, Travel, and Tourism Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Per the City Charter, Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is written in a cursive, flowing style.

KAREN BASS
Mayor

KB:tga

Attachment I
Mr. Michael Munoz
March 21, 2023

Nominee Check List

I. Within 7 days:

_____ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

_____ Email the completed forms, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

II. Within 21 days:

_____ File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- **Statement of Economic Interest (“Form 700”)**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- **CEC Form 60**

III. The Mayor’s Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

_____ Your City Councilmember Kevin de León

_____ Councilmember Traci Park, Chair of the Council Committee considering your nomination