

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: November 14, 2023

CAO File No. 0100-00144-0351

Council File No. --

Council District: Various

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer 

Reference: Transmittal from the Board of Fire Commissioners dated October 17, 2023; referred for report by the Mayor's Office October 17, 2023

Subject: **ACCEPTANCE OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY URBAN SEARCH AND RESCUE CALIFORNIA TASK FORCE ONE AND THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES MOBILIZATION AGREEMENT – LOS ANGELES FIRE DEPARTMENT**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Fire Chief, or designee, to accept the Federal Emergency Management Agency (FEMA) California Task Force One and the Governor's Office of Emergency Services Mobilization Exercise Agreement in the amount of \$519,000 for the term of May 23, 2023, or upon approval, through April 30, 2024, with two one-year options to extend, and to execute any documents or agreements necessary to accept the grant, subject to the approval by the City Attorney as to form;
2. Authorize the Los Angeles Fire Department (LAFD) to deposit the funds received under this Mobilization Exercise Agreement into Fund 335, Department 38, Account to be determined;
3. Authorize the Controller, for reimbursement purposes, to transfer Mobilization Exercise Agreement funds from Fund 335, Department 38, Account to be determined, to Fund 100, Department 38: 001010, Salaries General Account; 001012, Salaries Sworn Account; 001090, Overtime General Account; and, 001098, Overtime Variable Staffing Account, upon submission of proper documentation by the LAFD for direct staff costs incurred during the grant performance period;
4. Authorize the LAFD to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Los Angeles Fire Department (LAFD) requests the authority to accept the Federal Emergency Management Agency (FEMA) California Task Force One (CA-TF 1) and Governor's Office of Emergency Services (Cal OES) Mobilization Exercise Agreement (Agreement) in the amount of \$519,000 with a performance period of May 23, 2023, or upon approval, through April 30, 2024, with two one-year options to extend. Matching funds are not required through this agreement; however, the LAFD is required to front-fund the necessary expenditures. The City will then receive the grant funds on a reimbursement basis, following submission of proper documentation.

BACKGROUND

On April 4, 1993, the City entered into a Memorandum of Agreement (MOA) with FEMA and the California Governor's Office of Emergency Services, to establish the LAFD as one of 28 participating agencies of the FEMA US&R Task Force. As a participating agency, the LAFD receives funding from FEMA for the equipment, supplies, training, and salaries in support of the US&R CA-TF1 Team.

On June 12, 2023, Agreement # A221009908 was executed between the LAFD and Cal OES to implement a Mobilization Exercise. Under the terms of the Agreement, the LAFD is required to administer a Mobilization Exercise that extends over a three-day period consisting of: mobilization; set up of the staging site; overview of tools; conducting a search and rescue scenario; the break-down of the site; and rehab of the FEMA US&R cache. The LAFD is required to develop an Exercise Training Plan, which includes an initial plan provided no later than six-months prior to the execution of the exercise, a mid-term plan no later than three-months prior to the execution of the exercise, and a final plan 30 days prior to the exercise execution date. Upon completion of the exercise, the LAFD will provide an After-Action Report utilizing Homeland Security Exercise and Evaluation Program formatting, no later than 60 days from the exercise completion.

The Cal OES will reimburse the LAFD for an amount not to exceed \$519,000 for these services. Any increases in the budgeted amount will be at rates evaluated and approved by Cal OES, as provided in the Agreement.

In accordance with Los Angeles Administrative Code Section 14.6, the LAFD is required to transmit grant applications for Mayor and Council approval before accepting and receiving the grant award.

FISCAL IMPACT STATEMENT

Approval of the recommendations included in this report will authorize the Los Angeles Fire Department (LAFD) to accept Federal Emergency Management Agency (FEMA) California Task Force One and the Governor's Office of Emergency Services Mobilization Exercise Agreement in the amount of \$519,000 for the term of May 23, 2023, or upon approval, through April 30, 2024. The LAFD will front-fund all program costs and will be reimbursed by Cal OES upon submission of proper documentation. No matching funds are required for this grant.

FINANCIAL POLICIES STATEMENT

These actions are in compliance with the City's Financial Policies in that all grant funds will be utilized to fund grant activities.

MWS:JNR:04240056

Attachment

LOS ANGELES FIRE COMMISSION

BOARD OF
FIRE COMMISSIONERS

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PRESIDENT

SHARON DELUGACH
VICE PRESIDENT

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KAREN BASS
Mayor

TYLER IZEN
INDEPENDENT ASSESSOR

EXECUTIVE OFFICE
200 NORTH MAIN STREET, SUITE 1840
LOS ANGELES, CA 90012

(213) 978-3838 PHONE
(213) 978-3814 FAX

October 17, 2023

Honorable Karen Bass
Mayor, City of Los Angeles
Room 303, City Hall
Attn: Legislative Coordinator

[BFC 23-104] – ACCEPTANCE OF FEMA URBAN SEARCH AND RESCUE CA-TF1/CAL
OES MOBILIZATION AGREEMENT #A221009908

At its meeting of October 17, 2023, the Board of Fire Commissioners approved the report and its recommendations. The report is hereby transmitted to the Mayor for consideration and approval.

