

**REPORT OF THE
CHIEF LEGISLATIVE ANALYST**

DATE: November 21, 2024

TO: Honorable Members of the Rules, Elections, and Intergovernmental Relations Committee

FROM: Sharon M. Tso *smtjo* Chief Legislative Analyst Assignment No: 24-10-0757

SUBJECT: 2025 Council Recess Schedule

CLA RECOMMENDATION: That the City Council resolve to approve the proposed 2025 Council Recess Schedule, in accordance with Charter Section 242, with the caveat that Council may introduce resolutions to remove any conference dates from the Recess Schedule if a quorum is expected, as follows:

2024 Winter Recess Continuation: Friday, 1/3/25

National League of Cities Annual Congressional City Conference: Tuesday, 3/11/25 through Wednesday, 3/12/25 (event held from 3/10/25 through 3/12/25 in Washington, D.C.)

Passover and Good Friday: Tuesday, 4/15/25 through Friday, 4/18/25

Summer Recess: Wednesday, 7/2/25 through Tuesday, 7/29/25

Rosh Hashanah: Tuesday, 9/23/25 through Wednesday, 9/24/25

League of California Cities Annual Conference and Exposition: Wednesday, 10/8/25 through Friday, 10/10/25 (event held from 10/8/25 through 10/10/25 in Long Beach, CA)

National League of Cities City Summit: Tuesday, 11/18/25 through Friday, 11/21/25 (event held from Wednesday, 11/19/25 through Saturday, 11/22/25 in Salt Lake City, UT [11/18/25 is recommended as a travel day])

Thanksgiving Recess: Tuesday, 11/25/25 through Wednesday, 11/26/25

Winter Recess: Tuesday, 12/16/25 through Wednesday, 12/31/25

SUMMARY

Consistent with Council policy, we have prepared the Council Recess Schedule for the 2025 Calendar Year. This Office has reviewed the 2024 Council Recess Schedule to identify special days and events during which the City Council has previously recessed. The dates included in this report are substantially consistent with the 2024 adopted Recess Schedule. We would like to note

that there are several events that are not included in the proposed 2025 Council Recess Schedule, as they do not overlap with days in which the City Council convenes for its meetings. These events include the following:

- *Ramadan*, which commences on the evening of Friday, February 28, 2025;
- *Eid al-Fitr (End of Ramadan)*, which commences on the evening of Saturday, March 29, 2025; and
- *Yom Kippur*, which commences on the evening of Wednesday, October 1, 2025.

The proposed Council Recess Schedule enables the City Council, in accordance with Charter Section 242, to recess certain Council meetings as necessary to attend the National League of Cities (NLC) Annual Congressional City Conference, the NLC City Summit, and the League of California Cities Annual Conference and Exposition.

All Councilmembers are urged to commit early to participate in the aforementioned conferences. Additionally, three to four weeks prior to the conferences, the Office of the Chief Legislative Analyst will canvass the Council to determine the number of members attending each conference. If a quorum is expected, the Council may, by Resolution, remove Council recess days from the 2025 Council Recess Schedule.



Steve Luu
Analyst