Should you need additional information, please contact the Board of Fire Commissioners' office at 213-978-3838.

Sincerely,

Leticia Gomez
Commission Executive Assistant II

Attachment

cc: Fire Chief Kristin M. Crowley (via email)
Office of the City Administrative Officer

LOS ANGELES FIRE DEPARTMENT



KRISTIN M. CROWLEY
FIRE CHIEF

APPROVED: 10/17/23
BOARD OF FIRE COMMISSIONERS
BY: *[Signature]*
COMMISSION EXECUTIVE ASSISTANT

September 27, 2023

BOARD OF FIRE COMMISSIONERS
FILE NO. 23-104

TO: Board of Fire Commissioners

FROM: Kristin M. Crowley, Fire Chief

SUBJECT: ACCEPTANCE OF FEMA URBAN SEARCH AND RESCUE CA-TF1/CAL OES MOBILIZATION AGREEMENT #A221009908

FINAL ACTION:	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

SUMMARY

The Governor’s Office of Emergency Services (Cal OES) has provided ongoing support of the Federal Emergency Management Agency (FEMA) Urban Search and Rescue (US&R) Task Forces throughout the State of California, through funding of training for Agencies supporting US&R Teams. Cal OES has offered monies for training for the various California FEMA Task Force Teams. At this time Cal OES has extended an opportunity to the Los Angeles City Fire Department (LAFD) to exercise our FEMA US&R Task Force. Our FEMA team is sponsored through FEMA, as one of the 28 FEMA US&R Task Forces throughout the country and is identified as California Task Force One (CA-TF1). The participation of CA-TF1 in the National Urban Search & Rescue Response System is established through the Memorandum of Agreement (MOA) between FEMA, the State of California and the LAFD, dated April 4, 1993 and later amended in 2011 (C.F. 10-2283-S1).

On June 12, 2023, Standard Agreement # A221009908 was executed between the LAFD and Cal OES to implement a Mobilization Exercise (MOBEX). In support of the exercise, Cal OES has forwarded Standard Agreement # A2221009908 in the amount of \$519,000.00 to the LAFD. The funding will reimburse the LAFD for backfill/overtime, consumables, support fees, evaluation, and administration for the MOBEX. The period of performance for the Agreement shall be from May 1, 2023, or upon approval, whichever is later, through April 30, 2024, with the option to extend for two additional twelve month periods at the original rates evaluated and considered.

The Department’s FEMA US&R Team is composed of 2 teams of 95 members, for a total of 190 members. This exercise will extend over a three-day period. This exercise

will consist of mobilization, set up of the staging site, overview of tools, conducting a search and rescue scenario, the break-down of the site, and rehab of the FEMA US&R cache.

In addition to the total amount authorized under Standard Agreement for the MOBEX, Cal OES will be responsible for payment under this contract up to \$519,000, pursuant to the reimbursement process established by Cal OES. The City must advance payments, and then obtain reimbursement from Cal OES. In exercising the two dedicated CA-TF1 teams, any potential overage in cost may be attributed to the training portion of the 2022 FEMA US&R Readiness Cooperative Agreement (C.F. 22-1423)

FISCAL IMPACT

There is no impact on the General Fund in FY23/24. The LAFD will cover the expenditures up to \$519,000.00 through the LAFD General Fund 100, Department 38, Account 001098 (Variable Staffing). Cal OES will reimburse the LAFD a total up to \$519,000.00 (100%).

RECOMMENDATIONS

That the Board:

1. Approve and transmit the report to the Mayor and the Office of the City Administrative Officer for Committee and City Council consideration.

It is also recommended the Board request that the Mayor and City Council:

2. Accept the Standard Agreement in the amount of \$519,000.00 for the performance period of May 1, 2023 through April 30, 2024 as granted by Cal OES, and authorize the Fire Chief, or designee, to execute any documents or agreements necessary to accept the agreement on the City's behalf.
3. Authorize the Fire Department to deposit the Standard Agreement funds received into Fund 335, Department 38, Account to be determined.
4. Authorize the Controller, for reimbursement purposes, to transfer the Standard Agreement funds from Fund 335, Department 38, Account to be determined, to various Fund 100, Department 38 salary accounts: Account 001012 (Salaries Sworn), Account 001010 (Salaries General), Account 001090 (Overtime General), and Account 001098 (Variable Staffing), upon submission of proper documentation by the Fire Department of direct staff costs incurred during the grant performance period.
5. Authorize the Fire Department to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer (CAO), and instruct the Controller to implement the instructions.

Board report prepared by Victoria Rodriguez, Management Analyst, Emergency Operations.